



Town of Pittston  
38 Whitefield Road  
Pittston, ME 04345  
(207) 582-4438

## Town of Pittston Select Board Meeting Minutes May 4, 2022

**Board Present:** Kerri Farris, Jean Ambrose, Jane Hubert

**Staff Present:** Deb MacInnes, Sam Snow, Tom Freeman

**Residents Present:** Wellman Cromwell, Joe Caputo. via Zoom: Mary Lawrence

**Others Present:**

1. **Call to Order:** The meeting was called to order by Chair, Kerri Farris at 5:30 p.m.
2. **Executive Session Personnel 1MRSA§405(6)(A)**  
Jane Hubert made a motion to go into Executive Session, Personnel Matters at 5:30 p.m. Voted approved: 3-0. Jane Hubert made a motion to come out of executive session at 5:35 p.m. Voted approved: 3-0.
3. **Approve Select Board meeting minutes of April 27, 2022**  
Jane Hubert made a motion to approve the Select Board meeting minutes of April 27, 2022, with the typo correction, wining to winning.  
Voted approved: 2-0.

**5:53 p.m.** At this time, Kerri Farris left the Select Board meeting.

4. **Miscellaneous item:**  
Jane Hubert suggested scheduling future bid openings earlier than 6:15 p.m. Jean Ambrose stated that 6:00 p.m. would be good due to the fact that is the time that the Road Commissioner attends Select Board meetings. Many bid openings are road related.
5. **Code Enforcement Officer:**  
The Select Board had a conversation with the Alternate Code Enforcement Officer, Tom Freeman. Tom spoke about his hours, updating addresses, work that Bruce Engert has asked him to complete, a TRIO software program, updating reference material for the Code Enforcement office and attending a Code Enforcement conference in Sebasco, Maine. The Select Board agreed that all of these items are important. The Select Board approved Tom's attending the conference at \$190. for 2 days. This conference gives Tom more credits that he needs for certification.



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Action item: Tom Freeman will keep a record of his hours for one month and report back to the Select Board. Tom will research the cost of new materials. Tom will speak with Deb B and Colleen P in regards to TRIO software. Tom will speak with Fire Chief Josh Johnson in regards to Fire Life Safety code material.

**6. Harbor Master:**

A job opening advertising the need for a part-time Harbor Master for Pittston was reviewed.

Action item: Deb M will post the job opening.

**7. Aubuchon Update**

An email was shared from Zach Brandwein, from Bernstein Shur, Pittston's attorney. It states that the court granted permission to serve the Aubuchon's by leaving a copy of the complaint at their residence and the initial appearance in this case is scheduled for May 18, 2022 at 8:30 a.m. in Augusta District Court.

**8. Ratio Declaration:**

This form was tabled until next week to allow Kerri Farris to review and sign.

Action item: Deb M will put this on May 11, 2022 agenda.

**9. Warrants:**

Jane Hubert made a motion to approve preview warrant #18 in the amount of \$54,430.64. Voted approved: 2-0.

Jean Ambrose made a motion to approve payroll warrant #1822 in the amount of \$3,201.00. Voted approve: 2-0.

A Supplemental Tax form was signed.

Journal entries were signed.

**10. Sam Snow, Road Commissioner:**

Joe Caputo came to the meeting to receive an estimate on the time frame for repairing the Jewett Road. Sam stated that the paving plant just opened and he hopes this will be done next week. The Jewett Road is slated to be on the road agenda for next year to shim and overlay.

Sam reported that there is a tree on the Consolidated Communications line on the Palmer Road.

Action item: Deb M will call Consolidated Communications.



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A complaint came to the Town Office in regards to a road/driveway being installed off the Mast Road. Sam Snow investigated part of the complaint. No permit was required due to the fact that an old driveway/road has been used. The rest of the complaint has been given to the Code Enforcement Officer. The Curtis family believes that the road/driveway is too close to their property line. They also sent pictures that show someone trespassed onto their property and put grade stakes on the Curtis property.

The Spy point subscription needs to be to be renewed.

**11. 6:17 Open Snow Removal and Winter Road Maintenance Bids:**

There was one bid for Route 1 and no other bids. There were no bids for Route 2 and Route 3.

Sam Snow Construction, Route 1. For year 2022-2023 \$105,000. For year 2023-2024 \$112,000.

This was tabled until the next Select Board meeting on May 11, 2022.

Action item: Deb M will put back on the agenda.

**12. Lynn Chadwick:**

Lynn explained to the Select Board that she is changing Chadwicks' license to a Class A license to expand their mobile unit to be able to go to weddings. The paperwork was signed.

**13. New/Other Business:**

An email was shared from Pete Coughlan, DOT stating that DOT Traffic Engineer, Dave Allen is rewriting the January 2021 letter to Pittston regarding the speed limit on the South Beech Hill Road.

**14. Jane Hubert:**

Jane shared an email about an unlicensed dog that will be given to the Animal Control Officer.

Jane will attend a Zoom Broadband meeting on Friday May 6, 2022.

Theresa Guerrette still needs to go to the bank to sign papers for the Nehumkeag Scholarship.

The Recycling Center is now open on Wednesday evenings for the summer.

Jean Ambrose made a motion to adjourn at 6:31 p.m. Voted approved: 2-0.



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Respectfully submitted by: \_\_\_\_\_

Debbie MacInnes, Administrative Assistant    Date

\_\_\_\_\_  
Kerri Farris, Selectperson

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Mary Jean Ambrose, Selectperson

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Jane H Hubert, Selectperson