

**Town of Pittston Select Board Meeting Minutes  
December 21, 2022**

**Board Present:** Kerri Farris, Jean Ambrose, Jane Hubert

**Staff Present:** Deb MacInnes, Sam Snow, Sarah Perkins

**Residents Present:** Joe Caputo, Sharon Gleason, Jason Farris.

**Via Zoom:** Deb Barry, Linda Caputo, Michael McCaslin, Ray Snider, Amy Cooper.

1. **Call to Order:** The meeting was called to order by Chair, Kerri Farris, at 6:30 p.m.
2. **Pledge of Allegiance:** The Pledge of Allegiance was recited.
3. **Review Agenda:** Two items were added to the agenda. MMA bonding coverage and the weather on Friday.
4. **Current Road Work:** Sam Snow, Road Commissioner, reported that he was waiting for the storm to come.

Jane Hubert stated that Sam Snow and she attended a meeting with the Select Board in Whitefield in regards to the Hanley Road/Philbrick Lane. Whitefield has agreed to put gravel on the Whitefield portion of this road and Pittston has agreed to plow the entire road for this season.

Sam Snow looked at a culvert on the Palmer Road that effects a residential driveway. One end was dented but there is water running through it.

Sam Snow stated that Davis Paving will go to the Blodgett Road to clean up the pavement that they put on the unpaved part of the Blodgett Road.

5. **Sign Loader Contract:** Jean Ambrose, Jane Hubert and Sam Snow approve of the revised contract. Jane Hubert discussed the need to call the office and leave a message in the event that something happens to the loader and to keep a log of when the loader is being used for something else. No log required when off site for maintenance. Kerri Farris is uncomfortable with the contract unless an insurance expert looks at it. Jane Hubert made a motion to accept the loader contract. Voted approved: 2-0-1.

Sam Snow also reported that one load of salt has been delivered.

6. **MMA Bonding:** Kerri Farris reported that the claim filed to the Town's insurance for the Jewett Road situation has been denied. The insurance does not cover roadways and paved surfaces. Kerri Farris suggested contacting the town attorney to see what the next best steps are and what
7. advice they have for a different avenue focused on an insurance claim to the contractor.

Joe Caputo asked Sam Snow if he feels any responsibility for the Jewett Road. Sam replied that his attorney has advised him not to speak on this. Kerri Farris stated that at the Select Board meeting of May 11, 2022, she asked him specifically if there was anything he would do differently and he said no because he feels he has done nothing wrong.

**Action item:** Kerri Farris will schedule a meeting with the town attorney for after the New Year.

8. **Approve and sign accounts payable/payroll warrants:** Jean Ambrose made a motion to approve preview warrant #52 in the amount of \$230,822.48. Motion approved: 3-0.

Jean Ambrose made a motion to approve payroll warrant #5222 in the amount of \$3,499.73. Motion approved: 3-0.

9. Jane Hubert reported that she attended a meeting with KVCOG regarding the new law for recycling packaging. They reviewed the law and the reporting system. The rule making will take a long time.
10. **Treasurer's Report:** Sarah Perkins, Tax Collector, Treasurer, reported that the town is ending the year with a healthy checkbook.
11. **Grammarly for 3 computers:** Sarah Perkins requested purchasing Grammarly for the 3 office computers. Grammarly helps create more professional documents. Jean Ambrose made a motion to purchase Grammarly. Motion approved: 3-0.
12. **Friday weather:** A discussion was held in regards to the weather conditions predicted for Friday 12/23/2022. High winds and heavy rain are in the forecast. The Select Board will coordinate with Sarah Perkins on Friday with what the plan may be.

13. **Approve Select Board meeting minutes of December 7, 2022:** The statement that Kerri Farris wanted added to these minutes in regards to the game cameras "As recorded in the March 30, 2022 meeting minutes" will be added to these minutes. Jane Hubert agreed if that is what was said, then add them. The March minutes state "Sam Snow will have possession of both cameras until they are put in place for use, as determined by the board." At this time, Jean Ambrose stated that Sam has stated all along that he never had two cameras, he only had one camera. The minutes were tabled until next week.

14. **Approve Select Board meeting minutes of December 14, 2022:** Edits were made to these minutes and tabled until next week.

Kerri Farris made a motion to adjourn at 7:27 p.m. Motion approved: 3-0.

Respectfully submitted by: Debbie MacInnes 1/4/23  
Debbie MacInnes, Administrative Assistant Date

Kerri Farris  
Kerri Farris, Selectperson

Mary Jean Ambrose 1-4-23  
Mary Jean Ambrose, Selectperson

Jane H Hubert 01/04/23  
Jane H Hubert, Selectperson

