



## Town of Pittston Select Board Meeting Minutes September 28, 2022

**Board Present:** Kerri Farris, Jean Ambrose, Jane Hubert

**Staff Present:** Deb MacInnes, Sam Snow, Sarah Perkins

**Residents Present:** Susan Tardiff, Joe Caputo, Anthony Garvan, Mike Salonen, Autumn DeVries.

**Via zoom:** Jessica Soucy, Todd Lindstrom, Aaron Moody, Deb Barry, Amy Cooper, Mike McCaslin, Larry Ireland, Linda Caputo.

1. **Call to Order:** The meeting was called to order by Chair, Kerri Farris at 6:34 p.m.
2. **Pledge of Allegiance:** The Pledge of Allegiance was recited.
3. **Review Agenda:** Jane Hubert made a motion to not have a Select Board meeting on October 5, 2022. Motion approved: 3-0.
4. **Pittston v. Aubuchon-Executive Session Legal Matters 1M.R.S.A.§405(6)(E):** Jane Hubert made a motion to go into Executive Session, Legal Matters at 6:37 p.m. Motion approved 3-0. Kerri Farris made a motion to come out of Executive Session at 6:44 p.m.
5. **Current Road Work:** Sam Snow, Road Commissioner, stated that paving had begun on the Warren Road. A Spectrum line that was hanging down low due to a branch falling on it, was fixed by the company. Sam stated that the paving looks good and they are doing everything they are supposed to do.

Jane Hubert asked Sam Snow about some road damage that occurred on the Troop Road during the fire. Sam stated that he looked at it and it is just cracked and nothing will be done.

Kerri Farris stated that they are still looking for the detailed specs for the Palmer Road for our files. Sam replied, "Yup".

There was a discussion in regards to the damage on the newly paved Parker Road caused by a piece of heavy equipment doing logging. William Moore has admitted to the relatively minor damage and has agreed to pay for the repair. The estimate is \$4,300. The Select Board decided to pursue small claims court, but first will send William Moore a letter to inform him of the Board's decision. Kerri Farris made a motion to do that and we look into small claims court and prepare to pursue that and draft a letter to William Moore stating that is what our next step is. Motion approved: 3-0.



This is not something that can be turned into William Moore's insurance

Sam Snow, Road Commissioner, stated that William Moore had told him that he had a paving contractor that could repair the damage for less money.

- 6. Tree Harvesting on Town Property:** Jean Ambrose explained that she received a phone call from McGee forestry department stating that they are interested in cutting the oak trees on Town property on the Old Cedar Grove Road. This would need to be done through an RFP. Bill Moulton had previously said that a forester should look at the property. This property was last cut in the mid 80's. The forester takes a percent of the profit and also does the RFP.

**Action item:** Jean Ambrose will explore this.

- 7. Miscellaneous item:** Sam Snow reported that 10 gallons of oil or something was left in front of the sand/salt shed gate.

**Action item:** Jane Hubert will call DEP to see if they will take it.

- 8. Policy review:** Jane Hubert put the "Paper work Town Business" policy in all the Select Board members' boxes for their review.

**Action item:** Deb MacInnes will put this in a word document and send to the Select Board members.

- 9. 7:00 p.m. General Assistance Public Hearing:** Deb MacInnes, General Assistance Administrator explained this is the annual public hearing to accept the General Assistance new appendices provided by DHHS. There was an increase in some of the allowed resources. Jane Hubert made a motion to accept these appendices. Voted approved: 3-0

- 10. Approve & sign accounts payable/payroll warrants:** Jean Ambrose made a motion to approve preview warrant #41 in the amount of \$248,330.58. Voted approved 3-0.

Jean Ambrose made a motion to approve payroll warrant #3922 in the amount of \$8,786.79.

- 11. Treasurer's Report:** Sarah Perkins, Tax Collector/Treasurer stated that RJD Appraisal has laptops running here in her office. Sheldon Arford, Pittston's IT



consultant, has permission to update as needed. The laptops and the office server need to stay turned on. This is to allow RJD to work remotely.

The checkbook is healthy, 1.7 million dollars in the checkbook.

12. **Budget Review:** Sarah Perkins, Tax Collector/Treasurer, explained changes she would like to see in the way the budget is related to the warrant articles. Sarah wants the General Ledger numbers in the warrant articles to align with the budget in TRIO. Sarah has a mock-up of last year's warrant articles that she will send to the Select Board. A draft of the warrant articles for the March 2023 Town Meeting would like to be prepared before the holidays.

Communication with outside entities and department heads will happen in the next week or so.

Sarah Perkins stated the need to meet with the Planning Board in regards to the budget.

**Action item:** Deb MacInnes will put this on the Planning Board agenda.

The Select Board will meet with Sarah Perkins on October 11, 2022 at noon for an initial budget review.

Sarah Perkins and Deb MacInnes will do a Zoom meeting set up training the third week of October.

13. **Approve SB minutes of September 29, 2022:** Kerri Farris made a motion to approve the Select Board meeting minutes of September 21, 2022. "Glen" will be added to "Mr. Smith". Motion approved: 2-0-1.

14. **Work Session on September 29, 2022:** There will be no Select Board work session.

15. **Executive Session Personnel Matters 1M.R.S.A.§405(6)(A):** Jane Hubert made a motion to go into Executive Session Personnel Matters at 7:37 p.m. Motion approved: 3-0.  
Kerri Farris made a motion to come out of executive session at 8:25 p.m. Motion approved: 3-0.

Kerri Farris made a motion to adjourn at 8:26 p.m. Motion approved: 3-0.



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Respectfully submitted by: \_\_\_\_\_  
Debbie MacInnes, Administrative Assistant      Date

\_\_\_\_\_  
Kerri Farris, Selectperson

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Mary Jean Ambrose, Selectperson

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Jane H Hubert, Selectperson