



Town of Pittston Select Board Meeting Minutes September 21, 2022

Board Present: Kerri Farris, Jane Hubert

Staff Present: Deb MacInnes, Sarah Perkins

Residents Present: Cheryl Damon, James Damon, Fred Kimball, Mike Salonen, Todd Lindstrom, Greg Baker, Sharon Gleason, Susan Tardiff, Joe Caputo, Anthony Garvan, Harold Norton, Susan Perry, Sarah Hubert.

Via Zoom: Deb Barry, Autumn DeVries, Larry Ireland, Amy Cooper, Mike McCaslin, Jason Farris, Linda Caputo

1. **Call to Order:** The meeting was called to order by Chair, Kerri Farris at 6:33 p.m.
2. **Pledge of Allegiance:** The Pledge of Allegiance was recited.
3. **Review Agenda:** Items tabled until September 28, 2022 were Pittston v. Aubuchon, Parker Road damage update and Tree harvesting on Town property. Items added to the agenda were a letter and a pesticide notice.

Kerri Farris read a letter that was addressed to the Select Board and the Fire Chief from the Select Board in Georgetown. The letter stated that on August 13, 2022 there was a brush fire in Georgetown that required mutual aid. The letter went on to express their thanks and gratitude to all of the fire department members that went to Georgetown and for Pittston's quick response.

4. **Current Road Work:** Kerri Farris stated that S.W. Cole took 11 boring samples on the Jewett Road on Monday, September 19, 2022. The report should come in a couple of weeks.

Kerri Farris requested that it be noted in the minutes that they have not received the work specs for the Palmer Road, as requested.

5. **Pesticides:** Jane Hubert read an email in regards to pre-registration for disposal of unwanted or obsolete pesticides. This is not a household hazardous waste disposal event. Call the Town Office for more information.
6. **Fred Kimball sand calculation:** Fred reviewed his very detailed final report on the Pittston Sand and salt shed estimate. "Bottom Line: There should be no doubt the Town got at least the 2,502 yards delivered per the contractor logs." Mr. Lindstrom was confused why there is no receipt or bill of lading supplied to the Town. Fred Kimball stated that he did not ask for them. Kerri Farris stated that there should be details behind an invoice. The invoice has not been received yet. A discussion was held in regards to the sand supply contract.



Kerri stated that they are moving towards the process of detailed invoices and documentation. Kerri Farris wants the minutes to note that the Select Board is to be notified 1 week before the delivery of any sand.

7. **Bonding:** There had previously been a conversation in regards to the Town requiring contractors that do work for the Town be bonded. Jane Hubert contacted MMA who basically stated that the Town would need an ordinance for bonding. Jane stated that she feels we need an ordinance that is approved through the Town attorney. More work will be done on this.
8. **Back door:** Deb MacInnes explained the need to call Burt's Lock Shop in order to have a key made for the middle metal piece for the back door. Having the ability to take that piece out would allow better access into the back room for a large wheelchair or any other reason.

Action item: Deb M will call Burt's Lock Shop.

9. **Municipal Officer Code of Conduct:** As discussed at previous meetings, the Select Board will implement a Code of Conduct for the Select Board members. Kerri Farris read a sample Code of Conduct from the Town of Arundel. The Code of Conduct will be drafted to fit the needs of Pittston.
10. **TextMyGov email:** The Select Board received an email in regards to a program that would text notices to residents in town. The Select Board will not move forward with this program.
11. **N. Tyler Road:** Kerri Farris explained the request from Mr. Smith to find information on the status of the N. Tyler Road and perhaps revert back to the property owners. Any action regarding the N. Tyler Road would need to go to the Town's people at a March Town Meeting to be voted on. MMA advised contacting the Town Attorney to determine the current status of the road and discuss options for a resolution. Jim and Cheryl Damon came to the meeting to discuss their side of this issue. Jim explained that there is no gun safety issue. Mr. Smith has called the police and game wardens on them and complaints were unfounded. The Damons' explained that they do have a hunting camp on their property and told the Select Board that they could come to look at it. Jim stated that in the last 3 years he has shot 8 times, 5 of which he shot a deer. Jim stated that he shoots where he knows the deer cross the road. Greg Baker asked why would the Town want to close a right of way. Kerri stated that there will be due process.



Kerri Farris made a motion that we contact the town attorney to review the facts of this matter and ask for their advice moving forward. Motion approved: 2-0.

12. Policy consideration: Jane Hubert suggested that the Select Board update a policy each week at the Select Board meeting.

13. Whitefield request: The Select Board received an email from the Whitefield Solid Waste Committee asking if surrounding towns, including Pittston would like to meet with them to discuss the Hatch Hill landfill becoming full and what may happen.

Action item: Jane Hubert will contact Whitefield, Gardiner and the Recycling Committee.

14. Approve & sign accounts payable/payroll warrants: Kerri Farris made a motion to approve preview warrant #40 in the amount of \$85,809.69. Voted approved: 2-0.

Kerri Farris made a motion to approve payroll warrant #3822 in the amount of \$3,578.56. Voted approved: 2-0.

Road striping was done on the Kelley Road, Nash Road and the Nelson Road.

15. Treasurer's Report: The Municipal Valuation Return was signed. The Town Office will close at 2:00 p.m. on Monday October 3, 2022, due to staffing coverage.

Action item: Deb M will post this notice.

16. Work session on September 22, 2022: There will be no work session.

17. Executive Session 1M.R.S.A.§405(6)(A): Kerri Farris made a motion to go into Executive Session at 7:59 p.m. Voted approved 2-0.

Jane Hubert made a motion to come out of Executive Session at 8:20 p.m. Voted approved: 2-0.

Kerri Farris made a motion to adjourn at 8:24 p.m. Voted approved: 2-0.



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Respectfully submitted by: _____
Debbie MacInnes, Administrative Assistant Date

Kerri Farris, Selectperson

Jane H Hubert, Selectperson