

**Town of Pittston Select Board Meeting Minutes
October 12, 2022**

Board Present: Kerri Farris, Jean Ambrose, Jane Hubert

Staff Present: Deb MacInnes, Sam Snow, Sarah Perkins

Residents Present: Wellman Cromwell, Joe Caputo, Mike Salonen, Todd Lindstrom, Sharon Gleason, Susan Tardiff, Mike MacInnes, Fred Kimball, Autumn DeVries, Cheryl Peaslee, Wayne Peaslee, Pam Moody, Anthony Garvan, Joan Garvan, Rosey Schacht, Kevin Calloway, Jim Lothridge, Jeannie Lothridge, Greg Lumbert, Larry Ireland, Adam Winchenbach.

Others Present: John Crocker

Via zoom: Joan Ireland, Jason Corliss, Jessica Soucy, Mike McCaslin, Julia Picard, Alicia Collins, Deb Barry, Amy Cooper, Amanda Savard, Josh Savard, Jaimy Snow.

1. **Call to Order:** The meeting was called to order by Chair, Kerri Farris at 6:34 p.m.
2. **Pledge of Allegiance:** The Pledge of Allegiance was recited.
3. **Review Agenda:** The Fire Department Association bingo permit was added to the agenda and signed. The date of the event is November 5, 2022.

The Policy Review item was tabled until the next meeting.

4. **Current Road Work.** Sam Snow, Road Commissioner reported that he hadn't done any work this week.

The Palmer Road paving project was interrupted on September 29 because the board had not received a scope of work from Sam Snow describing what had been done to prepare the road for paving. The board had requested this documentation from the road commissioner several times since June 29, 2022.

The board requested that the road commissioner reinstate the Lancaster Road paving project. The road commissioner had taken this road work off the paving schedule for this year due to a logging project taking place on this road. Email messages were sent back and forth between the Select Board and Road Commissioner about adding the Lancaster Road back onto the paving schedule for this season. The board did not receive a response or a resolve to the request. Sam Snow, Road Commissioner, stated that if the Palmer Road had been paved, there would have been no money left in the budget for the Lancaster Road.

Sam Snow, Road Commissioner, said the Lancaster Road was not put back on the schedule due to the fact that Maine-ly Paving would not answer Sam's phone calls. Jane Hubert said that Maine-ly Paving had not been responding to Sam's phone calls for months. It is too late in the season to pave now.

The lack of communication between the Road Commissioner and the Select Board was discussed.

A scope of work is important so the Select Board is aware of what is being done on a project before project work is performed.

A conversation was held in regards to the road construction guidelines that DOT discussed at a previous Select Board meeting. Joe Caputo stated that following these guidelines would help avoid what happened on the Jewett Road.

Because there has been confusion about documentation for road construction work, Kerri Farris stated that she will no longer sign any invoice that the Select Board is not made aware of project details before being asked to pay for the work performed.

5. **Maine-ly Paving invoice:** The invoice for paving is missing the slips from the Hanley Road. Sarah Perkins, Treasurer, will contact Maine-ly paving.
6. **S.W. Cole Jewett Road report:** As discussed in past Select Board meetings, S.W. Cole was contracted to supply a pavement assessment to the Town for the Jewett Road. This report has now been supplied to the Town.

Eleven test boring samples were collected and 3 analyses tests were done. The report included:

Recommendations:

“Based on our observations, the subsurface conditions, and laboratory testing, it is our opinion that the observed roadway distress is due to the poor drainage and frost action characteristics of the existing roadway gravels combined with poor construction and compaction of the roadway centerline.”

“We understand from a cost perspective it is desirable to box cut and repair the distressed areas and overlay the existing pavement or reuse the existing pavement gravels and place new pavement. However, the existing pavement gravels have high fines content with high frost susceptibility and poor drainage characteristics. Consequently, we recommend the paved areas be reconstructed using full-depth reconstruction with new aggregate base (MaineDOT Aggregate for Base Type A) and aggregate subbase (MaineDot Aggregate for Subbase Type D) materials. As a result of the high fines content in the roadway gravels

and variable pavement thickness, reclamation of pavement and base materials will be difficult.”

Quality Assurance:

S.W. Cole should be retained to provide quality assurance testing and observation services during earthwork and paving to observe compliance with the recommendations presented herein. S.W. Cole is available to assist with development of a field solution for site drainage improvements prior to installing the wearing course.”

This is quoted from (Explorations and Geotechnical Engineering Services. Paving Assessment, Jewett Road, Pittston, ME Date: October 5, 2022, page 4, section 4.2 and 4.3)

Sam Snow, Road Commissioner, responses included that he believes the damage was done to the Jewett Road by the dump trucks hauling on that road. He added that all the roads in town are prepared the same way.

Kerri Farris stated there is a major problem here. Discussion was held as to who is responsible for the paying for the repair of the Jewett Road. Kerri Farris made a motion to pursue legal remedy. Motion approved: 2-0-1.

Action item: The Select Board will contact the Town attorney.

Action item: The Select Board will prepare a draft stating what the process shall be moving forward with all road work projects and all other projects for the Town.

7. **Waste oil:** Jane Hubert reported that she had spoken with DEP in regards to the gallons of oil or something, that had been left outside the sand/salt shed gate. DEP only will accept hazardous material. Garages and such, will not take it due to the fact they don't know what it is. Wayne Peaslee suggested calling Clean Harbors in regards to this matter.

Action item: Jane Hubert will call Clean Harbors.

8. **Hours for Recycling:** Sarah Hubert, Chair of the Recycling Committee, sent an email requesting that the Recycling Center's hours remain the same on Saturdays as the summer, 8:00 a.m. to 1:00 p.m. due to the weather being cold and not very busy until 3:00. The Select Board agreed to this.

9. **Approve and sign accounts payable/payroll warrants:** The Bodge Island transfer of ownership is complete though there may be one more invoice. Jean

Ambrose sent pictures to Mr. Wood of the area. Jean stated it is a very pretty place and encourages people to go to the Riverwalk location.

Jean Ambrose made a motion to approve preview warrant #43 in the amount of \$13,886.91. Motion approved: 3-0.

Jean Ambrose made a motion to approve payroll warrant #4122 in the amount of \$2,642.93. Motion approved: 3-0

10. Tax Collector/Treasurer computer replacement recommended by Sheldon

Arford: Computer upgrades need to be done. Kerri Farris made a motion to expend the money approved at Town Meeting to replace the Tax Collector/Treasure computer, as recommended by Sheldon Arford. Motion approved: 3-0.

11. Treasurer Report: Sarah Perkins stated that there was not much to report. There is 1.5 million in the checkbook. Sarah stated that unexpended budget items will be disbursed by the end of the year.

12. Approve SB minutes of September 28, 2022: Jane Hubert made a motion to approve the Select Board meeting minutes of September 28, 22. Motion approved: 3-0.

13. There will be no Select Board meeting on October 19, 2022.

14. Work session on October 13, 2022: There will be no SB work session.

Kerri Farris made a motion to adjourn at 8:08 p.m. Motion approved: 3-0.

(Full details of these Select Board meeting minutes may be viewed at <https://www.pittstonmaine.org>)

Kerri Farris, Selectperson

Mary Jean Ambrose, Selectperson

Jane H Hubert, Selectperson