



Town of Pittston Select Board Meeting Minutes May 3, 2023

Board Present: Jane Hubert, Jean Ambrose, Joe Caputo

Staff Present: Deb MacInnes, Sam Snow, Christian Jensen

Residents Present: Cheryl Peaslee, Sharon Gleason, Susan Tardiff, Autumn DeVries, Sarah Hubert, Tony Garvan, Todd Lindstrom, Mike Salonen, Dan Taggart

Others: Vaughan Stevens, Hagar Enterprises. Jamie Carlton, All States Construction

Zoom: Larry Ireland, Mary Lawrence, Kerri Farris, Amy Cooper, Linda Caputo

Call to Order: Chair, Jane Hubert called the meeting to order at 6:00 p.m.

Pledge of Allegiance: The Pledge of Allegiance was recited.

Select Board meeting minutes April 19, 2023: Jane Hubert made a motion to approve the Select Board meeting minutes of April 19, 2023, as corrected. Motion approved: 3-0.

Accounts payable/payroll warrants: Jean Ambrose made a motion to approve preview warrant #18 in the amount of \$63,225.63. Motion approved: 3-0.

Jean Ambrose made a motion to approve payroll warrant #1923 in the amount of \$3,918.16. Motion approved: 3-0.

Old Business:

1. **Sam Snow, Road Commissioner: Current Road work:** Sam reported that the town fared pretty well from the rainstorm of Monday night, May 1, 2023. North Beech Hill Road was damaged and two culverts will need to be upsized and replaced. The Troop Road and Moulton Road also received minor damage.

There were many culverts that the water was close to going over.

There are potholes on Jewett Road that Sam Snow will look at as soon as he can.

2. **Sign Army Corp of Engineers application:** The application for the Pinkham Road submission to Army Corp was signed.



6:15 Open Paving Bids:

Hagar Enterprises:	\$389,875.00
All States Construction, Inc.	\$403,625.00
Littlefield Paving & Plowing, LLC	\$424,203.22
Pike Industries	\$460,974.00
Northeast Paving	\$550,145.00

The bid was not awarded. The bid will be awarded next week.

Executive Session Personnel Matters: 1M.R.S.A.§405(6)(A): Joe Caputo made a motion to go into executive session at 6:18 p.m. Motion approved: 3-0. Jane Hubert made a motion to come out of the executive session at 6:38 p.m. Motion approved: 3-0.

Jane Hubert stated to Sam Snow that there has been a complaint that there is dirt pushed up by the bins and by the banking at the Recycling Center that needs to be cleaned up and reminded him to fix the fence.

The Palmer Road was discussed. Jane Hubert asked if it is really necessary for the last section of Palmer Road to be paved, it is only ½ of a mile with only 3 houses on it. Jane stated that she received a letter stating one of the residents does not want the road paved. Jean Ambrose stated that paved roads are easier to maintain. Sarah Hubert is concerned about speeders and the bend in the road. Signs and guardrails should be considered. The Whitefield side of Palmer Road is paved. Joe Caputo is still concerned about the base of the road.

Sam Snow will set up a meeting with Jamie Ward from Maine-ly Paving regarding Hanley Road. Joe Caputo feels the damage was done by the plow truck plowing off the crown of the road. Jean Ambrose will answer the Maine-ly Paving email.

3. Sign Grounds Maintenance Contract: The contract for Lucky Clover Lawncare was signed.



New Business:

1. **Personnel Committee – General Conversation:** Sharon Gleason, a member of the Personnel Committee, reported that the Budget Committee and Personnel Committee met and some of the personnel policies are outdated and would like to make some changes. The last update was in 2014. The Select Board approved the Personnel Committee's work on updating the personnel regulations, and then presenting a draft when completed.

Jean Ambrose asked Sharon to have the committee work on a job description for a handyman position. The Personnel Committee will meet next Thursday.

2. **Research Property Management company or handyman:** Jean Ambrose will research property management.
3. **Request for courses:** Jean Ambrose made a motion to have Christian Jensen attend 3 classes for a total of \$230. Motion approved: 3-0.
4. **Riverwalk Review:** Jean Ambrose stated that volunteers will start scrap removal at the site. A request was made to use the town loader. Jane Hubert is concerned about the destruction of big trees. Sarah Hubert is getting quotes for an environmental assessment. The Riverwalk Committee will be working on a comprehensive plan and a mission statement.

Action item: Jean Ambrose will contact MMA regarding liability when a non-employee is using town equipment.

5. **Recycling review:** Jane Hubert reported that Lincoln County said that one of the roll-offs is so rotten they don't want it on the road. Jane has contacted Ben Philbrook to look at the containers to see if they can be fixed. It is also being considered to put cement pads where the roll-offs are.

Action item: Jane Hubert will email Deb Barry and Christian Jensen to ask what the balance of the Future Engineering and the Recycling accounts are.

6. **CMC phone system upgrade:** The office phone system needs a few upgrades. Two amplifiers are needed and two cordless phones are needed. One estimate has been received. One more week will be given for the other estimate to be received.



Town of Pittston
38 Whitefield Road
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The next Select Board meeting will be May 10, 2023.

There will be no Select Board workshop.

There will be a staff meeting on May 5, 2023, at 8:15 a.m.

Jane Hubert made a motion to adjourn at 7:10 p.m. Motion approved: 3-0.

Respectfully submitted by: _____
Debbie MacInnes, Administrative Assistant Date

Jane H. Hubert, Selectperson Date

Mary Jean Ambrose, Selectperson Date

Joe Caputo, Selectperson Date