



## Town of Pittston Select Board Meeting Minutes March 29, 2023

**Board Present:** Jane Hubert, Jean Ambrose, Joe Caputo

**Staff Present:** Deb MacInnes, Sam Snow,

**Residents Present:** Sarah Hubert, Steve Costello, Sharon Gleason, Sue Tardiff, Cheryl Peaslee, Tony Garvan, Todd Lindstrom, Mike Salonen.

**Via Zoom:** Deb Barry, Jessica Soucy, Tom Mitchell, Doreen Plaisted, Jason Corliss, Christian Jensen, Amy Cooper

1. **Call to Order:** Chair, Jane Hubert, called the meeting to order at 6:30 p.m.
2. **Pledge of Allegiance:** The Pledge of Allegiance was recited.
3. **Select Board minutes of March 22, 2023:** Jean Ambrose made a motion to approve the Select Board meeting minutes of March 22, 2023. Motion approved: 3-0.

Jane Hubert made a motion to approve the Select Board workshop minutes of March 23, 2023. Motion approved: 3-0.

4. **Accounts payable/payroll warrants:** Jean Ambrose made a motion to approve preview warrant #13 in the amount of \$28,808.34. Motion approved: 3-0.  
Jane Hubert made a motion to approve payroll warrant #1323 in the amount of \$4,207.78. Motion approved: 3-0.  
Jane Hubert made a motion to approve payroll warrant #1423 in the amount of \$4,171.45. Motion approved: 3-0.

The checkbook balance is \$1,285,869.69.

### Old Business:

1. **Current Road Work:** Sam Snow, Road Commissioner reported that spring cleanup and the sweeping of the parking lot and intersections will start next week.

A culvert on Old County Road will need to be replaced.

Work on the Posted Roads ordinance will be worked on during a Select Board work session.

The “stickers” for the posted road signs “were all set”.

There was no update on the small claims court issue.



There will be CMP pole work done on some roads in town including Jewett Road. Some of those poles are at the edge of the pavement and should be moved back.

The listing of the roads was confusing.

**Action item:** Jane Hubert will call CMP.

2. **Update from St. Germain:** Joe Caputo called Patrick Coughlan and was told that the prints for the Pinkham Road should be done in one week. Then the application will go to the Army Corp of Engineers and may take two to three months.

Patrick Gere has left St. Germain to work for another company, Sebago. Sebago may have an employee available to oversee projects in town if necessary.

Joe Caputo spoke with Pete Coughlan from DOT who stated that the Pinkham Road culvert may not need to be done this year. Sam Snow has stated that this must be done this year, the whole bottom of that culvert is gone. Rocks have been placed on the north side as a partial temporary fix. There is now a dip in the road. Sam stated that this culvert is failing

**Action item:** Deb MacInnes will email St. Germain regarding the application for the Pinkham Road culvert.

### **New Business:**

1. **Start time of Select Board meeting:** Starting April 5, 2023, the Select Board meeting will start at 6:00 p.m.
2. **Paving RFP:** The paving plant will open on April 10, 2023.

Sam Snow stated that his proposed plan for paving is the first part of Kelley Road, the first part of Blodgett Road, Country Lane down to Kelley Road, and the first 125 feet of heavy shim on Jewett Road from Rt. 126. Also, Sam would like to pave Palmer Road and Lancaster Road, from last year, out of the excise tax reserve.

Sam Snow believes that Palmer Road is ready to be paved.



A discussion was held regarding using 2", 2 ½ ", or 3" compacted bases for paving. A thicker base is more costly.

A discussion was held regarding getting a second opinion on Jewett Road, which may be costly.

**Action item:** Joe Caputo will find a non-bias person to give a second opinion on Jewett Road.

3. **Revenue sharing:** Since January, the town has received \$75,250.59 in revenue sharing.
4. **Village Fire Station:** The debt owed on the station is \$120,488.71.
5. **Safety Grant:** An application for a grant for new floor mats for the town office in the amount of \$584.97 was signed.
6. **RFP Grounds maintenance:** The dates for the RFP were decided.  
**Action item:** Deb MacInnes will post the RFP.
7. **Resignation letter:** The Select Board received a resignation letter from Vicki Kelley resigning from the Personnel Committee. With sorrow, Jane Hubert made a motion to accept Vicki Kelley's letter of resignation from the Personnel Committee. Motion approved: 3-0.
8. **Pitney Bowes postage machine:** The office needs a new postage machine due to the fact the current machine is analog and needs to be replaced. There will be an increase of \$275.00 per quarter. Jane Hubert made a motion to accept the proposal from Pitney Bowes for a new postage machine. Motion approved: 3-0.

The next Select Board meeting will be on April 5, 2023, at 6:00 p.m.  
There will be no Select Board workshop this week.

Jane Hubert made a motion to adjourn at 7:35 p.m. Motion approved: 3-0.



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Respectfully submitted by: \_\_\_\_\_  
Debbie MacInnes, Administrative Assistant      Date

\_\_\_\_\_  
Jane H Hubert, Selectperson

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Mary Jean Ambrose, Selectperson

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Joseph Caputo, Selectperson