



Town of Pittston Select Board Meeting Minutes March 22, 2023

Board Present: Jane Hubert, Jean Ambrose, Joe Caputo

Staff Present: Deb MacInnes, Sam Snow.

Residents Present: Harris Plaisted, Joan Ireland, Larry Ireland, Kerri Malinowski Farris, Sarah Hubert, Sue Tardiff, Jason Corliss, Linda Caputo, Amy Cooper, Greg Lumbert, Ann Pistell, Sharon Gleason, Mike Salonen, Tony Garvan, Todd Lindstrom, Susan Tobey, Pete Kelley, Cody Kelley, Cheryl Peaslee, Wayne Peaslee.

Via Zoom: Deb Barry, Christian Jensen, Ray Snider, Tom Mitchell, Jessica Soucy, Jay Russo, Doreen Plaisted, Autumn DeVries, Julia Picard, Joan Hendricks Garvan.

1. **Call to Order:** Jean Ambrose called the meeting to order at 6:30 p.m.
2. **Pledge of Allegiance:** The Pledge of Allegiance was recited.
3. **Elect Chair of Select Board:**
The first order of business was to elect the Chair of the Select Board. Jane Hubert received two votes and Joe Caputo received one vote. Jane Hubert was elected to be Chair of the Select Board.
4. **Review Agenda:** Jane Hubert requested to change the order of the agenda by moving the Select Board minutes up.
5. At this time, Ann Pistell was called forward to accept the Spirit of America award for her countless hours of volunteer work. Ann has volunteered in the Pittston recycling program for over twenty years in many different ways. Congratulations Ann!
6. **Current Road Work:** Sam Snow, Road Commissioner, reported that the pavement at the fire department area has been fixed and that gravel has been placed at the recycling area, as requested.
7. **Posted road changes:** Pete Coughlan, DOT, sent an email to the office stating that he would not change the town ordinance, "Road Weight Restrictions" regarding the frozen road language. Pete suggested updating the ordinance to improve the definition. This item was tabled.

The roads will be unposted according to the weather.

Jean Ambrose will get the stickers laminated to put on the posted road signs.



8. **Stoney acres cul de sac plowed up:** The grass area has been plowed up when plowing was done. Things like that will be cleaned up when the highway crew goes out in the spring.
9. **Sign entrance permit:** An entrance permit for off Caston Road was signed.
10. **Small Claims court update:** Jane Hubert received the paperwork explaining the process and steps to go to small claims court. The Select Board will need to fill out the paperwork and a member of the Select Board and the Road Commissioner would need to go to court. Jane Hubert made a motion to follow up with a small claims court for the Parker Road damage. It was a 3-0 vote.
11. **Other items:**

Jane Hubert and a few others met with, Nathan Durand from DEP today, (3/29/23) on Palmer Road. DEP stated that no permit is needed as long as the road is not widened. Some suggestions that were made were to use rip rap on the pond side and the rip rap should not be round. Nathan suggested crushed ledge be used. Nathan also suggested ripping out the beaver dam and hauling the debris away.

Sam Snow, the plow contractor, told the Select Board that he is exercising his right to enforce the Snow Removal Contract for the Town Office/Fire Station, Parking Lots/Recycling Area, which addresses the fuel surcharge. Mr. Snow is owed \$500 for each year of the contract term from October 15, 2021, through May 31, 2023. Jane Hubert stated that they would look into this.

12. **Approve Select Board meeting minutes:** Jane Hubert made a motion to approve the Select Board meeting minutes of February 22, 2023. Motion approved: 2-0-1.

The Select Board meeting minutes of March 8, 2023, were signed.

Jean Ambrose made a motion to approve the Select Board meeting minutes of March 15, 2023. Motion approved: 2-0-1.

13. **Personnel committee job description for custodian:** Jane Hubert stated that a job description for a custodian for the town office, be prepared by the Personnel Committee. Jane has a list of things that would be required, such as changing light bulbs, cleaning the filters in the heat pumps, and taking boxes to the cellar.



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Using zoom and reading the comments was discussed. A volunteer from the audience will be used each week to read the comments and the name of the commenter.

14. **Approve and sign accounts payable/payroll warrants:** Jean Ambrose made a motion to approve preview warrant #12 in the amount of \$217,542.47. (This includes an MSAD#11 school payment). Motion approved: 3-0.

Jean Ambrose made a motion to approve payroll warrant #1223 in the amount of \$3,354.63. Motion approved: 2-0-1.

Jane Hubert made a motion to adjourn at 7:15 p.m. Motion approved: 3-0.

Respectfully submitted by: _____
Debbie MacInnes, Administrative Assistant Date

Jane H Hubert, Selectperson

Mary Jean Ambrose, Selectperson

Joseph Caputo, Selectperson