



Pittston Select Board Meeting Minutes

March 30, 2022

Those present: Jean Ambrose, Kerri Farris, Jane Hubert, Wellman Cromwell, Jim Lothridge, Sam Snow and Deb MacInnes.

The meeting was called to order by Chair, Kerri Farris, at 5:30 p.m.

Jane Hubert made a motion to approve the Select Board meeting minutes of March 23, 2022, with changes. Kerri Farris 2nd. It was a 3-0 vote.

The ARPA portal was discussed. Jean was delegated as the town's administrator to access and submit the necessary reports as required by the U.S. Treasury in compliance with the use of federal ARPA funds. Jean will ask Colleen to join her. The board also discussed the necessity for a conflict of interest policy to be put in place by the board before any additional ARPA related funding could be allocated.

The front office floor was discussed. Jane Hubert made a motion to hire Bailey's Building & Design for the placement of flooring in the front office. Jean Ambrose 2nd. It was a 3-0 vote.

Jean Ambrose gave an update on Bodge Island. Mr. Norman Wood is willing to turn his 1/3 interest in the island over to the Town as long as it does not cost him any money. Kerri Farris made a motion to have Jean Ambrose contact the Town attorney to see what the options are of acquiring Norman Wood's 1/3 interest of Bodge Island. Jean Ambrose 2nd. It was a 3-0 vote.

The Snow Removal and Winter Road Maintenance bid form was reviewed and will be posted. Public notice of the request for proposals will be published in the Central Maine Newspaper for **two** consecutive days (falling on a Saturday and Sunday). Notice will also be posted on the town's website and Facebook page in hopes of reaching more available contractors interested in bidding. The submission deadline for bids is May 4.

Sam Snow, Road Commissioner gave Deb M the roads for the paving RFP. A cumulative total of 4 miles of pavement is planned for portions of five different roads. Sam will proof this document and then it will be posted.

Pittston will go in on the State bid for salt.

Sam Snow gave the Select Board his letter for a two-year extension for the sand supply contract. For the first year the price will be \$12.50 per yard and then negotiate the price for the second year. Jean Ambrose made a motion to accept Sam Snow's contract for winter sand for next year and negotiate the second year. Jane Hubert 2nd. It was a 3-0 vote.



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Game cameras were discussed. The town owns two game cameras. Sam Snow will have possession of both cameras until they are put in place for use, as determined by the board.

Sam Snow, Road Commissioner, reported a water line issue on the Kelley Road. Jean Ambrose will contact McGee Construction to take care of this issue.

Emails from St. Germain were given to the Select Board and to Sam Snow. Sam will call St. Germain.

Sam Snow, Road Commissioner, will pick up the roadside mowing equipment the week of April 4, 2022.

The pavement on the Jewett Road was discussed.

A mailbox complaint was shared. Deb M will respond.

Office furniture was discussed. The town will submit an application for a grant to improve the usefulness of what is now the assessor's office by reconfiguring the room with new furniture. Deb M will research the grant's due date. A new configuration and updated furniture for the select board office was also discussed. New furniture measurements and placement for filing cabinets need to be determined before moving forward. A new adjustable desk was discussed for the Administrative Assistant.

Jean Ambrose made a motion to approve preview warrant #13 in the amount of \$197,629.62. Jane Hubert 2nd. It was a 3-0 vote.

Jean Ambrose made a motion to approve payroll warrant #1322 in the amount of \$3,340.12. Kerri Farris 2nd. It was a 3-0 vote.

The checkbook balance is \$1,267,989.52.

Kerri Farris made a motion to approve Deb M to attend the remote 2022 Spring Training Seminar for General Assistance. Jean Ambrose 2nd. It was a 3-0 vote.

Three appointment papers were signed.

The Nehumkeag Scholarship was discussed. Jane Hubert will contact Camden National Bank in regards to the Nehumkeag Scholarship account in order to avoid monthly dormant fees assessed by the bank.

Spirit of America donation was discussed.

The Town revaluation was discussed. The first phase of field work is scheduled to begin this summer.



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The Town committees and boards have been notified to have a meeting to elect officers.

Emails to the Select Board was discussed.

Wellman Cromwell discussed:

- The Jewett Road property.
- The sand thief.
- A request for information.

Kerri Farris made a motion to adjourn at 7:45 p.m. Jane Hubert 2nd. It was a 3-0 vote.

Kerri Farris, Selectperson

Mary Jean Ambrose, Selectperson

Jane H Hubert, Selectperson