



Town of Pittston
38 Whitefield Road
Pittston, ME 04345
(207) 582-4438

Town of Pittston Select Board Meeting Minutes August 3, 2022

Board Present: Kerri Farris, Jean Ambrose, Jane Hubert

Staff Present: Deb MacInnes, Sam Snow

Residents Present: Joe Caputo, Jeannie Lothridge, Jim Lothridge, Fred Kimball, Sharon Gleason, Jaimy Snow, Tony Garvan, Ellie Calmes, Wellman Cromwell, Cheryl Peaslee.

Via zoom: Aaron Moody, Jason Farris, Jessica Soucy, Jason Corliss, Greg Lumbert, Joan Hendricks, Linda Caputo, Ray Snyder.

1. **Call to Order:** The meeting was called to order by Chair, Kerri Farris at 6:32p.m.

Kerri Farris asked those in attendance to be respectful in this meeting and that all conversations be held outside due to the difficulty of hearing in the back of the room.

2. **Pledge of Allegiance:** The Pledge of Allegiance was recited.
3. **Review agenda:** Add interview questions and a question from Jeannie Lothridge in regards to the Tax Collector/Treasure/Office Supervisor position.
4. **Interview questions:** The Select Board was unanimous in moving forward with their prepared questions for interviewing applicants for the Tax Collector/Treasurer/Office Supervisor position.
5. **Question from Jeannie Lothridge:** What was the reason for adding Office Supervisor to the Tax Collector/Treasure position? Response from Jane Hubert was some of the reasons were to follow up in areas not already covered by the Tax Collector, Town Clerk and Administrative Assistant such as plumbing permits, scheduling and following up with protocols with the State.
6. **Review and sign Special Town Meeting Warrant:** The Select Board signed the warrant. The front office will close at 6:30 p.m. for the Special Town Meeting.
7. **Review and sign Ambulance agreement:** The Select Board signed this agreement.
8. **Sam Snow, Road Commissioner:**
Update from St. Germain: St. Germain is making the Pinkham Road culvert replacement project a high priority.



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Road striping will be done on the Nelson Road, Kelley Road, Nash Road and Blinn Hill Road.

Plowing update: Sam Snow has contacted some people that are interested in plowing the roads in Pittston for half the price that was provided by Gordon Libby. This is not in writing yet, but will be provided in a few weeks.

Action item: Jane Hubert will call Gordon Libby to inform him that the Town is investigating other options.

Winter salt will be ordered from Harcross for the end of August.

9. **August schedule for the front office:** Deb Barry, Town Clerk, will be out of the office starting August 29, 2022 for perhaps three weeks. The Select Board likes to have two people in the office at all times. Jean Ambrose is available to come to the office in the afternoons.

Action item: Jane Hubert will call Lynette Eastman to see what her availability is.

10. **Sign identification letters for RJD Appraisal:** The town wide revaluation process will start soon. Each assessor will have a signed letter from the Town stating who they are and will have their picture on it. They will have magnetic signs on their vehicles identifying them as assessors. The revaluation will be outside only unless invited in by the resident. When the revaluation is complete, residents will be able to schedule hearing appointments with the assessor if needed. A conversation was held in regards to posting the assessors schedule on the website.
11. The Select Board discussed times and dates for interviewing candidates for the Tax Collector/Treasurer/Office Supervisor position
12. **Approve and sign accounts payable/payroll warrants:** Jean Ambrose made a motion to approve preview warrant #32 in the amount of \$42,498.58. Motion approved: 3-0.

Jane Hubert made a motion to approve payroll warrant #3122 in the amount of \$13,780.34. Motion approved: 3-0.
13. **Approve Select Board meeting minutes of July 27, 2022:** This item was tabled until the next Select Board meeting of August 17, 2022 to allow for more edits.



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Sam Snow, Road Commissioner announced that he will not be able to attend the Select Board meetings for the next few weeks. Sam will provide the office with the snow plowing proposals.

Jane Hubert made a motion to adjourn at 7:05 p.m. Motion approved: 3-0

Respectfully submitted by: _____

Debbie MacInnes, Administrative Assistant Date

Kerri Farris, Selectperson

Mary Jean Ambrose, Selectperson

Jane H Hubert, Selectperson