



Town of Pittston
38 Whitefield Road
Pittston, ME 04345
(207) 582-4438

Town of Pittston Select Board Meeting Minutes August 31, 2022

Board Present: Kerri Farris, Jean Ambrose, Jane Hubert

Staff Present: Deb MacInnes, Sarah Perkins

Residents Present: Fred Kimball, June Salonen, Linda Caputo, Joe Caputo, Sharon Gleason, Glen Smith, Louise Kruk, Wellman Cromwell, Jason Farris, Cheryl Peaslee.

Others Present: Roberta Manter

1. **Call to Order:** The meeting was called to order by Chair, Kerri Farris at 6:33 p.m.
2. **Pledge of Allegiance:** The Pledge of Allegiance was recited.
3. **Review Agenda:** Items added: Videos of Select Board meetings are now on the town website. Sign an entrance permit. S.W. Cole contract. Cemetery question. Select Board meeting schedule. Work session on Thursday. A second Executive Session, Personnel Matters. Questions from a resident.
4. **Current Road Work:** No report. Sam Snow, Road Commissioner was not in attendance.
5. **Entrance Permit:** An entrance permit was signed by the Select Board.
6. **Plowing update:** Kerri Farris signed the plow contracts for Routes #2 and #3, making the contracts completely signed by all.

There was a discussion in regards to bonding for plowing and other road work. Not requiring a bond keeps the cost of projects down. The discussion included questions if a bond would cover the town if there is a problem with the work and what is the purpose of a bond.

Action item: Kerri Farris will look into this matter.

7. **Paving Contractor:** Jamie Ward, from Maine-ly Paving has not returned emails or phone calls. Deb M reported that Sam Snow, Road Commissioner called Deb M today, 8/31/2022 stating that Jamie Ward had called him. Sam told him to look at his contract and to get back to him with a schedule.

Kerri Farris stated that Sam Snow has been asked twice to provide a scope of work for the Palmer Road, prior to paving. This has not been received yet.

8. **S.W. Cole Contract:** For the Jewett Road. Kerri Farris reported that S.W. Cole will provide recommendations and that they are willing to come to a meeting to talk with the Board. Test boring sites under the current road patches may not be



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a good place to test because they may have been modified S.W. Cole can start work in about two weeks after signing the contract. The cost is \$4,998.00. The contract was signed.

9. **DOT from Dave Allen:** On August 29, 2022 Jane Hubert spoke with Dave Allen in regards to a letter he was supposed to send to the town. Mr. Allen stated he was confused as to what the town wanted. Jane replied a legal and enforceable speed limit.

Action item: Jane Hubert will call Dave Allen again.

10. **Questions from a resident:** A resident asked questions in regards to road management and the Road Commissioner position. The Road Commissioner follows DEP rules. MMA states that there is no conflict of interest regarding a duly elected official and the same person doing road work. Comments made were to review policy and management of review of work. Two Select Board members have heard that some contractors will not work in Pittston. Competition is important and that is a good question to the Board.

11. **Glen Smith, unsafe conduct with a firearm:** Glen Smith read a letter that he had sent to the Select Board in regards to his neighbor shooting his gun straight down the public easement of the North Tyler Road. Roberta Manter from Maine Roadways was with Mr. Smith who gave a talk on discontinued or closed roads. Mr. Smith has contacted the Sheriff's department and the Game Warden's due to the fact of the safety issue. A suggestion was made for Mr. Smith to contact Representative Jeff Hanley, in regards to this matter.

Action item: Kerri Farris will seek legal advice and do more research on what is best for everyone and respond to Mr. Smith in a couple of weeks.

12. **Sign catering permit:** A catering permit was signed.

13. **Cemetery question:** The Day Cemetery will continue to maintain this cemetery even though the property has been sold.

14. **Renew Deb M Notary Commission:** The Select Board approved Deb M's renewal of her Notary Commission at the cost of \$50.00.

15. **Approve & sign accounts payable/payroll warrants:** Jane Hubert made a motion to approve payroll warrant #37 in the amount of \$496,573.26. There was a question in regards to an invoice for the Palmer Road. This warrant also includes a school payment. Motion approved: 3-0.



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Jane Hubert made a motion to approve payroll warrant #3522 in the amount of \$3,750.90. Motion approved: 3-0.

A tax abatement from the assessor for a veteran's exemption that was omitted in error was signed by the Select Board.

16. **Approve SB minutes of July 27, 2022:** Jane Hubert made a motion to approve the Select Board meeting minutes of July 27, 2022 as printed. Motion approved: 3-0.

Kerri Farris made a motion to approve the Select Board meeting minutes of August 17, 2022. Motion approved: 3-0.

17. **Select Board schedule:** It was discussed to move the meeting time back to at least 6:00. Kerri Farris stated that 6:30 works for now. This will be reviewed again in October or at the time change.

18. **FOAA:** Sarah Perkins discussed the pending request. No FOAA person is required at this time during Deb Barry's absence.

19. **Revaluation laptops RJD:** Sarah Perkins explained a conversation she had with Ellery Bane in regards to RJD laptops having remote access to our TRIO system as part of the revaluation process. TRIO would need to be left on 24-7 and the office staff will not be able to use the real estate modular. Sarah stated that Sheldon Arford, Pittston's IT consultant has security concerns. When the time gets closer for RJD's next step in the revaluation process a meeting will be set up for RJD, the Select Board and the Select Board.

20. **Work session on Thursday:** There will be a Select Board work session on Thursday, September 1, 2022 at 11:30 a.m.

21. **Executive Session Personnel Matters 1M.R.S.A.§405(6)(A):** Kerri Farris made a motion to go into Executive Session at 8:23 p.m. Motion approved: 3-0.

The second Executive Session Personnel Matters 1M.R.S.A.§405(6)(A) that was scheduled was not held.

The Select Board meeting ended after the executive session concluded.



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Respectfully submitted

by: _____

Debbie MacInnes, Administrative Assistant Date

Kerri Farris, Selectperson

Mary Jean Ambrose, Selectperson

Jane H Hubert, Selectperson