



## Town of Pittston Select Board Meeting Minutes April 19, 2023

**Board Present:** Jane Hubert, Jean Ambrose, Joe Caputo

**Staff Present:** Deb MacInnes, Sam Snow,

**Residents Present:** Sharon Gleason, Susan Tardiff, Ab Hanley, Mitchell Hanley, Steve Costello, Pete Kelley, and Kerri Farris.

**Via Zoom:** Mary Lawrence, Linda Caputo, Larry Ireland, and Cody Kelley.

1. **Call to Order:** Chair, Jane Hubert called the meeting to order at 6:00 p.m.
2. **Pledge of Allegiance:** The Pledge of Allegiance was recited.
3. The first Executive Session was canceled.
4. **Select Board minutes of April 5, 2023:** Jean Ambrose made a motion to approve the Select Board meeting minutes of April 5, 2023. Motion approved: 3-0.
5. **Accounts payable/payroll warrants:** Jean Ambrose made a motion to approve preview warrant #16 in the amount of \$15,217.49. Motion approved: 3-0.

Jane Hubert made a motion to approve payroll warrant #1723 in the amount of \$2,527.88. Motion approved: 3-0.

The checkbook balance is \$1,014,514.21.

### Old Business:

1. **Sam Snow, Road Commissioner:**

The new municipally owned bridge reports were reviewed. DOT Ron Taylor, P.E. Assistant Bridge Maintenance Engineer provided these reports to the town. Sam Snow explained the number rating, which is out of 100. Kimball Brook on Kelley Road is rated 86.4, Gullycross on Pinkham Road is rated 71.8, Falls on Hunts Meadow Road is rated 83 and Meadow Brook on Pinkham Road is rated 41.6. Meadow Brook is the culvert that the town is working with St. Germain and the culvert grant to replace.

Joe Caputo spoke with St. Germain again and was told it would be one more week before plans were ready and to not plan on doing Pinkham Road this year. Sam explained that this is an emergency situation.

**Action item:** Joe Caputo will call St. Germain again and have them send the office emails regarding his phone conversations.



Deb M will send a copy of the bridge report for Meadow Brook to St. Germain and Sam Snow will email them.

The Blodgett Road did not receive a bridge report because the water is not a named stream and the state won't inspect that culvert/bridge. When the Blodgett Road project is being done, a temporary road will be built at that location so traffic will still be able to use the road.

Jane Hubert stated that roads are a shared responsibility between the Select Board and the Road Commissioner.

### **6:15 Open Grounds Maintenance Bids:**

Lucky Clover Lawncare: \$1,200 for the season.

First Alarm Lawncare, LLC: \$1,750 for the season.

Jean Ambrose made a motion to accept the bid from Lucky Clover Lawncare for \$1,200. Motion approved 3-0.

An entrance permit was signed.

Jane Hubert reminded Sam Snow that he has until May 31, 2023, to fix the fence at the Recycling Center.

2. **Hanley Road Jamie Ward issue:** Jean Ambrose discussed an email from Jamie Ward, Maine-ly Paving, regarding a paving issue on Hanley Road from last year.

**Action item:** Sam Snow, Road Commissioner will contact Jamie Ward.

3. **Discussion on Palmer Road:** Joe Caputo called Pine Tree Engineering to inquire about oversite of the Palmer Road. Joe reported that Pine Tree Engineering can look at the road to see if the base is good enough for paving for less than \$5,000. They would do the same type of testing that has already been done by Daniel Colby and submitted in a report, but Joe wants a professional engineer, with credentials, to test the base, not Mr. Colby, a soil scientist. Joe Caputo does not want another Jewett Road situation. Joe Caputo stated that an engineering company would guarantee their work. Sam Snow disagreed. Joe also stated that if the Jewett Road had been built with a bond it would be OK. Pittston does not require a bond and Fred Kimball did research on bonding.

**Action item:** Joe Caputo will read the report provided by Daniel Colby.



Jane Hubert will find a state DOT person to help with an RFP if needed for oversite.

The Paving bids were advertised with MMA and Construct Summary.

A culvert on Old Town Farm Road will be fixed next week.

**New Business:**

1. **Sign appointment papers:** Appointment papers for Christian Jensen, Tax Collector/Treasurer/Office Supervisor along with members of the personnel committee were signed.
2. **Camden Bank – Nehumkeag:** At this time, School Board directors, Jim Lothridge, and Jeff Hanley and the Chair of the Select Board, Jane Hubert, are the three authorized people on the CD account for the Nehumkeag Scholarship. The CD will be a 13-month CD at 3% interest.
3. **Excise tax training update:** Christian Jensen went to a training class and reported that he was pleased with the class and learned a lot.
4. Jane Hubert made a motion to allow Efficiency Maine to put a flyer in with the tax bills this year at no cost to the Town. Motion approved: 3-0.

The next Select Board meeting will be on April 26, 2023.

There will be no Select Board workshop.

The next staff meeting will be Monday, April 24<sup>th</sup> at 5:00 p.m.

**7:00 Executive Session Personnel Matters 1M.R.S.A.§405(6)(A)**

The Select Board meeting ended at 7:15 p.m.

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Jane H Hubert, Selectperson Date

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Mary Jean Ambrose, Selectperson Date

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Joseph Caputo, Selectperson Date