

**Town of Pittston
Select Board Work Session Minutes
December 09, 2024**

ORIGINAL

Board Members Present: Jane Hubert (Chair), Joe Caputo, Cathy Thomas
Other Town Officials Present: Autumn DeVries (ORC Chair)
Recorder: Marie-Anne Flowers (Administrative Assistant)

1. **Call to Order:** 9:08 am
2. **Approval of December 02, 2024 Minutes:** Accepted & signed 3-0
3. **Road Business (OLD)**

a. Major Road Projects

- i. **Pinkham Road - Togus Stream:** No update
- ii. **Jewett Road:** Joe Caputo has a call into legal and is waiting for a return call
- iii. **Blodgett Road:** No update

b. Medium Road Repair (>\$5,000)

c. Small Road Repair (<\$5,000)

4. Road Business (NEW)

5. General Town Business (OLD)

- a. **Performance Reviews:** Still in progress
- b. **Compensation for All Positions:** Will be discussed as the budget is developed.
- c. **ORC Update - Autumn DeVries:** Autumn will be meeting with Bernstein Shure for legal review of the Recall Ordinance and LD2003.
- d. **Concrete Pad for Recycling:** Joe Caputo estimates that the cost of the concrete pad would be 10k for concrete and 10k for the base. \$20,000.00 total cost for this work. Cathy Thomas provided a bid for \$27,000.00 for this work.
- e. **Fiscal Year:** Christian Jensen will be having 2 public presentations on Jan. 13, 2025 & Jan. 16, 2025 to review the fiscal year change with the public.
- f. **Renaming of Roads @ 911 Addressing:** will start after Christmas.
- g. **RiverWalk:** Errors in the RiverWalk newsletter have been found that are concerning. The select board does not feel that the newsletter should be posted on the town website with the errors. The select board would like to meet with the RiverWalk group regarding the future of the RiverWalk property. Joe Caputo has a call into the Kennebec Land Trust for information regarding the property and is waiting for a return call. The Phase 2 DEP report was discussed with John Cressy and Rich Curry.

Agenda subject to change



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There does not seem to be any concern regarding hazardous waste in the RiverWalk area.

6. General Town Business (NEW)

- a. **Background Checks:** Jane Hubert researched background checks and found that they cannot be done on existing employees but are required for newly hired employees.
- b. **MSAD 11 Vehicle:** The town has no interest in keeping the vehicle.
- c. **911 Addressing Ordinance Update:** The ordinance needs to be updated. Peter Coughlan is working on this.
- d. **Salt Shed Loader:** Will be discussed at the next select board meeting.
- e. **Personnel Position Review:** the Personnel Committee has submitted their research into different towns' positions. It has been found that some towns combine the Health Officer and Code Enforcement positions. Planning Boards in the area are not usually stipend. Readfield and Manchester do stipend Planning Board personnel due to the requirement that they develop the ordinances.
- f. **Nick Lessard:** Nick dropped off the salt shed key at the town office this morning.

7. Tabled Agenda Items

- a. North Beech Hill Rd Plan
- b. Salt Shed Seal Repair
- c. Tax club
- d. Engine 23 Disposition (2024)
- e. Colburn School:

8. Town Announcements & Information

Monday closed
Tuesday 8 am – 5 pm
Wednesday 8 am – 6 pm
Thursday 8 am – 5pm
Friday 7 am – 1 pm
Saturday Recycling 8 – 3 pm

- a. **Next SB Work Session(s):** Dec 16, 23, 30, Jan 6, 13, 27 (9 am)
- b. **Next SB Meeting(s):** Dec 11, 18 Jan 2 (**THURSDAY**), 8, 15, 22 (6 pm)

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- c. Joint Board Meeting: Jan 27 (6 pm)
- d. Planning Board: Dec 12 (6:30 pm)
- e. Ordinance Review Committee: Jan 23 (9 am)
- f. RiverWalk: Jan 6 (6 pm)
- g. Pittston Historical Society:
- h. Appeals Board:
- i. Budget Committee:
- j. Personnel Committee:

9. Meeting Adjournment: 10:35 am

Respectfully submitted by:

Marie-Anne Flowers, Admin Assistant



Date

12/18/24

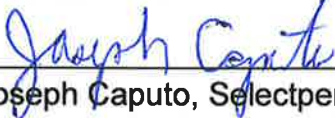
Jane H Hubert, Selectperson Chair



Date

12/16/24

Catherine Thomas, Selectperson



Date

12/16/2024

Joseph Caputo, Selectperson

Date

Agenda subject to change



