

**ORIGINAL**

**Town of Pittston  
Select Board Work Session Minutes  
November 04, 2024**

**Board Members Present:** Jane Hubert (Chair), Cathy Thomas, Joe Caputo  
**Other Town Officials Present:**  
**Recorder:** Marie-Anne Flowers (Administrative Assistant)

1. **Call to Order: 9:00 AM**
2. **Approval of October 28, 2024 Minutes: accepted 3-0**
3. **Road Business (OLD)**

**a. Major Road Projects**

- i. **Pinkham Rd - Togus Stream:** no update. Jane Hubert will check for updates
- ii. **Jewett Road:** Joe Caputo has reported that Dan Snow and Nate Hall are hauling materials on the posted no thru way, and weight posted road. Marie-Anne will send out an email to Sam Snow (Road Commissioner) to inform him of the misuse of the road and the damage being caused to the road.

**b. Medium Road Repair (>\$5,000)**

**c. Small Road Repair (<\$5,000)**

**4. Road Business (NEW)**

- a. **Budgeting/Funding:** Still waiting for Sam Snow to submit his budget. A notice has been sent out to all committees, boards and groups to submit their 2025 budgetary needs.

**5. General Town Business (OLD)**

- a. **CEO update:** Greg Lumbert (CEO) is on vacation, and did not attend the meeting. Discussion of ongoing issues took place but without the CEO to update the select board.
- b. **Performance Reviews:** Sammy Cameron (Deputy Clerk) and Marie-Anne Flowers (Administrative Assistant) reviews are completed. Christian Jensen (Treasurer, Tax Collector, Office Supervisor) and Valerie Hanson (Clerk) are ready for their review. The ORC and the select board would like another informational meeting with Ben Averill for clarification.
- c. **Compensation for All Positions:** there will be an executive session on Wednesday to address this issue.
- d. **ORC Update - Autumn DeVries:** Autumn DeVries (ORC Chair) was unable to attend. Tony Garvin attended in her place, and LD2003 was

Agenda subject to change



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discussed. LD2003 promotes more affordable housing. The town needs to define "growth area". Cathy Thomas questioned if town water and sewer are required. Water or sewer to resident property is limited in Pittston. Tony recommends getting legal advice regarding how to best utilize LD2003 for the town.

- e. **Entrance Extension:** was completed on schedule.
- f. **Colburn School:** Two engineers have been contacted. One quoted 10k and another will charge \$170.00/Hr. to assess the building. Joe Caputo will contact Ben Murray and get more quotes.
- g. **Review Contract Calendar:** there are some additions that should be added to the contract calendar.
- h. **Engine 23 Disposition (2024):** no update
- i. **Handyman hiring:** The new candidate was discussed by the select board. The rate of pay was discussed and will be addressed at the next SB meeting.
- j. **End of December Schedule:** The Select Board will meet for work sessions every Monday in December and there will be select board meetings on December 04, 11, 18, and **THURSDAY**, January 2, 2025.
- k. **Fiscal Year:** Christian Jensen has offered to do a power point presentation to better explain the process to the select board. Cathy Thomas will ask Christian if he would zoom the presentation and then post onto the website for residents.
- l. **Audit Review:** Purdy Powers has notified us that they are no longer doing these audits. Lori Ann has submitted a quote. Christian has two other auditors that he will ask for quotes from.
- m. **Concrete Pad for Recycling:** Jane Hubert will discuss this with the recycling group, and will also ask them to produce a budget for the upcoming year. Joe and Cathy discussed how best to install the concrete pad to allow for winter plowing. Joe Caputo also suggested a bigger bin for the fire station recycling bottles.

## 6. General Town Business (NEW)

## 7. Tabled Agenda Items

- a. North Beech Hill Rd Plan
- b. Renaming of Roads @ 911 addressing
- c. Salt Shed Seal Repair
- d. Tax club:

## 8. Town Announcements & Information

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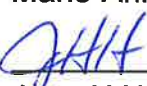
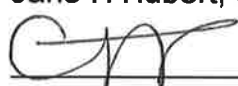
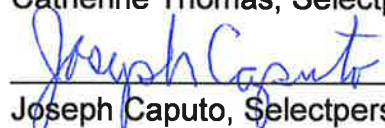
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**Monday closed  
Tuesday Closed for Election  
Wednesday 10 – 7 pm  
Thursday 8 – 5 pm  
Friday 9 – 2 pm  
Saturday Recycling 8 – 3 pm**

- a. **Next SB Work Session(s): Nov 18, 25 Dec 02, 09, 16, 23, 30 (9 am)**
- b. **Next SB Meeting(s): Nov 06,13,20 Dec 04,11,18, Jan 2 (Thursday) (6 pm)**
- c. **Joint Board Meeting: Jan 27 (6 pm)**
- d. **Planning Board: Nov 14 (6:30 pm)**
- e. **Ordinance Review Committee: Nov 14 Jan 23 (9 am)**
- f. **RiverWalk: Nov 4 (6 pm)**
- g. **Pittston Historical Society: Nov 12 (6 pm) Town Office**
- h. **Appeals Board:**
- i. **Budget Committee: Nov 21 (6 pm)**
- j. **Personnel Committee:**
- k. **Hearing @ Recall Ordinance Nov 13 (6 pm)**

**9. Meeting Adjournment: 10:13 am, 3-0 accepted**

Respectfully submitted by:

	11.18.24
Marie-Anne Flowers, Admin Assistant	Date
	11/18/24
Jane H Hubert, Selectperson Chair	Date
	11/18/24
Catherine Thomas, Selectperson	Date
	11/18/2024
Joseph Caputo, Selectperson	Date

Agenda subject to change



