

Town of Pittston
Select Board Work Session Minutes
October 21, 2024

ORIGINAL

Board Members Present: Jane Hubert (Chair), Cathy Thomas, Joe Caputo
Other Town Officials Present: Autumn DeVries (ORC)
Recorder: Marie-Anne Flowers (Administrative Assistant)

1. **Call to Order:** 9:01 am
2. **Approval of October 7, 2024 Minutes:** Accepted and signed 3-0
3. **Road Business (OLD)**

a. **Major Road Projects**

- i. **Pinkham Rd - Togus Stream:** No update
- ii. **Jewett Road:** No update

b. **Medium Road Repair (>\$5,000)**

- i. **Webb Rd:** Work is completed

c. **Small Road Repair (<\$5,000)**

4. **Road Business (NEW)**

- a. **Budgeting/Funding:** Paperwork for 2025 has been received. The select board needs clarification from Sam Snow regarding road budgeting.
- b. **Plow Equipment Inspection:** The select board members have all individually visited the site and inspected the equipment. Nick Lessard has been driving the routes to familiarize himself with the roads.

5. **Executive Session (Legal) 1.M.R.S.A.§405(6)(A) @ 10 am:**
Adjourned for executive session at 9:58 am and returned at 10:29 am.

6. **General Town Business (OLD)**

- a. **CEO update:** no update
- b. **Performance Reviews:** Valerie Hanson and Marie Flowers will be reviewed this week.
- c. **Compensation for All Positions:** no update
- d. **ORC Update - Autumn DeVries:** Autumn reviewed the progress on the Recall Ordinance, and discussed posting the hearing scheduled for Nov. 13, 2024. Jennifer Hembree is interested in joining the ORC and



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contributing to the commercial Solar Ordinance. It was questioned if there would be any conflict of interest by having her on the committee.

- e. **Entrance Extension:** work started today, Oct. 21, 2024.
- f. **Colburn School:** Jane Hubert stated that a structural engineer is needed. Joe Caputo said he would contact Coffin Engineering.
- g. **Handyman hiring:** Tabled
- h. **RiverWalk Survey:** The survey that the RiverWalk Group produced was discussed. Jane Hubert offered suggestions for additional questions that she feels should be added to the survey. Jean Ambrose explained that the survey is necessary to obtain the grant that they are applying for. Community support is required for the grant to be approved. Jean Ambrose suggested doing a second survey that would include the information suggested by Jane Hubert. Jean Ambrose and Cheryl Peaslee asserted that the RiverWalk Group is a “committee”, approved by the select board. Cathy Thomas suggests that the RiverWalk group add “for grant purposes only” onto the survey. Joe Caputo suggested finding out, with a separate survey, what the public interest would be in investing town money into the RiverWalk. Jean Ambrose would like copies of the DEP reports that the select board has received. Jane Hubert suggests she and Jean Ambrose meet to develop an acceptable survey. Cathy Thomas suggested having two surveys. Joe Caputo would like the surveys to be filled out at the town office, not to be taken and returned later. It was suggested that the RiverWalk group number the surveys, so that people can take them to fill out. Jane Hubert will meet with Jean Ambrose after Jean rewrites the survey with the suggestions made by the select board.
- i. **Review Contract Calendar:** Cathy Thomas, Jane Hubert, and Joe Caputo reviewed the town contracts and evaluated when best to review, bid, and award the current contracts to better prepare for anticipated projects in town.

7. General Town Business (NEW)

- a. **Tax club:** will be addressed after the election
- b. **MMA:** Offering Assessing Webinar

8. Tabled Agenda Items

- a. **Engine 23 Disposition (2024)**
- b. **Fiscal Year**
- c. **Concrete Pad for Recycling**
- d. **North Beech Hill Rd Plan**
- e. **Renaming of Roads @ 911 addressing**
- f. **Salt Shed Repairs:**



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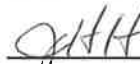

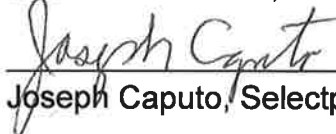
9. Town Announcements & Information

Monday closed
Tuesday 12 – 6 pm
Wednesday 10 – 7 pm
Thursday 8 – 5 pm
Friday 9 – 2 pm
Saturday Recycling 8 – 3 pm

- a. Next SB Work Session(s): Oct 28 Nov 04, 18, 25 (9 am)
- b. Next SB Meeting(s): Oct 30 Nov 06, 13, 20 (6 pm)
- c. Joint Board Meeting: Oct 21 (6 pm)
- d. Planning Board: Nov 14 (6:30 pm)
- e. Ordinance Review Committee: Oct 31 Nov 14 Jan 23 (9 am)
- f. RiverWalk: Nov 4 (6 pm)
- g. Pittston Historical Society: Nov 12 (6 pm, Town Office)
- h. Appeals Board:
- i. Budget Committee: Oct 24 (6 pm)
- j. Personnel Committee:

10. Meeting Adjournment: 11:50 pm

Respectfully submitted by:

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|  | 10-28-24 |
| Marie-Anne Flowers, Admin Assistant | Date |
|  | 10/28/24 |
| Jane H Hubert, Selectperson Chair | Date |
|  | 10/28/24 |
| Catherine Thomas, Selectperson | Date |
|  | 10/28/2024 |
| Joseph Caputo, Selectperson | Date |

