



Town of Pittston  
**Select Board Work Session Minutes**  
October 20, 2025

**ORIGINAL**

- b. **Old County Rd – Culvert:** waiting for the letter from Laura Bollert from DEP regarding Sam Snow, Road Commissioner's request.
  - c. **96 Old Town Farm Rd – Ron Smith:** Sam has not given us the contact information for Ron Smith.
- ii. **Potholes:**
- a. **Jewett Rd:** filled Sunday
  - b. **Blodgett Rd:** no update
  - c. **Hunts Meadow:** no update

**6. Tabled Agenda Items**

**a. Review of the Following Ordinances:**

**Tier 1**

- i. **Land Use – LD 2003 & LD 1829 (in development)**
- ii. **Building**
- iii. **Subdivision**
- iv. **Business Development**

**Tier 2**

- v. **Shore Land Zoning**
- vi. **Resource Protected Land (needs to be developed)**
- vii. **Flood Plain**

**Tier 3**

- viii. **Addressing**
- ix. **Mailbox**
- x. **Entrance**
- xi. **Well Head Protection**

**b. Jewett Road:**

**c. Identify Caretakers for Cemeteries in Need:**

**c. Tax club**

**d. Secure Records Storage Request:**

**e. Engine 23 Disposition (2025)**

**f. Pinkham Road - Togus Stream:**

**g. Misc. Town Work:**

- i. **Troop Rd**
- ii. **Ledge Hill Rd:**
- iii. **North (Beech Hill) Rd Plan**

**h. Salt Shed Seal Repair & Containment:**

- xii. **Congressional spending grants**



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expectations should be created. A review of our needs from the assessor has been requested from the Treasurer, Christian Jensen, and should be shared with CEO Greg Lumbert for his input. We may need to inquire if RJD would be willing to come in for an extra day a month. The select board is interested in researching options. A definition of services should also be developed prior to any changes. Christian will reach out for RFQ's from other municipalities to help create a definition of service, and let the Select Board know what he comes up with.

**Primary:** Christian                      **Action:** Research assessor services

- iv. **Update 911 Roads Book:**  
    **Primary:**                      **Action:**
- v. **System Administration Policy:**  
    **Primary:**                      **Action:**
- vi. **Disbursement Policy:**  
    **Primary:**                      **Action:**
- vii. **Purchasing Policy:**  
    **Primary:**                      **Action:**
- viii. **Refund Policy for Permits:**  
    **Primary:**                      **Action:**
- ix. **Cell Tower Ordinance Review:**  
    **Primary:**                      **Action:**
- x. **Building Use Policy:**  
    **Primary:**                      **Action:**
- xi. **Mobile Home Ordinance:**  
    **Primary:**                      **Action:**

**5. Road Business:**

**a. Major Projects:**

- i. **Blodgett Road:** Guard rails are in progress  
    **Primary:**                      **Action:**

**b. Medium Road Repair (>\$10,000)**

- i. **Lucas Striping:** Blodgett Rd and Pinkham Rd -

**c. Small Projects (<\$10,000):**

- i. **Ditching/Culverts:**
  - a. **Nelson Rd - Ditching:** expected to be completed this week.



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was discussed as well. There is a draft Commercial Solar Ordinance, but moving forward there needs to be more discussion prior to accepting.

- e. **CEO Update:** Was able to attend the meeting at 10:50 am.
  - A citizen called Greg with concerns that moving the tires in the RiverWalk area may release toxic contaminants. DEP is ok with the RiverWalk Committee removing the tires from the area, as long as the dirt in the tires is left on site. The volunteers will remove the dirt and mud from the tires. The resident was advised to call DEP with their concerns.
  - The Jewett Rd/Hall build flood plain was reviewed by Sue Baker. A soil scientist, Vaughn Smith, will be on the property tomorrow to investigate. It was reported there was a fire on that location in the past. They will determine where the flood plain begins, and if a septic system can be built on the property. The only application Greg has received was for a shed.
  - 194 Webb Rd. septic inspection
  - Kelley Rd camper calls. A fire was reported. A bathtub is now in the stream. The ACO received a dog complaint about this location; she called Greg who advised she call the police. Police stated they would not respond. There is also a chicken in a cage. We are not clear on what happened to the dog.
  - Webb Rd property inquiry regarding building horse arenas and a horse barn.
  - Wiscasset Rd septic was completed
  - Sparrow septic system to be started tomorrow.
  - To date, 58 calls this month.
  - Laura Bollert, EPA/wetlands has not been returning calls.
- f. **Charter Franchise Agreement:** No update
- g. **Ordinances and Policies:**

**i. Fund Balance Policy:**

**Primary:** Cathy

**Action:** suggested per annual town audit. This should be a priority.

**ii. Solar Farm Ordinance:**

**Primary:**

**Action:**

**iii. Formal Assessors Agreement/Contract Renewal:** We have received the updated agreement reflecting \$765 per day. The SB discussed alternatives, price check, and creating an assessor duties list. Discussion regarding adding an additional day might be helpful with keeping the records up to date. Joe feels the decision should be made during the 2026 budget and not in the middle of the budget as any increase has not been budgeted. The current budget has been expended about 45% to date. A clear definition of needs and



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**Board Members Present:** Cathy Thomas (Chair), Christine R. Holzinger, Joe Caputo

**Other Town Officials Present:** Christian Jensen (Office Supervisor, Treasurer, Tax Collector), Greg Lumbert (CEO), Autumn DeVries (ORC)

**Recorder:** Marie-Anne Flowers (Administrative Assistant)

1. **Call to Order:** 9:07 am
2. **Approval of October 06, 2025 Minutes:** 3/0 signed and accepted
3. **Executive Session:** none
4. **Town Business:**
  - a. **Debra Ashline – Cemetery:**
    - Debra attended the work session to request a consent form/letter from the Select Board for Wreaths Across America for the 14 unattended cemeteries. Pittston has 334 veteran sites. The caretakers of the other cemeteries have given consent letters to Debra. The liaisons for Wreaths Across America are Terra and Emily (207)578-6277, [region1@wreathsasscrossamerica.org](mailto:region1@wreathsasscrossamerica.org).
    - Debra reported that there is a grave in the Day Cemetery that needs some fill added to the sinking grave. This will be added to the SB meeting on 10/29.
    - Debra has also suggested signs for the town cemeteries. This request will be added to the 2026 budget requests.
  - b. **Town Website:** A presentation of the Town Cloud website was scheduled at a staff meeting. The Clerk, Deputy Clerk, Administrative Assistant and treasurer were all in attendance as well as Cathy Thomas (SB Chair). The information was reviewed and discussed in the Select Board work session.
  - c. **Historical Society Grant:** Louise Kruk sent an email to the SB regarding the lease requested. Cathy edited the lease and submitted a copy of her edits to the other SB members. Christine will review Cathy's edits and offer any other suggestions she may have.
  - d. **(ORC) Update Autumn DeVries:** Autumn shared updates on progress with the ORC. She has formed the structure moving forward. She has submitted a report (attached) of her progress. The timeline of the land use ordinance has been created. The Land Use Ordinance would be an umbrella which would include RV's, campgrounds, mobile homes, and would also include the building ordinance and the subdivision ordinance. Due to population, Pittston does not have to adopt MUBEC rules, and we cannot "cherry pick" from MUBEC what we want to enforce, we can however, through Home Rule establish minimum safety requirements. The commercial Solar Ordinance



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TOWN

xiii. Funding Plan for plant containment

**7. Town Announcements & Information**

**THERE WILL BE NO SELECT BOARD MEETING:**

**OCTOBER 22**

**NOVEMBER 05 & 19**

**THERE WILL BE NO SB WORK SESSION**

**NOVEMBER 10**

**Next SB Work Session(s): Oct 27 Nov 03, 10, 17, 24 (9 am)**

**Next SB Meeting(s): Oct 29 Nov 05, 12, 19, 26 (6 pm)**

**Planning Board: Nov 13 (6:00 pm)**

**RiverWalk: Nov 03 (6 pm)**

**Pittston Historical Society: Nov 13 (9 am) @ Town Office**

**Cemetery Caretaker Meeting: Oct 23 (6 pm) @ Town office**

Joint Board Meeting:

Ordinance Review Committee:

Personnel Committee:

Appeals Board:

Budget Committee:

**8. Meeting Adjournment: 12:04**

Respectfully submitted by:

Marie-Anne Flowers, Admin Assistant

10/27/25  
Date

Catherine Thomas, Selectperson Chair

10/27/25  
Date

Christine Holzinger, Selectperson

10/27/25  
Date

Joseph Caputo, Selectperson

10/29/2025  
Date

