

**Town of Pittston
Select Board Work Session Minutes
September 9, 2024**

ORIGINAL

Board Members Present: Jane Hubert (Chair), Joe Caputo, Cathy Thomas
Other Town Officials Present: Autumn DeVries (ORC), Christian Jensen (Tax Collector, Treasurer, Office Supervisor)
Recorder: Marie-Anne Flowers (Administrative Assistant)

1. **Call to Order: 9:00 AM**
2. **Approval of August 19, 2024 Minutes: Approved 3-0**
3. **Road Business (OLD)**

a. Major Road Projects

- i. **Pinkham Rd Culvert – Meadow Brook (2024):** The Army Corps application is in. All water work has to be completed by the last week of September. The road will be closed from Sept. 23, 2024 until Oct. 7, 2024. Marie-Anne Flowers will post the closure and notify the Kennebec Journal about the road closing. Joe Caputo will request Larry Nadeau to write up a formal contract. Joe informed the select board that there will need to be a loader in the pit when the bridge work will require gravel. Joe suggests Nick Lessard may have his loader in the pit and may be used to load for Larry Nadeau.
- ii. **Pinkham Rd – Togus Stream:** the funding letter has been sent.
- iii. **Jewett Road:** Joe Caputo has contacted the lawyer and has not heard back. He is awaiting a response. The town cannot afford to repair the road with the current budgeting. Jane Hubert suggests having the budget committee review the issue and contribute ideas on how to fund the needed road repairs. The select board discussed the pros and cons of having the budget committee involved and what the scope of their duties/responsibilities are.

b. Medium Road Repair (>\$5,000)

- i. **Crocker Rd – Paul Stilphen:** Joe Caputo spoke to Paul Stilphen regarding the width of the road. Sam Snow's recommendations have been reviewed by the select board.
- ii. **Blodgett Rd Ditching:** Joe Caputo will arrange the repairs. Joe will arrange that Nick Lessard complete the repairs when he repairs the school bus turnaround.

c. Small Road Repair (<\$5,000)

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- i. **Road Striping:** The select board reviewed the roads that need striping and discussed which roads need to be done.

Nash
Half of Kelley
Hunts Meadow
Pittston School Street

No striping

Nelson
Blinn Hill
Half Kelley
Pinkham

4. Road Business (NEW)

- a. **Budgeting/Funding** Christian Jensen (Tax Collector, Treasurer, Office Supervisor) reviewed the budgeting for repairs and the balance left for culverts. Discussion covered the duties of the Assessor, CEO, Planning Board, ORC and how better to establish a process to alleviate the problems that we are encountering currently. Cathy Thomas inquired when Ellery Bane should be involved in the planning process.
- b. **Plow Equipment Inspection:** Scheduled 09-30-2024. Joe Caputo has brought it to the select board's attention that the equipment inspection is not in the contract. Nick Lessard is ok with the select board inspecting the equipment.
- c. **Gradation Report:** the select board reviewed the gradation report and the gravel is acceptable to build the roads.
- d. **Pothole Patching:** The select board discussed contracting a commercial company to patch potholes.

5. General Town Business (OLD)

- a. **Salt Shed Repairs:** Joe Caputo believes that the repairs can be completed fairly inexpensively. The seal does not appear to be compromised. The salt shed needs to be emptied to evaluate, and possibly repair the seal. The bollards will be repaired as soon as possible. The seal will be tabled until spring.
- b. **CEO update** no update
- c. **Performance Reviews:** Form has been approved and copies have been provided to the select board.
- d. **Compensation for All Positions:** Still in progress
- e. **Solar Moratorium Update – Autumn DeVries** reviewed the lawyers report regarding the moratorium. The select board will move forward



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in accepting the moratorium. A hearing has been scheduled for Sept. 18, 2024 to vote on the moratorium. Marie-Anne Flowers (Administrative Assistant) will post the notice in the Kennebec Journal.

- f. **Entrance Extension:** Joe Caputo is arranging the work.
- g. **Outstanding Items of Concern:** The memo was reviewed and issues were discussed.
- h. **Colburn School:** The deed has been processed. An insurance agent has been contacted and liability insurance has been discussed. The Historical Society does meet there occasionally. Do we want insurance for the building or just have liability for injuries? Christian Jensen will obtain quotes for both.

6. General Town Business (NEW)

- a. **Donation Request @ Camp Susan Curtis:** To be considered in the next budget.
- b. **Tax Abatement Application Request:** The form has not been returned.
- c. **Tax Club:** Valerie Hanson has suggested starting a tax club.
- d. **Electric Charging:** letter was reviewed. The town is not moving forward.
- e. **Bus Turnarounds:** Some busses are having issues turning around due to use and rutting over the summer. Jane Hubert has inquired if Sam Snow would arrange to fix the turnarounds. Sam Snow inquired if there was someone the select board would like him to use. Jane replied that Sam could arrange the repairs with select board approval but, Jane has not heard back from Sam. Joe Caputo will arrange Nick Lessard do this work. Lancaster Road bus turnaround is also a problem. The driver would like to be able to use a different location to turn. Joe Caputo will investigate the area and speak to residents regarding the bus turnaround.

7. Tabled Agenda Items

- a. **Engine 23 Disposition (2024)**
- b. **Handyman hiring**
- c. **Fiscal Year**
- d. **Concrete Pad for Recycling**
- e. **North Beech Hill Rd Plan**
- f. **Palmer Rd Dust Complaint**
- g. **Renaming of Roads @ 911 addressing**

8. Town Announcements & Information

Agenda subject to change



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Monday closed
Tuesday 12 – 6 pm
Wednesday 10 – 7 pm
 Recycling 4 – 7 pm
Thursday 8 – 5 pm
Friday 9 – 2 pm
Saturday Recycling 8 – 1 pm

- a. Next SB Work Session(s): Sept 16, 23, 30 (9 am)
- b. Next SB Meeting(s): Sept 11, 25 (6 pm)
- c. Planning Board: Sept 12 (6:30 pm)
- d. Appeals Board:
- e. Ordinance Review Committee: Sept 19, Oct 3, 17 (9 am)
- f. Personnel Committee:
- g. RiverWalk: Oct 7 (6 pm)
- h. Pittston Historical Society: Sept. 10 & Oct 8 (6 pm, Town Office)
- i. Joint Board Meeting: Oct. 21 (6pm)

9. Meeting Adjournment 11:24 am

Respectfully submitted by:


 _____ 09.16.24
 Marie-Anne Flowers, Admin Assistant Date


 _____ 09/16/24
 Jane H Hubert, Selectperson Chair Date


 _____ 9/16/24
 Catherine Thomas, Selectperson Date


 _____ 09/16/2024
 Joseph Caputo, Selectperson Date

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