



Town of Pittston
Select Board Work Session Minutes
September 08, 2025

ORIGINAL

Board Members Present: Cathy Thomas (Chair), Joe Caputo, Christine R. Holzinger

Other Town Officials Present: Greg Lumbert (CEO), Christian Jensen (Tax Collector, Treasurer, Office Supervisor)

Recorder: Marie-Anne Flowers (Administrative Assistant)

1. **Call to Order:** 9:03 am
2. **Approval of August 25, 2025 Minutes:** 2/0/1 (Joe was not here 08/25/25)
3. **Executive Session:** none
4. **Town Business:**
 - a. **Consent Agreement:** the resident attended the meeting to discuss the issues with his property. He was advised that the property needs to be cleaned up. Greg has asked for permission to inspect the property, and the resident has given permission for Greg to inspect. A consent agreement was discussed, and the resident will attend the next work session meeting on September 15, 2025 to sign the agreement. He was given a copy of the consent agreement to review. The resident was notified that there is a fine of \$100.00 a day if the area is not compliant within the 90 days.
 - b. **Jason Corliss:** attended the meeting to discuss an email report from a resident regarding digging on unowned property that borders his property. Jason denies digging on the property. He does not know of any grave sites on that property. Jason notified the Select Board there is proof that there has been a homestead on the property in the past, but no cemetery. Jason feels this is a personal attack. He is requesting that the SB members visit the site to prove he is not digging on property he does not own. He feels that Sam Snow originated the complaint. The select board advised Jason to contact Debra Ashline, regarding the email from Christine, to discuss the property in question, and possible grave sites on the property. He believes the information that he is doing illegal work on property he does not own originated from Sam Snow, Pittston Road Commissioner.
 - c. **Town Website – Town Cloud:** We have not been able to review town cloud. Peter has been contacted and will do more research on websites.
 - d. **Red Cross Fire Alarm Program:** No response at this time.
 - e. **(ORC) Update Autumn DeVries:** did not attend
 - f. **CEO Update:** reviewed the consent agreement with the select board and resident.
 - g. **Jane Hubert & Maggie Smith re: Recycling:** did not attend.
 - h. **Risk Reduction Grant:** Christian Jensen delivered an application for a grant, to replace broken emergency lighting outside the clerk's office, for Select Board approval.



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- i. **Fire Department Loan:** Christian notified the select board the fire department loan has been paid off.

- j. **Lawyer review of the following Ordinances:** Cathy has asked the select board to agree to have legal review, by Grey Louis, of our ordinances for clarity, contradiction, and conformation to other ordinances. She believes that there are many cases when our ordinances conflict. Greg Lumbert would like to confer with legal when the review happens, and feels that Autumn DeVries (ORC) should be notified and present, as well. The following ordinances are suggested for legal review;
 - i. Building
 - ii. Shore Land Zoning
 - iii. Resource Protected Land (needs to be developed)
 - iv. Flood Plain
 - v. Subdivision - Site plan review
 - vi. Land Use
 - vii. Business Development
 - viii. Addressing
 - ix. Mailbox
 - x. Entrance
 - xi. Well Head Protection

- k. **RiverWalk V-rap:** there is information being requested to register the V-rap. Cathy is reviewing this. Joe wants to know if the grant will be reviewed by the Select Board prior to submission. Joe will be attending the RiverWalk meeting tonight, and will ask the RiverWalk Committee if they will submit the grant to the board.

I. Ordinances and Policies:

- i. **Solar Farm Ordinance:**
 - Primary: Action:
- ii. **Fund Balance Policy:**
 - Primary: Action:
- iii. **Formal Assessors Agreement/Contract Renewal:**
 - Primary: Action:
- iv. **Update 911 Roads Book:**
 - Primary: Action:
- v. **System Administration Policy:**
 - Primary: Action:
- vi. **Disbursement Policy**



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Primary: Action: suggested per annual town audit

vii. **Purchasing Policy:**

Primary: Action:

viii. **Refund Policy for Permits:**

Primary: Action:

ix. **Cell Tower Ordinance Review:**

primary: Action:

x. **Building Use Policy:**

Primary: Action:

xi. **Mobile Home Ordinance:**

Primary: Action:

5. Road Business

a. Major Projects

i. **Jewett Road:**

Primary: Action:

ii. **Blodgett Road - Loan Update**

Primary: Action:

b. Medium Road Repair (>\$10,000)

- i. Lucas Striping: Nash Road, Kelley Rd and Pinkham Rd paving was discussed. This will be addressed at the next SB meeting.

c. Small Projects (<\$10,000):

d. Ditching/Culverts:

- i. South (Beech Hill) Rd: Complete, remove
- ii. Hunts Meadow Rd - Potholes: Complete, remove
- iii. Peaslee Rd - Ditching: Complete, remove
- iv. Nelson Rd - Ditching:
- v. 54 Beech Hill Rd – Reset Culvert:
- vi. County Rd – Culvert Holding Water: complete, remove



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6. Tabled Agenda Items

- a. Identify Caretakers for Cemeteries in Need:
- b. Charter Franchise Agreement:
- c. Tax club
- d. Secure Records Storage Request:
- e. Engine 23 Disposition (2025)
- f. Salt Shed Loader sale:
- g. Pinkham Road - Togus Stream:
- h. Misc. Town Work:
 - i. Troop Rd
 - ii. Ledge Hill Rd:
 - iii. North (Beech Hill) Rd Plan
- i. Salt Shed Seal Repair & Containment:
 - i. Congressional spending grants
 - ii. Funding Plan for plant containment

7. Town Announcements & Information

THERE WILL BE NO SELECT BOARD MEETING:

SEPTEMBER 10 & 24

OCTOBER 08 & 22

THERE WILL BE NO SB WORK SESSION

OCTOBER 13 (HOLIDAY)

- a. Next SB Work Session(s): Sept 15, 22, 29 Oct 06, 20, 27 (9 am)
- b. Next SB Meeting(s): Sept 17 Oct 01, 15, 29 (6 pm)
- c. Planning Board: Sept 11 (6:00 pm)
- d. River Walk: Sept 8 (6 pm)
- e. Pittston Historical Society: Sept 11 (6pm)
- f. Joint Board Meeting: Sept 15 (6 pm)
- g. Ordinance Review Committee:
- h. Personnel Committee:
- i. Appeals Board:
- j. Budget Committee:

8. Meeting Adjournment: 11:54 am



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Respectfully submitted by:

10.15.25

Marie-Anne Flowers, Admin Assistant

Date

10/15/25

Catherine Thomas, Selectperson Chair

Date

10/15/25

Christine Holzinger, Selectperson

Date

10/15/2025

Joseph Caputo, Selectperson

Date

