

**ORIGINAL**

**Town of Pittston  
Select Board Work Session Minutes  
August 19, 2024**

**Board Members Present:** Jane Hubert (Chair), Cathy Thomas, Joe Caputo  
**Other Town Officials Present:** Autumn DeVries (ORC Chair)  
**Recorder:** Marie-Anne Flowers (Administrative Assistant)

1. **Call to Order:** 9:00 am
2. **Approval of August 12, 2024 Minutes** Accepted and signed 3-0
3. **Road Business (OLD)**

**a. Major Road Projects**

- i. **Pinkham Rd Culvert – Meadow Brook (2024)** No updates
- ii. **Pinkham Rd – Togus Stream** Jane Hubert (Chair) spoke to Janet Richardson from the Randolph Town Office regarding the joint letter for the potential available grant money. There has been no update on the letter. Jane will plan to call Randolph Town Office today for another update.
- iii. **Jewett Road** Waiting for lawyer reply.

**b. Medium Road Repair (>\$5,000)**

- i. **Kelley Rd. Culvert** Marie-Anne Flowers (Administrative Assistant) emailed and messaged Sam Snow to inquire if;
  - he would arrange for this culvert to be cleared
  - another Kelley Rd Culvert at Duane Tobey's residence should be reset
  - a Moulton Rd residence washout issue be remedied
  - 3 potholes on Pinkham Rd. need to be filled
  - install a mowable ditch at the Stony Acres Glazier residence.

Sam Snow (Road Commissioner) was requested to reply within 24 hours to make these repairs.

**c. Small Road Repair (<\$5,000)**

- i. **Crocker Rd ditching Contract** RFQ from Nick Lessard has been returned in the amount of \$9,000.00. Contract to be signed 8/28.
- ii. **Palmer Rd Dust Complaint** tabled until there are future complaints. The rain has alleviated the dust issue for now.

**4. Road Business (NEW)**

**5. General Town Business (OLD)**

Agenda subject to change



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- a. **Salt Shed Repairs** Cathy Thomas and Joe Caputo are still researching materials, and the best way to repair the leaks. Bollards need to be installed.
- b. **CEO update** Jane Hubert (Chair) discussed issues that Greg Lumbert (CEO) is encountering with misfiled information. They discussed having an intern help organize the files.
- c. **Performance Reviews** the form is still being finalized.
- d. **Compensation for All Positions** reviewed

## 6. General Town Business (NEW)

- a. **Renaming of Roads @ 911 addressing** Val Hanson has asked that this be postponed until after the election.
- b. **Prepare for August 26, 2024 Meeting** Autumn DeVries (ORC Chair) presented her ideas for the 8/26/24 joint board meeting with the planning board, appeals board, ORC, CEO, and the select board, on how best to moderate the meeting. Autumn DeVries covered issues with ordinances not being followed, or even understood, properly, before decisions are made. Issues with not following ordinances and how that can impact the town in legal fees were also discussed. Autumn DeVries and Cathy Thomas will work on the agenda for the upcoming meeting.

## 7. Tabled Agenda Items

- a. **Engine 23 Disposition (2024)**
- b. **Handyman hiring**
- c. **Fiscal Year**
- d. **Concrete Pad for Recycling**
- e. **North Beech Hill Rd Plan**
- f. **Entrance Extension**

## 8. Town Announcements & Information

**Town Office Closed September 2, 2024 Labor Day**

Monday closed  
Tuesday 12 – 6 pm  
Wednesday 10 – 7 pm  
    Recycling 4 – 7 pm  
Thursday 8 – 5 pm  
Friday 9 – 2 pm

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Saturday Recycling 8 – 1 pm

- a. Next SB Work Session(s): Sept 9, 16, 23, 30 (9 am)
- b. Next SB Meeting(s): Aug 28 Sept 11, 25 (6 pm)
- c. Planning Board: Sept 12 (6:30 pm)
- d. Appeals Board:
- e. Ordinance Review Committee: Aug 22 Sept 5, 19 (9 am)
- f. Personnel Committee: Aug 27 (1:00 pm)
- g. RiverWalk: Sept 3 (6 pm)
- h. Pittston Historical Society: Sept 10 (6 pm, Town Office)
- i. FOAA Webinar Aug 22 (4:30 pm)
- j. Planning Board, Select Board, CEO, ORC Meeting Aug 26 (6 pm)

9. Meeting Adjournment: 11:05 am

Respectfully submitted by:

  
Marie-Anne Flowers, Admin Assistant 09.09.24  
Date

  
Jane H Hubert, Selectperson Chair 09/09/24  
Date

  
Catherine Thomas, Selectperson 9/9/24  
Date

  
Joseph Caputo, Selectperson 09/09/2024  
Date

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