



Town of Pittston
Select Board Work Session Minutes
August 18, 2025

ORIGINAL

Board Members Present: Joe Caputo, Cathy Thomas (Chair),
Christine R. Holzinger

Other Town Officials Present: Greg Lumbert (CEO)

Recorder: Marie-Anne Flowers (Administrative Assistant)

1. **Call to Order:** 9:12 am
2. **Approval of August 11, 2025 Minutes:** will be approved next week
3. **Executive Session:** none
4. **Town Business:**

a. **Town Website – Town Cloud:** Discussion regarding updating the town website occurred. This will be added to the 8/20 agenda for discussion. Cathy will contact Peter Coughlan to instruct him to add administrative powers to town office staff for content updates. Cathy will also discuss (with Pete) website upgrades, possible host changes and becoming ADA compliant.

b. **Red Cross Fire Alarm Program:** no update.

c. **(ORC) Update Autumn DeVries:** Autumn called in at 9:13 am but was not able to stay on the line.

d. **CEO Update:**

- the Albert property is for sale. It is in a shore land, flood plain and resource protection area. There is no construction allowed within 250 feet from the high-water mark. There can be construction but the area to build is limited.
- 53 Rosie Lane inspection was good.
- First septic inspection on Stage Rd. was completed. Shoulders should be addressed. Clay will impact the septic drainage.
- A request to add city sewer to Route 126 was addressed. The resident accepted the decision.
- An inquiry regarding the Grange house was discussed. The plan would be to build a 5-bedroom home. Greg would request a structural engineering to inspect the place prior to issuing a building permit. There are concerns with the safety of the building. It has been vacant for decades.
- A building permit for Town Farm Rd was issued for storage.
- A letter to Chery Peaslee was sent regarding the steps needed to implement water usage in the RiverWalk.



ORIGINAL

Town of Pittston
Select Board Work Session Minutes
August 18, 2025

14112190

- The resident on New England Rd has been served. Nothing has been done. Greg suggests the town attorney get involved. An ADK hearing may be necessary.
- Little Buck's and Doe's email was discussed. One holding tank is in their parking lot and the other is under the playground. No connections to the field have been confirmed. They are still pumping the septic regularly. An engineer has evaluated the systems. Central Maine Septic is who they are using to remedy the system failures. There has not been any new design developed. The engineer letter reviewed what they feel caused the issue but no plan is in place to fix the septic.
- The resident dumping grey water has remedied the issue.
- 343 Wiscasset septic issue was discussed. Cathy recommended a contractor for the issue and has been told that they are planning on fixing the septic issues. There has been no further action or update at this time.
- A septic plan on Fly Way was questioned by Christine.

e. Cemetery Update: Christine met with Deborah Ashline to discuss cemeteries.

f. Riverwalk: The RW is asking for the Beacon reports be posted to the website under the RW area. The SB has agreed to post both reports. Funding for future RW development costs was discussed. The RW has asked that the SB address false comments being posted on Facebook. Cathy will respond to them. The SB will request the RW group create a draft response for the SB to review prior to posting. Christine Holzinger is the executive point of contact for the grant. She will notify the RW group.

g. RJD Assessor Contract: The Re-Evaluation Contract has been found. An annual working agreement or contract has not been found as of today.

h. Secure Records Storage Request: Fire proof cabinets may need to be ordered as a short-term solution for secure records storage.

i. North Tyler Rd: renaming issues with Damon's Way and Hanover Lane were discussed. A neutral name should be chosen due to the complaints from the property owners.

j. Ordinances and Policies:

- Solar Farm Ordinance:**
Primary: Action:
- Disbursement Policy**



Town of Pittston
Select Board Work Session Minutes
August 18, 2025

ORIGINAL

- Primary: Action: suggested per annual town audit
- iii. **Purchasing Policy:**
 Primary: Action:
- iv. **Refund Policy for Permits:**
 Primary: Action:
- v. **Hiring Guidelines:**
 Primary: Action:
- vi. **Update 911 Roads Book:**
 Primary: Action:
- vii. **Cell Tower Ordinance Review:**
 Primary: Action:
- viii. **Formal Assessors Agreement/Contract Renewal or Bid:**
 Primary: Action:
- ix. **Building Use Policy:**
 primary: Action:
- x. **System Administration Policy:**
 Primary: Action:
- xi. **Fund Balance Policy:**
 Primary: Action:

5. Road Business

a. Major Projects

- i. **Jewett Road:**
 Primary: Action:
- ii. **Blodgett Road - Loan Update**
 Primary: Action: Army Corps of Engineers is working on this now. We should have approval within two weeks.

b. Medium Road Repair (>\$10,000)

c. Small Projects (<\$10,000):

- a. **Warren Rd:** a resident complained about the cut brush on the road that they would like removed from the road.

ii. Ditching/Culverts:

- a. **South (Beech Hill) Rd:**



Town of Pittston
Select Board Work Session Minutes
August 18, 2025

ORIGINAL

- b. Hunts Meadow Rd Potholes:
- c. Peaslee Rd – Ditching:
- d. Nelson Rd – Ditching:
- e. Webb Rd: ditching issues with residents were discussed. The road is ready for paving.

6. Tabled Agenda Items

- a. Identify Caretakers for Cemeteries:
- b. Charter Franchise Agreement:
- c. Tax club
- d. Secure Records Storage:
- e. Engine 23 Disposition (2025)
- f. Salt Shed Loader Repair:
- g. CEO Backlog:
- h. Pinkham Road - Togus Stream:
- i. Electricity Usage @ Town Office:
- j. Misc. Town Work:
 - a. Troop Rd
 - b. Ledge Hill Rd:
 - c. North (Beech Hill) Rd Plan
- k. Salt Shed Seal Repair & Containment:
 - i. Congressional spending grants
 - ii. Funding Plan for plant containment

7. Town Announcements & Information

THERE WILL BE NO SELECT BOARD MEETINGS:

AUGUST 27

THERE WILL BE NO WORK SESSION

SEPTEMBER 01 (LABOR DAY)

Monday: Closed
Tuesday: 8 am – 5 pm
Wednesday: 8 am – 6 pm
Recycling 4 pm – 7 pm



Town of Pittston
Select Board Work Session Minutes
 August 18, 2025

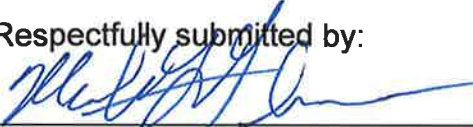
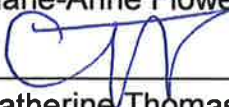

ORIGINAL

Thursday: 8 am – 5 pm
 Friday: 7 am – 1 pm
 Saturday Recycling 8 – 3 pm

- a. **Next SB Work Session(s): Aug 25 Sept 08, 15, 22, 29 (9 am)**
- b. **Next SB Meeting(s): Aug 20 Sept 03, 10, 17, 24 (6 pm)**
- c. **Planning Board: Sept 11 (6:00 pm)**
- d. **RiverWalk: Sept (6 pm)**
- e. **Pittston Historical Society: Sept 11 (6pm)**
- f. **Joint Board Meeting: Sept. 15 (6 pm)**
- g. **Ordinance Review Committee:**
- h. **Personnel Committee:**
- i. **Appeals Board:**
- j. **Budget Committee:**

8. Meeting Adjournment: 11:18

Respectfully submitted by:

	8-25-25
Marie-Anne Flowers, Admin Assistant	Date
	8/25/25
Catherine Thomas, Selectperson Chair	Date
	8/25/25
Christine Holzinger, Selectperson	Date
Joseph Caputo, Selectperson	Date

