



Town of Pittston  
**Select Board Work Session Minutes**  
August 11, 2025

**ORIGINAL**

**Board Members Present:** Cathy Thomas (Chair), Christine R. Holzinger (Joe Caputo was not in attendance)

**Other Town Officials Present:** Autumn DeVries (ORC)

**Recorder:** Marie-Anne Flowers (Administrative Assistant)

1. **Call to Order:** 9:00 AM
2. **Approval of August 04, 2025 Minutes:** accepted
3. **Executive Session:** none
4. **Town Business:**

a. **Webb Road Residents:** The Damon's attended the meeting to discuss their dissatisfaction with the re-naming of their road for 911 addressing. They stated that their address change has caused problems for the residents in acquiring real ID cards. Select Board members suggested they submit an Address Affidavit; this will be proof enough for the MBMV. There have been issues receiving mail, prescriptions and deliveries. They do not want the street name to be changed. They want to keep the road name of Damon's way.

b. **Red Cross Fire Alarm Program:** Marie-Anne has not been able to contact Eric Lynes since our meeting with him. There have been a few sign-ups.

c. **(ORC) Update Autumn DeVries:**  
Steve Oliveri is working with the CEO to create a checklist for builders. This would be available with the building application and on line.

Commercial Solar Farms were also discussed. The importance of having a solar ordinance in place for future development was discussed.

Autumn would like the Planning Board to review the changes in the subdivision Ordinances, and offer any changes or additions they feel should be required.

d. **CEO Update:** Greg was not in attendance

e. **Charter Franchise Agreement:** no update, tabled

f. **Riverwalk V-rap:** sent to DEP. Cathy had questions about river frontage permitting. The original plans do not include any permitting for the river use. It was asked who will be listed as executive contact for the grant. Christine will attend the RiverWalk meeting tonight.



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**g. Identify Caretakers for Remaining Unassigned**

**Cemeteries:** no update – a request for help was sent in a letter with tax bills.

**h. Ordinances and Policies:**

- i. **Solar Farm Ordinance:**  
Primary: Action:
- ii. **Disbursement Policy**  
Primary: Action: suggested per annual town audit
- iii. **Purchasing Policy:**  
Primary: Action:
- iv. **Refund Policy for Permits:**  
Primary: Action:
- v. **Hiring Guidelines:**  
Primary: Action:
- vi. **Update 911 Roads Book:**  
Primary: Action:
- vii. **Cell Tower Ordinance Review:**  
Primary: Action:
- viii. **Formal Assessors Agreement/Contract Renewal or Bid:**  
Primary: Action:
- ix. **Building Use Policy:**  
primary: Action:
- x. **System Administration Policy:**  
Primary: Action:
- xi. **Fund Balance Policy:**  
Primary: Action:

**5. Road Business**

**a. Major Projects**

- i. **Jewett Road:**  
Primary: Action: no update
- ii. **Blodgett Road - Loan Update**  
Primary: Action: no update ACE pending

**b. Medium Road Repair (>\$10,000)**



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**c. Small Projects (<\$10,000):**

**ii. Ditching/Culverts:**

- a. South (Beech Hill) Rd:**
- b. Hunts Meadow Rd Potholes:**
- c. Peaslee Rd – Ditching:**
- d. Nelson Rd – Ditching:**

**6. Tabled Agenda Items**

- a. Tax club**
- b. Secure Records Storage Request:**
- c. Engine 23 Disposition (2025)**
- d. Salt Shed Loader Sale (as is):**
- e. Pinkham Road - Togus Stream:**
- f. Misc. Town Work:**
  - a. Troop Rd**
  - b. Ledge Hill Rd:**
  - c. North (Beech Hill) Rd Plan**
- g. Salt Shed Seal Repair & Containment:**
  - i. Congressional spending grants**
  - ii. Funding Plan for plant containment**

**7. Town Announcements & Information**

**THERE WILL BE NO SELECT BOARD MEETINGS:  
AUGUST 13 & 27  
THERE WILL BE NO WORK SESSION  
SEPTEMBER 01 (LABOR DAY)**

**Monday: Closed**  
**Tuesday: 8 am – 5 pm**  
**Wednesday: 8 am – 6 pm**  
**Recycling 4 pm – 7 pm**  
**Thursday: 8 am – 5 pm**



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RECORDED

Friday: 7 am – 1 pm  
Saturday Recycling 8 – 3 pm

**ORIGINAL**

- a. Next SB Work Session(s): Aug 18, 25 Sept 08 (9 am)
- b. Next SB Meeting(s): Aug 20 Sept 03, 10, 17, 24 (6 pm)
- c. Planning Board: Sept 11 (6:00 pm)
- d. RiverWalk: Sept (6 pm)
- e. Pittston Historical Society: Aug 14 (6pm)
- f. Joint Board Meeting: Sept 15 (6pm)
- g. Ordinance Review Committee:
- h. Personnel Committee:
- i. Appeals Board:
- j. Budget Committee:

8. Meeting Adjournment: 10:04 am

Respectfully submitted by:

  
 Marie-Anne Flowers, Admin Assistant 8-25-25  
 \_\_\_\_\_ Date

  
 Catherine Thomas, Selectperson Chair 8/25/25  
 \_\_\_\_\_ Date

  
 Christine Holzinger, Selectperson 8/25/25  
 \_\_\_\_\_ Date

\_\_\_\_\_  
 Joseph Caputo, Selectperson Date