

ORIGINAL

**Town of Pittston
Select Board Work Session Minutes
July 15, 2024**

Board Members Present Jane Hubert (Chair), Joe Caputo, Cathy Thomas
Other Town Officials Present Christian Jensen (Tax Collector, Treasurer, Office Supervisor),

Recorder: Marie-Anne Flowers (Administrative Assistant)

1. **Call to Order** 9:00 am

2. **Approval of Old Minutes:** accepted and signed

3. **Priority:**

a. **Greg Lumbert – CEO** unable to attend

4. **Executive Session** 9:30am – 9:45am

Executive Session (Legal) 1.M.R.S.A.§405(6)(A)

5. **Road Business (OLD)**

a. **Major Road Projects**

- i. **Pinkham Rd Culvert – Meadow Brook (2024)** Waiting for bore testing.
- ii. **Jewett Road Engineering Analysis – Pine Tree Scheduled July 15, 2024 @ 6:00 pm**

b. **Medium Road Repair (>\$5,000)**

c. **Small Road Repair (<\$5,000)**

- i. **Crocker Rd ditching Contract** The draft is completed. The Select Board reviewed the draft and made corrections/changes. CMP may contribute to the tree removal. Joe Caputo will let the Select Board know if CMP will be involved. The contract should be ready by the Select Board meeting on 7/17/24. Response due back by 8/14/24.

6. **Road Business (NEW)**

- a. **Nash Rd – Washout** a cross culvert needs to be cleared.
- b. **Kelley Rd./Blodgett Rd. Culvert** Joe Caputo has been unable to find any washout or flooding in the area that Sam Snow informed the Select Board was washing out.
- c. **LRAP Document Signature** The Select Board will review and sign before the November deadline.
- d. **Brine Certification Inquiry** Per DOT, DEP, and Peter Coughlin, there is no certification required to spread brine.



- e. **Blinn Hill “Road Narrows” sign** Sam Snow (Road Commissioner) was informed of the damaged, rusted, unreadable sign and was going to either replace or remove the sign.

7. General Town Business (OLD)

- a. **Salt Shed Repairs** past repairs started failing after a year. Cathy Thomas and Joe Caputo are researching how best to repair the shed to last longer than the past repairs.
- b. **Solar Projects** Autumn will present the moratorium at the Select Board meeting on 7/17/24. The town seeks a policy on individual solar vs. shared solar projects.
- c. **Entrance Extension & Concrete Pad for Recycling** Joe Caputo and Cathy Thomas are working on arranging the entrance project.
- d. **Brush Cutting Contract** was sent to Mike Christie and awaiting return.
- e. **Zoom** will be addressed at the Wednesday Select Board Meeting.
- f. **Mowing Contract Follow up:** Marie-Anne will contact for signed copy.

8. General Town Business (NEW)

- a. **Performance Reviews** the Select Board is working with Val Hanson to update/develop the forms to be used.
- b. **Compensation for All Positions** the Select Board will review after the meeting today.
- c. **GA Review July 25 @ 8:00am**
- d. **Ellery Bane Conversation** Ellery is all caught up and is awaiting measurements to help establish the mil rate before tax bills can be sent out.
- e. **Tax Bill Announcements** the Select Board has reviewed and approved the announcement to be sent out with the tax bills.

9. Tabled Agenda Items

- a. **Engine 23 Disposition (2024)**
- b. **Fiscal Year**
- c. **Pinkham Rd – Togus Stream**
- d. **Handyman hiring**

10. Town Announcements & Information

**Monday closed
Tuesday 12 – 6 pm**



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**Wednesday 10 – 7 pm
Recycling 4 – 7 pm
Thursday 8 – 5 pm
Friday 9 – 2 pm
Saturday Recycling 8 – 1 pm**

- a. **Next SB Work Session(s): July 22, 29 Aug 5, 12, 19, 26 (9 am)**
- b. **Next SB Meeting(s): July 17, 24 Aug 7, 14, 28 (6 pm)**
- c. **Planning Board: Aug 8 (6:30 pm)**
- d. **Appeals Board:**
- e. **Ordinance Review Committee: July 25 (9am) & Aug 8 (9:30am)**
- f. **Personnel Committee:**
- g. **Riverwalk:**
- h. **Pittston Historical Society: Aug 13 (6 pm) Town Office**

11. Meeting Adjournment 11:24 am



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Respectfully submitted by:


Marie-Anne Flowers, Admin Assistant


07.22.24

Date


Jane H Hubert, Selectperson Chair

07/22/24

Date


Cathy Thomas, Selectperson

07/22/2024

Date


Joseph Caputo, Selectperson

7/22/24

Date

