

**ORIGINAL**

**Town of Pittston  
Select Board Work Session Minutes  
July 08, 2024**

**Board Members Present** Jane Hubert (Chair), Joe Caputo, Cathy Thomas  
**Other Town Officials Present** Autumn DeVries (ORC Chair), Marlene Colvin (PB Chair), Christian Jensen (Tax Collector, Treasurer, Office Supervisor)  
**Recorder** Marie-Anne Flowers (Administrative Assistant)

1. **Call to Order** 9:16 AM

2. **Acceptance of Old Minutes** accepted and signed

3. **Priority:**

a. **Greg Lumbert** – CEO Not available today

4. **Road Business (OLD)**

a. **Major Road Projects**

i. **Pinkham Rd Culvert – Meadow Brook (2024)** no update

ii. **Jewett Road Engineering Analysis** review scheduled 7/15 @ 6pm

iii. **Winter Road Maintenance Bids** remove from agenda

b. **Medium Road Repair (>\$5,000)**

c. **Small Road Repair (<\$5,000)**

i. **Crocker Rd ditching (FEMA) (Spring 2024)** Joe Caputo visited the site last week and informed the Select Board that there are 2 trees that need to be removed. The cost could be up to 5k to cut down the trees. CMP may be contacted to disconnect power for the tree removal. Cathy Thomas is working on a ditching contract.

5. **Road Business (NEW)**

a. **Nash Rd – Washout** Still needs ditching

b. **Blodgett Rd. Culvert – flooded washing out resident driveway** Joe Caputo has been unable to locate any flooding or washed-out culvert on the road. Marie-Anne Flowers (Administrative Assistant) will ask Sam Snow the exact location.

c. **So. Beech Hill Rd – Washout, resident will replace hot top once repaired** Repair has been completed.

d. **LRAP Document Signature** Not due until Nov 2024. Marie-Anne Flowers (Administrative Assistant) and Jane Hubert (Chair) will review the information.



## 6. General Town Business (OLD)

- a. **Salt Shed Repairs** Joe Caputo and Cathy Thomas are investigating the best option for repairing the salt shed to extend the life of the repairs longer than the previous repairs.
- b. **Solar Projects** Autumn DeVries and Marlene Colvin joined the work session to discuss solar projects in town. The solar moratorium for the town was also discussed and reviewed. Autumn questioned if the solar moratorium should be for all solar installations or only for (multi use) commercial projects. Autumn has been asked to have the moratorium for solar projects completed by the 7/17/24 Select Board meeting for review, if at all possible.
- c. **Entrance Extension & Concrete Pad for Recycling Bids** can be obtained before the fire station repairs are complete. Joe Caputo has contacted Jay Moulton for a price for the work but has not received any information from Jay Moulton, and has not had any return calls.
- d. **Brush Cutting Contract** Marie-Anne Flowers (Administrative Assistant) let Mike Christie know, via email, on July 3, 2024, that we need the signed contract returned. Jane Hubert will call Mike again to request the contract be returned ASAP.

## 7. General Town Business (NEW)

- a. **Performance Reviews** Val Hanson presented a review form to the Select Board and offered suggestions that the Select Board will consider.
- b. **Compensation for All Positions** The Select Board is waiting for the personnel committee to define job descriptions before determining compensation. Cathy Thomas reviewed the state statute regarding failure to perform.
- c. **911 Roads** The Select Board reviewed the current 911 road list and discussed issues with roads named similarly.

## 8. Tabled Agenda Items

- a. **Engine 23 Disposition (2024)**
- b. **Fiscal Year**
- c. **Pinkham Rd – Togus Stream** Marie-Anne Flowers will call Randolph Town Office for an update.
- d. **Handyman hiring**

## 9. Town Announcements & Information

Monday closed





