

**ORIGINAL**

**Town of Pittston  
Select Board Work Session Minutes  
July 01, 2024**

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**Board Members Present** Jane Hubert (Chair), Joe Caputo, Cathy Thomas  
**Other Town Officials Present** Christian Jensen (Tax Collector, Treasurer, Office Supervisor), Greg Lumbert (CEO)  
**Recorder** Marie-Anne Flowers (Administrative Assistant)

1. **Call to Order** 9:00 am
2. **Approval of Old Minutes** approved and signed
3. **Priority:**
  - a. **Greg Lumbert** – CEO Greg discussed LD 2003. He brought up issues with 911 addressing and the possible need to change the names of some roads. He also discussed issues with former permitting practices and what it would take to get the existing files reviewed and updated. He advises having Jess Soucy continue working when she can, in her off hours, to clean up current files, and to input data. The Select Board reviewed the contingency fund and discussed whether expenses could be covered by the contingency fund. The current Land Use Ordinance should also be reviewed and updated by the ORC. Peter Coughlin will produce a master list of the town roads with suggestions for changes to any roads with duplicate or similar names.
  - b. **Kerri Farris** Addressed the board regarding the Remote Participation Ordinance and why it was created. She also clarified that participation is not required and that recorded meeting videos are not required to be made available. Kerri also advised that the ordinance is equally applied to all boards and committees. Kerri stated that the Planning Board had voted in the past not to broadcast meetings.

**4. Road Business (OLD)**

- a. **Major Road Projects**
  - i. **Pinkham Rd Culvert – Meadow Brook (2024)** boring scheduled 07/17/24
  - ii. **Jewett Road Engineering Analysis Review** scheduled 07/15/24 @ 6pm
  - iii. **Winter Road Maintenance Bids** 2 bids had been received and reviewed.

Nicholas Lessard  
Base – \$355,000  
Year one base - \$355,000  
Year two base - \$355,000  
Sand - \$20 cubic yard



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DS Excavating  
Base - \$650,000  
Year one base - \$688,000  
Year two base - \$717,000  
Sale \$22.50 cubic yard  
Year one \$23.50 cubic yard  
Year two \$24.50 cubic yard

**b. Medium Road Repair (>\$5,000)**

- i. **Crocker Rd. Ditching (FEMA) (Spring 2024)** Cathy is drafting a ditching contract to include building up the surface, possible tree removal and filling the ditches before installing rip rap.

**c. Small Road Repair (<\$5,000)**

- i. **58 Stoney Acres** Joe Caputo will investigate further. Excess water on the road causes drainage issues. The resident had a culvert installed 3 years ago but there is still a problem with runoff.
- ii. **N Beech Hill Rd** needs more trimming.

**Road Business (NEW)**

- a. **Nash Rd – Washout** Some repairs have been completed. Ditching to be done to prevent future washouts.
- b. **Blinn Hill Rd – Washout** Repairs completed
- c. **Kelley Rd – Washout with missing hot top** Repairs completed
- d. **Blodgett Rd. Culvert – flooded washing out resident driveway** Joe Caputo went to investigate but was unable to find any culvert that appeared to be blocked or flooded. He will go back and look again.
- d. **So. Beech Hill Rd – Washout, resident will replace hot top once repaired** Not yet completed

**5. General Town Business (OLD)**

- a. **Salt Shed Repairs** Joe Caputo and Cathy Thomas have inspected the salt shed. Joe is trying to determine what was used in the past repair. He also states that brush should be trimmed around the salt shed to evaluate the extent of the damage. Cathy will call White Cap for suggestions.
- b. **Solar Projects** no update



- c. **Entrance Extension & Concrete Pad for Recycling** Joe has left messages with Jay Moulton. He has not returned Joe's calls. The amount left from the ARPA funds was also reviewed.
  - d. **Mailbox Move** to tabled items
  - e. **Handyman hiring** The handyman job opening was announced again last week and we have not had any interest.
- 6. General Town Business (NEW)**
- a. **Performance Reviews** Cathy Thomas has sent ratings and questions to Val for her opinion. She is waiting to hear back from Val.
  - b. **Compensation for All Positions** Personnel Committee is clarifying job descriptions to outline expectations.
- 7. Tabled Agenda Items**
- a. **Engine 23 Disposition (2024)**
  - b. **Fiscal Year**
  - c. **Pinkham Rd – Togus Stream**
- 8. Town Announcements & Information**
- Monday closed**  
**Tuesday 12 – 6 pm**  
**Wednesday 10 – 7 pm**  
    **Recycling 4 – 7 pm**  
**Thursday 8 – 5 pm**  
**Friday 9 – 2 pm**  
**Saturday Recycling 8 – 1 pm**
- a. **Next SB Work Session(s): July 8, 15, 22, 29 (9 am)**
  - b. **Next SB Meeting(s): July 3, 17, 24 (6 pm)**
  - c. **Planning Board: July 11 (6:30 pm)**
  - d. **Appeals Board:**
  - e. **Ordinance Review Committee: July 8 (9:30am) & July 25 (6pm)**
  - f. **Personnel Committee:**
  - g. **Riverwalk: July 1 (6:00 pm)**
  - h. **Pittston Historical Society: July 9 (6 pm, Pittston Fairgrounds)**


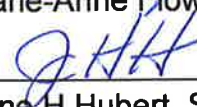

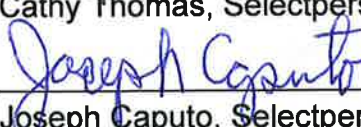
**9. Meeting Adjournment**



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Respectfully submitted by:

	07-08-24
Marie-Anne Flowers, Admin Assistant	Date
	07/08/24
Jane H Hubert, Selectperson Chair	Date
	7/8/24
Cathy Thomas, Selectperson	Date
	07/8/2024
Joseph Caputo, Selectperson	Date

