



Town of Pittston
Select Board Work Session Minutes
June 16, 2025

ORIGINAL

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6. Tabled Agenda Items

- a. Tax club
- b. Secure Records Storage Request:
- c. RiverWalk Concerns
- d. Engine 23 Disposition (2025)
- e. Salt Shed Loader Repair:
- f. CEO Backlog:
- g. Pinkham Road - Togus Stream:
- h. Electricity Usage @ Town Office:

7. Town Announcements & Information

TOWN OFFICE IS CLOSED JUNE 19

Monday: Closed
Tuesday: 8 am – 5 pm
Wednesday: 8 am – 6 pm
Recycling 4 pm – 7 pm
Thursday: 8 am – 5 pm
Friday: 7 am – 1 pm
Saturday Recycling 8 – 3 pm

- a. Next SB Work Session(s): Jun 16, 23, 30 Jul 07, 21, 28 (9 am)
- b. Next SB Meeting(s): Jun 11, 18, 25 Jul 02, 09, 23, 30 (6 pm)
- c. Planning Board: June 12 (6:00 pm)
- d. RiverWalk: Jul 7 (6 pm)
- e. Pittston Historical Society: Jul 08 (6pm)
- f. Budget Committee: Jun 17 (6pm)
- g. Joint Board Meeting: Jul 14 (6pm)
- h. Ordinance Review Committee:
- i. Personnel Committee:
- j. Appeals Board:
- M. **Hatch Hill Special Town Meeting: Jun 18 (6 pm)**

8. Meeting Adjournment: 10:48 3/0



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ORIGINAL Primary:

Action:

b. Medium Road Repair (>\$10,000)

i. Webb Rd:

Primary:

Action: None received yet

c. Small Projects (<\$10,000):

i. Misc. Town Work:

a. Troop Rd

b. Ledge Hill Rd:

c. North (Beech Hill) Rd Plan:

ii. Ditching/Culverts:

a. 245 Pinkham Rd Driveway Culvert:

b. South (Beech Hill) Rd:

c. Hunts Meadow Rd Potholes:

d. Peaslee Rd – Ditching:

e. Nelson Rd – Ditching:

d. RFP's/Contracts:

i. Webb Rd Brush Cutting & Culvert RFQ:

Primary:

Action: the bids are due 6/18

ii. Pinkham Rd & Webb Rd Paving RFP:

Primary:

Action: The three bids that were received were reviewed by the select board.

Allstate \$98 per ton = \$234,024 total

Maine-ly Paving - \$94.45 per ton =

\$225,546.60 total

Willet Paving - \$91.536 per ton = \$238,893.30 total

Joe inquired if the town should make the decision based on per job price, or per ton if vendors are willing to honor the pricing? This will be voted on Wednesday, 6/18 select board meeting. Joe will contact Maine-ly Paving for clarification on the thickness of asphalt they will be using. Chistine inquired if the tonnage was broken down in all the bids.



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- i. **Solar Farm Ordinance:**
Primary: Action:
- ii. **Building Use Policy:**
Primary: Action: Cathy's update of this policy was reviewed by the Select Board. Discussion included: the types of events allowed, damage to the building caused by decorating for such events, requiring insurance and who is responsible for obtaining it, the difference between meetings and functions, and should there be fees for using the facilities. Joe will contact the insurance company, (MMA), for more clarification. Meetings vs. events were discussed.
- iii. **Disbursement Policy**
Primary: Action: suggested per annual town audit
- iv. **Purchasing Policy:**
Primary: Action:
- v. **Refund Policy @ Permits:**
Primary: Action:
- vi. **Hiring Guidelines:**
Primary: Action:
- vii. **Update 911 Roads Book:**
Primary: Action:
- viii. **Cell Tower Ordinance Review:**
Primary: Action:
- ix. **Formal Assessors Agreement/Contract Renewal or Bid:**
Primary: Action
- x. **System Administration Policy:**
Primary: Action:
- xi. **Automobile Expense Reimbursement Policy:**
Primary: Action:

g. Salt Shed Seal Repair:

Primary: Action: no update

- xii. Congressional spending grants
xiii. Plan

h. RiverWalk Parking Lot: Has been built. Dig safe ticket allowable start date, 06/16/2025 10:00 am. Work was started 06/14/2025. No issues reported.

5. Road Business

a. Major Projects

i. Jewett Road:

Primary:

Action: questions were reviewed by the Select Board.

ii. Blodgett Rd:



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Board Members Present: Cathy Thomas, Joe Caputo, Christine R. Holzinger

Other Town Officials Present: Autumn DeVries (ORC)

Recorder: Marie-Anne Flowers (Administrative Assistant)

1. **Call to Order:** 9:00 AM
2. **Approval of June 09, 2025 Minutes:** 3/0 signed
3. **Executive Session:** None

4. Town Business:

a. Red Cross Fire Alarm Program: There has been no contact with Eric Lynes. Marie will follow up with Josh Johnson (Fire Chief) and Eric.

b. (ORC) Update Autumn DeVries: A draft of Campsites, Campgrounds and the Solar Ordinance will be produced by the ORC for review at an upcoming work session.

c. Gretchen Patrick (ACO): reported a dead deer on 194 that DOT had removed but an odor is still present.

d. Hall Planning Board Decision: A potential communication gap between the planning board and the CEO was discussed by the Select Board. Autumn will contact Marlene Colvin (PB Chair) and Greg Lumbert (CEO) to discuss the potential issue.

e. Hatch Hill: We have not received anything in writing from Hatch Hill. Christine will reach out to Hatch Hill for more information.

f. Municipal Mowing: Lucky Clover has informed the town that they will not be doing the municipal mowing this year. The Select board will ask Greg Lumbert if he still provides mowing services. Cathy will ask the maintenance man if he might be interested in taking this task on.

g. State Salt Bid: Joe will research how much salt over the requested amount is allowed if the State Salt Bid is accepted. He will also ask local towns who they use for salt resources. Marie will not contact the state until after Joe has done his research, and shared it with the select board.

h. CEO Update: was not in attendance due to training.

i. Ordinances and Policies:



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Respectfully submitted by:

[Handwritten signature]

6-28-25

Marie-Anne Flowers, Admin Assistant

Date

[Handwritten signature]

6/23/25

Catherine Thomas, Selectperson Chair

Date

[Handwritten signature]

6/23/25

Christine Holzinger, Selectperson

Date

[Handwritten signature]

Joseph Caputo, Selectperson

Date