



# Select Board Work Session

Minutes

Monday, May 11, 2026 at 9:00 am

## Call to Order

### 1. Meeting Started at

**Minutes:**  
9:00 am

### 2. Board Members Present

**Minutes:**  
Cathy Thomas (Chair), Christine R. Holzinger Joe Caputo was not in attendance

### 3. Other Town Officials Present

**Minutes:**  
Jane Hubert (ORC) Greg Lumbert (CEO)

### 4. Recorder

**Minutes:**  
Marie-Anne Flowers (Administrative Assistant)

## Town Business

### 5. CEO - Update

**Minutes:**  
Greg attended the meeting to address what he is working on. He stated there are several controversial issues in town, and reviewed how complaints are handled. He stated he has received repetitive complaints. Christine asked for clarity on the process for issuing a permit and the process for work stoppage if it is incorrect. Greg noted that building permit applications do not require any formal plans.

- Greg will visit the Jewett Rd/Hemlock site in question and take measurements to ensure setback requirements are met. One Select Board member may attend the visit with Greg.
- Lots of septic inspections are going on

## 6. ORC - Update

### Minutes:

The Land Use Ordinance zoning for growth areas will be discussed at the Planning Board meeting on May 14th.

## 7. (PLHS) Historical Society Grant

### Minutes:

- Louise Kruk attended the work session to discuss the Maine Preservation Grant that has been awarded to the Pittston Literary & Historical Society. Discussion ensued regarding the distribution of grant funds. Louise presented the letter she received and inquired who should sign the letter/documents for the grant. Discussion followed regarding whether Select Board approval or a town vote would be required to accept grant funds. The select board reviewed the current warrant and the process for accepting and distributing funds. The historical society is donating \$1,500.00 of the funds needed to match the grant.
- Cathy will contact Maine Preservation regarding the process for accepting the funds. Louise feels more comfortable allowing the Select Board to manage and distribute the money as needed. Jane Hubert feels the Select Board should not sign the letter to accept the money; Louise should.
- At Town Meeting, the town can vote to match the grant. The PLHS has \$1,500.00 currently in its accounts. They will ask for the remaining \$3,500.00 balance on account to help with matching funds.
- Jane noted a typo in the letter that should be corrected prior to signing the letter. Cathy will mention the error and ask for an updated document when she contacts them. Currently, the select board is not authorized to accept donated money. After the Annual Town Meeting, that will be changed. Christine noted that an account for the preservation of the building will need to be opened.
- Louise also noted that the insurance policy would need to be renewed. Louise will provide Cathy with a list of volunteers to include with the policy.

## 8. Resident Suggestions

### Minutes:

Cathy reviewed some suggestions she received from Jim Lothridge regarding transparency. His suggestions included:

- Transparency regarding spending
- It was suggested that a quarterly expense report be available at the meetings
- When appointing members to a committee, each select board member suggests and appointee
- When the RC is doing the work (rather than contracting out), a 3rd party is to oversee the work, not the RC or an employee of RC's company

These suggestions will be taken under advisement.

## 9. Ordinances & Policies

- a. Solar Farm Ordinance
- b. Fund Balance Policy
- c. Formal Assessors Agreement/Contract Renewal

- d. **System Administration Policy**
- e. **Disbursement Policy**
- f. **Purchasing Policy**
- g. **Refund Policy for Permits**
- h. **Building Use Policy**

## **Road Business**

### **10. Major Projects**

#### **a. Kelley Rd. - Hunts Meadow Rd. RFQ**

**Minutes:**  
are due this Wednesday 5/13.

### **11. Medium Road Repair (>\$10,000)**

### **12. Small Projects (<\$10,000)**

#### **a. Moulton Road**

**Minutes:**  
A resident was told by the RC that this road was going to be done years ago, but has not been done. This has been addressed.

#### **b. Country Lane - cul-de-sac**

**Minutes:**  
Needs to be cleaned up - not scheduled for repaving at this time.

#### **c. Ditching/Culverts**

**Minutes:**  
Joe is working on the RFQ for Blodget Road

#### **d. Potholes**

#### **e. Trees and Debris**

**Minutes:**  
ME DOT has been notified. Most of the tree has been removed but some stumps remain.

#### **f. Road Striping: Spring**

#### **g. Road Sweeping: Spring**

**Minutes:**  
Joe is primary

#### **h. Old County Rd - DEP/Calderwood Response**

**Minutes:**  
no update

### **13. Salt Shed Seal Repair & Containment**

#### **a. Congressional spending grants**

**b. Funding Plan for plant containment**

**Minutes:**

Hostas will be donated by SB members for the salt shed.

**14. Town Announcements & Information**

**15. Meeting Adjournment**

**a. Meeting ended at**

**Minutes:**

10:51 am