



Town of Pittston
Select Board Work Session Minutes
May 05, 2025

Board Members Present: Cathy Thomas (Chair), Christine R. Holzinger, Joe Caputo

Other Town Officials Present: Autumn DeVries (ORC), Greg Lumbert (CEO), Christian Jensen (Treasurer, Tax Collector, Office Supervisor)

Recorder: Marie-Anne Flowers (Administrative Assistant)

1. **Call to Order:** 9:00 am
2. **Approval of April 28, 2025 Minutes:** 3/0 accepted & signed
3. **Executive Session:** none

4. Road Business

a. Major Projects

- i. **Jewett Road:** Sam Snow Inc's lawyer has contacted MMA insurance for this claim. This was denied in 2022 by MMA and again this year, 2025.

Primary:

Action:

- ii. **Blodgett Rd:** The specs for the temp road have been received. Bids will be sent to Marie-Anne.

Primary:

Action:

b. Medium Road Repair (>\$10,000)

- i. **Webb Rd:**

Primary: Joe

Action: spoke to the resident regarding a fence on Webb Rd. The resident stated that he would move the fence for brush cutting.

c. Small Projects (<\$10,000):

- i. **Washouts/Drainage Issues:**

- a. **Old Cedar Grove Washout:**

Primary:

Action: no action yet

- ii. **Ditching/Culverts:** Some of these projects will be started this week. The specifications for ditches were discussed by the select board. (discussion to continue after receiving MEDOT manuals) Erosion control was also discussed.

- a. **Troop Rd:**



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|------------------------------------|--|---------|
| | Primary: | Action: |
| b. Lancaster Rd: | Primary: | Action: |
| c. Mast Rd: | Primary: | Action: |
| d. Old Town Farm Rd: | Primary: | Action: |
| e. Old Cedar Grove: | Primary: | Action: |
| f. Pinkham Rd Culvert Replacement: | Primary: | Action: |
| g. 245 Pinkham Rd Culvert: | complaint from Betty White. She has been contacted by Joe. This will be taken care of. | |
| | Primary: | Action: |
| h. Beech Hill Rd Ditching: | Primary: | Action: |
| i. Mountain View/Blinn Hill Rd: | Primary: | Action: |
| j. Ledge Hill Rd: | Primary: | Action: |
| k. South Beech Hill Rd: | Primary: | Action: |
| l. Peaslee Rd Culvert: | Primary: | Action: |
| m. Hunts Meadow Rd Potholes: | Primary: | Action: |

d. Misc. Town Work:

- i. Grading was expected to be started last weekend but the weather may have hindered the grading. Joe will follow up.
- ii. **Intersection Sweeping & Fire Station/Town Parking Lot:**
Primary: Action: Steve McGee will be doing the Sweeping. A resident offered to pay for sweeping Pittston School Street.

e. RFP's/Contracts:

- i. **Municipal Plowing RFP:**
Primary: Action:
- ii. **Brush Cutting:**
Primary: Action:
- iii. **Pinkham Rd & Webb Rd Paving RFP:**
Primary: Action:
- iv. **Pinkham Road Work Ditching, Culverts & Brush cutting RFP:**
Primary: Action: OUT



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5. Town Business

a. CEO Update:

- i. Alex Pugh (State Subsurface Inspector) will revisit regarding the septic issue on Wiscasset Rd. Worst case, the town will have to take legal action. Greg Lumbert (CEO) suggests the town contact legal advice regarding the contractor. Cathy asked if the select board should meet with the contractor prior to obtaining legal counsel. The board discussed whether to contact the contractor to discuss the incomplete job at this address. Cathy will reach out to the contractor. Cathy will contact the resident and his representative (MJ) to update them on what is going on.
- ii. Greg reviewed what he has been working on since the last meeting including:
 - Letter from Fire Chief for subdivisions
 - Hall subdivision
 - Kelley subdivision
 - 2 homes on Rosie Lane.
 - C. Tisdale complaint from neighbors
 - Little Buck's and Doe's septic issue
 - Gurrett plumbing inspection completed
 - Greg contacted the town attorney regarding u-17, lot #7. The attorney stated that there cannot be a building permit due to limited road frontage. This will be appealed.
 - The appeals process was discussed, as well as the duties, and review process of the Appeals board be updated.

b. CEO Intern:

Primary: Action: The onboarding process starts at the town office prior to the luncheon on May 27. It is recommended that Sue be here to meet the intern. The intern will be in Augusta for the luncheon on 5/27 and 5/28. The CEO will take the lead with the intern to set a time to meet at the town office and make introductions.

- i. **5/27/2025 Luncheon**
- ii. **05/30/2025 Start at the town office**

c. Recycling Group:

- i. Review Hatch Hill Information: Maggie Smith reviewed the Hatch Hill Hazardous Waste Recycling meeting she attended. Maggie would



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like to be added as public speaker for the next select board meeting on May 14, 2025, to address recycling in Pittston.

d. Ordinances and Policies:

- i. **Solar Farm Ordinance:**
Primary: Action:
- ii. **Building Use Policy:**
Primary: Action:
- iii. **Purchasing Policy:**
Primary: Action:
- iv. **Refund Policy @ Permits:**
Primary: Action:
- v. **Hiring Guidelines:**
Primary: Action:
- vi. **Update 911 Roads Book:**
Primary: Action:
- vii. **Cell Tower Ordinance Review:**
Primary: Action:
- viii. **Formal Assessors Agreement/Contract Renewal or Bid:**
Primary: Action
- ix. **System Administration Policy:**
Primary: Action:
- x. **Automobile Expense Reimbursement Policy:**
Primary: Action:
- xi. **Catering Permits – Authority to Sign:**

e. Red Cross Fire Alarm Program:

Primary: Action: No update

f. Salt Shed Seal Repair:

Primary: Action: Joe spoke to an electrician to review the lighting situation. The electric bill was reviewed.

- i. Congressional spending grants
- ii. Plan

g. Little Buck's and Doe's Septic: No update.

Primary: Action:

h. (ORC) Autumn DeVries:

- i. Topic: Discontinue ORC work sessions to improve productivity: Autumn attended the meeting to review changes to the ORC. Meetings scheduled after May 7 will be cancelled. Cathy asked if there should be two committees, one for ordinance writing and one committee to review



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ordinances. Autumn reviewed the current committee and how it works. Autumn is recommending that she remain ORC Chair, and Tony Garvan and Steve Oliveri be changed from regular members to associate members in order to streamline the process for better productivity. Joe asked if she felt that other members would feel that Autumn has too much power in the committee. The change would be utilized to allow for more communication between individual members. The select board discussed the changes and reviewed issues that may arise.

i. Spring Cemetery Plan:

- i. Update on Cemetery Flags; Flags are now available at the town office.

j. Special Town Meeting for Building Ordinance:

- i. Cathy was asked to moderate the meeting to start at 6:15 pm

k. KVCOG - May Happenings:

- i. Request to Post Information on Website

- l. Overdue Taxes:** Christian Jensen presented that there are \$150k in overdue taxes as well as \$3k in outstanding interest. Treasurer requests "past due" courtesy letters be sent to outstanding accounts, prior to sending lien notices.

6. Tabled Agenda Items

- a. North Beech Hill Rd Plan**
- b. Tax club**
- c. Secure Records Storage Request:**
- d. RiverWalk Concerns**
- e. Engine 23 Disposition (2025)**
- f. Salt Shed Loader Repair:**
- g. CEO Backlog:**
- h. Purchasing Policy:**
- i. Pinkham Road - Togus Stream:**
- j. Electricity Usage @ Town Office:**

7. Town Announcements & Information

Monday: Closed
Tuesday: 8 am – 5 pm



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Wednesday: 8 am – 6 pm
Recycling 4 pm – 7 pm
Thursday: 8 am – 5 pm
Friday: 7 am – 1 pm
Saturday Recycling 8 – 3 pm

- a. Next SB Work Session(s): May 12, 19 Jun 02, 09, 16, 23 (9 am)
- b. Next SB Meeting(s): May 14, 21, 28 Jun 04, 11, 18, 25 (6 pm)
- c. Joint Board Meeting: May 12 (6 pm)
- d. Planning Board: May 08 (6:00 pm)
- e. Ordinance Review Committee: May 07 (9 am)
- f. RiverWalk: May 05 (6 pm)
- g. Pittston Historical Society: May 13 (6pm)
- h. Personnel Committee: May 08 (5:30 pm)
- i. Appeals Board:
- j. Budget Committee:
- k. School Board Budget Meeting: May 27 (6 pm) Gardiner High School
- l. Special Town Meeting Building Ordinance: May 14 (6:15pm)

8. Meeting Adjournment: 11:36 am

Respectfully submitted by: *Marie-Anne Flowers* 5.12.25

Marie-Anne Flowers, Admin Assistant Date

Catherine Thomas 5/12/25

Catherine Thomas, Selectperson Chair Date

Christine Holzinger 5/12/25

Christine Holzinger, Selectperson Date

Joseph Caputo, Selectperson Date