



Town of Pittston

Select Board Work Session Minutes
ORIGINAL

March 09, 2026

Board Members Present: Cathy Thomas (Chair), Joe Caputo, (Christine was attending training)

Other Town Officials Present: none

Recorder: Marie-Anne Flowers (Administrative Assistant)

1. **Call to Order:** 9:06 am
2. **Approval of March 02, 2026 Minutes:** 2/0/1 (Christine was not present to sign)
3. **Executive Session (Legal) 1.M.R.S.A.§405(6)(A):** 9:08 am recess for E.S.
10:05 am return from recess

4. Town Business:

- a. **ORC - Update:** Autumn did not attend the work session.
- b. **CEO – Update:** Greg did not attend the work session. An email from Greg was received and reviewed.
- c. **Budget Preparation:** in progress. The budget committee meets tonight, 3/9/26.
- d. **School Choice E-Mail:** Christine is working on this.
- e. **East Rd. (E. Webb Rd.) History:** most of the requested information has been compiled and submitted. A new request was submitted, and we are locating the 2008 Planning Board minutes to finish the request.
- f. **State Salt Bid:** 350 tons will be requested by Marie. An email will be sent.
- g. **Gardiner Fire & Rescue Staffing:** The need for additional staffing was reviewed by the Select Board. A letter was created by Cathy and reviewed by Christine and Joe.
- h. **Planning Board Change from 5 to 7 Voting Members:** a warrant will be needed for the annual town meeting. Val will need to write the article for the warrant. Marie will speak to Val and Marlene.
- i. **Ordinances and Policies:**

i. Solar Farm Ordinance:

Primary: **Action:**

ii. Fund Balance Policy:

Primary: **Action:** *suggested per annual town audit*

iii. Formal Assessors Agreement/Contract Renewal:

Primary: **Action:** Should be a priority

iv. System Administration Policy:

Primary: **Action:**

v. Disbursement Policy:

Primary: **Action:**

vi. Purchasing Policy:

Primary: **Action:**

vii. Refund Policy for Permits:

Primary: **Action:**



Town of Pittston
Select Board Work Session Minutes
March 09, 2026

viii. Building Use Policy:
Primary: Action:

5. Road Business:

a. Major Projects:

i. Old County Rd: Culvert

Primary: **Action:** DEP letter was received, our response was sent by the requested 12/10/2025 deadline, we in turn await their reply.

b. Medium Road Repair (>\$10,000)

c. Small Projects (<\$10,000):

i. Ditching/Culverts:

ii. Potholes:

iii. Trees and Debris:

6. Tabled Agenda Items:

7.

a. Review of the Following Ordinances:

Tier 1

- i. Land Use – LD 2003 & LD 1829 (in development)**
- ii. Building**
- iii. Subdivision**
- iv. Mobile home, RV, Camper**
- v. Business Development -_maybe moved to tier 1/get feedback from PB**

Tier 2

- vi. Shore Land Zoning**
- vii. Resource Protected Land (needs to be developed)**
- viii. Flood Plain**

Tier 3

- ix. Addressing**
- x. Entrance**
- xi. Well Head Protection**

b. Arnold Road Complaint Update: *Uninhabited home/yard is not being maintained referred to CEO. Letter sent to property owner by CEO – 2nd letter*



Town of Pittston
Select Board Work Session Minutes

March 09, 2026

ORIGINAL

sent certified mail. Property owner contacted CEO and stated the property will be addressed in 2026

- c. Road Striping: Spring
- d. Jewett Road:
- e. Identify Caretakers for Cemeteries in Need:
- f. Tax club
- g. Secure Records Storage Request:
- h. Engine 23 Disposition (2025)
- i. Pinkham Road - Togus Stream:
- j. Misc. Town Work:
 - i. Troop Rd
 - ii. Ledge Hill Rd:
 - iii. North (Beech Hill) Rd Plan
- k. Salt Shed Seal Repair & Containment:
 - xii. Congressional spending grants
 - xiii. Funding Plan for plant containment

8. Town Announcements & Information

THERE WILL BE NO SELECT BOARD MEETING(S):

MARCH 25

APRIL 08 & 22

Next SB Work Session(s): Mar 16 Apr 06, 13, 20, 27 (9 am)

Next SB Meeting(s): Mar 11, 18, Apr 01, 15, 29 (6 pm)

Planning Board: Mar 12 (6:00 pm)

RiverWalk: Apr 06 (6 pm)

Pittston Historical Society: Mar 12 (Annual - 1pm)

Budget Committee: Mar 09 (6 pm)

Ordinance Review Committee: Mar 31 (2-4 pm)

Apr 07, 12 (2-4 pm)

- Joint Board Meeting:
- Cemetery Caretaker Meeting:
- Personnel Committee:
- Appeals Board:

9. Meeting Adjournment: 10:26 am



Town of Pittston
Select Board Work Session Minutes
March 09, 2026

Respectfully submitted by:

Marie-Anne Flowers

Marie-Anne Flowers, Admin Assistant 3.16.26
Date

Catherine Thomas

Catherine Thomas, Selectperson Chair 3/16/26
Date

Christine Holzinger, Selectperson Date

Joseph Caputo

Joseph Caputo, Selectperson 03/16/2026
Date