

ORIGINAL

**Town of Pittston
Select Board Work Session Minutes
March 03 2025**

Board Members Present: Jane H. Hubert (Chair), Cathy Thomas, Joe Caputo

Other Town Officials Present: Greg Lumbert (CEO), Christian Jensen (Tax Collector, Treasurer, Office Supervisor)

Recorder: Marie-Anne Flowers (Administrative Assistant)

1. Call to Order: 9:00 AM

2. Approval of February 24, 2025 Minutes: accepted and signed

3. Executive Session (Legal) 1.M.R.S.A.§405(6)(A) Postponed to Wednesday SB meeting

4. Road Business (OLD)

a. Major Road Projects

i. **Pinkham Road - Togus Stream:** No update

ii. **Jewett Road:** The select board is waiting for a reply from legal counsel. Joe has suggested laying down sand an inch deep in a 50 ft area to determine if that would alleviate the crumbling road. Joe stated that the road is frozen currently, so now would be a good time to put down sand, if that is an option. Jane questioned where the money would come from. Joe is also seeking pricing to grind the road back to dirt. Cathy asked if Joe is taking pictures of the damage. Joe will make sure to take more pictures of the damage. Joe suggested asking the attorney to travel the road to assess the continuing damage. Cathy has concerns over the quality of the sand that we have available. The sand will be put down this week prior to the roads thawing.

iii. **Blodgett Rd:** Jane feels that there was enough conversation at the Select Board meeting of 02/26/2025 for her to favor the temporary road. Jane would like to have that work put out to bid. Once the bids are received, we can determine the best route to take for the road repair. Cathy is concerned that the amount of the estimate that Larry Nadeau provided has already been reported to the town, so other bidders would have that information before putting in a bid. The width of the bridge was discussed. The current culvert is 17 feet wide. The proposed replacement would be the same width as the current culvert. The cost of changing the bridge width from 17 feet wide to 24

Agenda subject to change



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TAMM 2/20/25

feet wide would be about \$80k more in materials. The road is expected to be closed for 4-5 days to complete the culvert replacement. The temporary road will have to be installed in advance of the culvert replacement. Cathy feels that the amount of money it would cost to increase the width of the bridge is not practical at this time. We will need to have this added to the AP warrant this week if we are going to take advantage of the pre tariff pricing of steel. The steel is US made. Christian Jensen joined the meeting to discuss adding the steel pricing to the AP Warrant for Wednesday, March 5. The temporary road will be put out to bid. Greg inquired if there will be any restrictions on who can use the temporary road. There will also need to be a deadline on the temporary road construction completion date so that the temporary road is completed before the bridge placement is scheduled to start. Joe will contact the Army Corps of Engineers regarding any required specifications. Joe will reach out to other contractors regarding the temporary road specifications. Joe will contact Calderwood Engineering for more information.

b. Medium Road Repair (>\$5,000)

- i. **North Beech Hill Rd Plan:** Nick Lessard reported issues to Joe. The road will need to be rebuilt. Sam requested an engineer report on this project.

c. Small Road Repair (<\$5,000)

5. Road Business (NEW)

6. General Town Business (OLD)

- a. **Performance Reviews:** Fire Chief review needs to be worked on. Cathy has researched past reviews. A form has been produced for reviews. Cathy is working on guidelines for the review process.
- b. **CEO Backlog:** The new deputy clerk will be working on this once she starts.
- c. **MCMA Cable Provider Agreement:** Jane has reached out for more information but no contact has been made yet.
- d. **RiverWalk Request to Post Meeting:** The dates will be allowed to be posted onto the website calendar.
- e. **Red Cross Smoke Alarm Program:** Jane is still researching this program.



- f. **Secure Records Storage Request:** Joe is interested in visiting a town office with a fire proof sealed records room for ideas for Pittston.

7. General Town Business (NEW)

- a. **Authorized Signatures at Businesses:** The select board reviewed the process for contractors purchasing at local businesses for the town. It was questioned if the select board should create authorization for purchasing, or have contractors purchase, then charge the town? Joe stated that if contractors are purchasing materials, there will probably be a mark up on the materials. Marie-Anne will contact Randolph Hardware for a list of approved signatures from the town of Pittston. Joe suggested using purchase order forms for contractors.
- b. **Sam Snow (RC) Leave Request:** Marie-Anne requested that Sam update the select board on what dates he is requesting a leave of absence for. Sam has not replied to the email.

8. Contracts:

- a. **Brush Cutting:** Joe will contact Mike Christie for an update.
- b. **Ditching:** Ditching is usually linked to other road projects. Traditionally ditching is done when paving is done.
- c. **Municipal Plowing:** The contract will be reviewed and updated.

9. Tabled Agenda Items

- a. Salt Shed Seal Repair
- b. Tax club
- c. RiverWalk Concerns
- d. Engine 23 Disposition (2025)
- e. Salt Shed Loader Repair:

10. Town Announcements & Information

Monday: Closed
Tuesday: 8 am – 5 pm
Wednesday: 8 am – 6 pm
Thursday: 8 am – 5 pm
Friday: 7 am – 1 pm
Saturday Recycling 8 – 3 pm



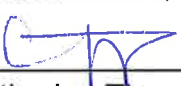
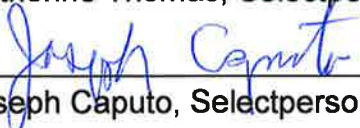


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PITTS

- a. Next SB Work Session(s): Mar 10, 17, 31 (9 am)
*****No work session meeting March 24*****
 - b. Next SB Meeting(s): Mar 05, 12, 19, 26 (6 pm)
 - c. Joint Board Meeting: May 12 (6 pm)
 - d. Planning Board: Mar 13 (6:00 pm)
 - e. Ordinance Review Committee: Mar 05, 14 (9 am)
 - f. RiverWalk: Mar 3 & April 7 (6 pm)
 - g. Pittston Historical Society:
 - h. Appeals Board:
 - i. Budget Committee:
- 11. Meeting Adjournment: 10: 48 am**

Respectfully submitted by:

Marie-Anne Flowers, Admin Assistant		03.10.25 Date
Jane H Hubert, Selectperson Chair		03/10/25 Date
Catherine Thomas, Selectperson		3/10/25 Date
Joseph Caputo, Selectperson		03/10/2025 Date

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