

**Town of Pittston
Select Board Meeting Minutes
May 15, 2024**



Board Members Present Jane Hubert (Chair), Cathy Thomas, Joe Caputo

Other Town Officials Present Sam Snow (Road Commissioner), Christian Jensen (Tax Collector, Treasurer, Office Supervisor)

Recorder Marie-Anne Flowers (Administrative Assistant)

Call to Order 6:00 PM

1. Pledge of Allegiance

2. Code Enforcement Officer With sadness, Jane notified the group of Pittston Code Enforcement Officer, Bruce Engert's passing. A service will be held in Boothbay on Thursday, May 23, 2024, for Bruce. The Town Office will have the details for the service.

3. Approval of Old Minutes Approved 2-0-1 Joe Caputo abstained, he was away 5/1/24.

4. Accounts Payable & Payroll Warrants

a. **PAYROLL # 2441 @ \$4,654.94** Approved 3-0

b. **AP WARRANT #2442 @ \$10,472.61** Approved 3-0

5. Open Public Speaker(s)

a. **Christian Jensen** Offered a prayer at this time of Bruce Engert's passing.

6. Road Business (OLD)

a. **Pinkham Road Culvert (Meadow Brook – Bids)** Bids were reviewed this week. Joe Caputo suggests that there may be a better option. He is looking into using a Dirigo, pre-cast bridge. Joe was concerned that the low bidder has no bridge building experience. Eric Calderwood feels that the contractor would be acceptable with the engineer's supervision. Calderwood Engineering would charge +/- 30k to supervise the build. Eric Calderwood acknowledged that the low bidder is using reputable concrete and steel suppliers for the project. Joe believes a Dirigo Bridge could save the town time and money. He is still researching. State money can be used for either bridge. The Army Corps of Engineers would approve a Dirigo Bridge.

b. **Blodgett Road Repair Evaluation (2025)** The road needs grading. Harry Moody will be grading the road again, but surface gravel needs to be supplied to fill in the potholes.

c. **North Beech Hill Road Plan** No new updates

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- d. **Pinkham Rd – Togus Stream** The Select Board plans to meet with the Randolph Select Board on May 21, 2024.
- e. **Old County Rd (2024)** The potholes need to be repaired and a plan needs to be developed to repair the road. Joe Caputo will arrange the pothole repairs as Sam Snow (Road Commissioner) has refused to arrange for any of the pothole repairs that need to be made.
- f. **Plow, Sand Salt Loader Contract (2024 – 2025)** Reviewed, and voted 3-0 to send out for quotes.

7. Road Business (NEW)

- a. **Hunts Meadow Road – Pothole** Joe Caputo is arranging for the repairs, and he stated that the potholes should be repaired by Friday, May 17, 2024.
- b. **Jewett Road – Potholes** Joe Caputo is arranging for the repairs, and stated that the potholes should be repaired by Friday, May 17, 2024. The analysis report may be received this week or next week.
- c. **Nash Road – Missing Signs** Sam Snow (Road Commissioner) has stated that the missing signs have all been replaced.
- d. **Kelley Road Pothole** Sam Snow (Road Commissioner) stated that this pothole has been fixed.
- e. **Patterson Road Potholes** Joe Caputo is arranging the repairs and stated that the potholes should be repaired by Friday, May 17, 2024.
- f. **Lancaster Road Repair** Sam Snow stated that the hot top needs to be repaired.
- g. **Peaslee Road Driveway Culvert** needs to be repaired.
- h. **Rumble Strip** Jane Hubert was notified by the MDOT, that a rumble strip will be added to the center line on Route 27.

8. General Town Business (OLD)

- a. **RiverWalk** Jean Ambrose was unable to attend the SB meeting tonight. She may be able to attend an upcoming work session. Jane Hubert relayed to those at the meeting that townspeople should not be given keys to the RiverWalk. Todd Lindstrom stated he would relay the message.
- b. **Personnel Handbook - Code of Conduct** Moved to the work session on Monday. Should be ready to approve by next Wednesday, May 22, 2024, Select Board meeting. Marie Flowers will contact Autumn DeVries to request that she attend the SB meeting next Wednesday.

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c. **Ratio Declaration** 100%, signed 3-0

9. General Town Business (NEW)

a. **Gravel Pit Measurement** Still in progress.

b. **Code Enforcement Officer Appointment** Greg Lumbert has been appointed as the Code Enforcement Officer. Approved 3-0.

10. Town Announcements & Information

**Monday closed
Tuesday 12 – 6 pm
Wednesday 10 – 7 pm
Wednesday Recycling 4:30 – 7:30 pm
Thursday 8 – 5 pm
Friday 9 – 2 pm
Saturday Recycling 8 – 1 pm**

- a. **Next SB Work Session(s): May 20 June 3, 10, 17, 24 (9 am)**
- b. **Next SB Meeting(s): May 22, 29 June 5, 12, 26 (6 pm)**
- c. **Ordinance Review Committee: May 23 (6 pm) & June 3 (9:30am)**
- d. **Planning Board:**
- e. **Personnel Committee:**
- f. **Riverwalk Committee:**
- g. **Pittston Historical Society: May 14 (6 pm)**
- h. **Appeals Board:**

11. Meeting Adjournment 6:42 PM, Approved 3-0.

Respectfully submitted

by: _____
Marie-Anne Flowers Date

Jane H Hubert, Selectperson Chair Date

Cathy Thomas, Selectperson Date

Joseph Caputo, Selectperson Date

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Respectfully submitted

by: _____
Marie-Anne Flowers _____ Date

Jane H Hubert, Selectperson Chair _____ Date

Cathy Thomas, Selectperson _____ Date

Joseph Caputo, Selectperson _____ Date