

**ORIGINAL**

**Town of Pittston  
Select Board Meeting Minutes  
December 13, 2023**



**Board Members Present:** Jane Hubert (Chair), Jean Ambrose, Joe Caputo

**Other Town Officials Present:** Sam Snow (Road Commissioner), Christian Jensen (Treasurer)

**Recording Official:** Christian Jensen

**Resident (Sign-In Sheet):** Linda Caputo, Sharon Gleason, Susan Tardiff, Jason Corliss, Tony Garvan, Pat Philbrook, Jim Thomas, Cathy Thomas, Terry Marks

**Present on Zoom:** Larry Ireland, Raymond Snider, Mary Lawrence, Horace Moody, Emily Duggan, Julia Picard, Deborah Barry, Jessica Soucy, Jeff Campbell, Michelle Ouellete, Autumn Devries

1. **Call to Order** Jane called the meeting to order at 6 pm.
2. **Pledge of Allegiance** was recited.
3. **Approval of Old Minutes** Jane moved to approve. Passed 3-0.

**4. Accounts payable & payroll warrants**

AP WARRANT PREVIEW: #51, \$66,423.42. Approved 3-0.

PAYROLL WARRANT: #5123, \$17,256.86. Approved 3-0.

CASH BALANCE: \$1,753,789

**5. Open Public Speaker(s)**

**6. Special Guest – Pete Coughlan**

- a. **Website**
- b. **Blodget & Pinkham culvert projects**
- c. **Old County Road repair**

Pete cancelled due to a schedule conflict.

**7. Roads**

**a. Old Business**

**i. Major Road Projects**

**Town of Pittston  
Select Board Meeting Minutes  
December 13, 2023**



Sam stated with work is planned for 12/15.

**iv. Town Gravel Supply & Crushing RFP**

Numbers are still being gathered, but overall RFP can be prepared with numbers added later.

**v. Sand Supply Status**

No change.

**vi. Jewett Road Engineering RFP Bid Opening**

Two bids were received. Pine Tree Engineering proposal cost is \$14,000. Haley-Ward proposal cost is \$19,000. Select board will consider these proposals at upcoming Work Sessions. Final selection to be made by 1/24/24.

**vii. FEMA Application**

No change.

**viii. Chelsea-Randolph-Pittston Regional Public Works Coordination**

Jane called Chelsea Town Manager. First organizational meeting expected in January. Jane will keep tabs on this.

**ix. Frozen Roads Posting (Signs)**

Sam has this and will put up.

**x. Lancaster Rd Sign**

Sam has this and will put up.

**xi. Pinkham Rd Posted Weight Violation**

Jean talked to the offending company and they stated that a new driver was taking this route and that the driver has already been corrected.

**b. New Business**

**i. Stream Crossing Grants apply for Old Cedar Grove Road?**

**Town of Pittston  
Select Board Meeting Minutes  
December 13, 2023**



**vii. Spirit of America Nomination Process**

Town is still seeking nominees.

**b. New Business**

**i. Gardiner Ambulance Advisory Board**

Jane will verify that Jason Farris is willing to continue as the primary representative. Chief Johnson volunteered to continue as the alternate.

**9. Town Announcements & Information**

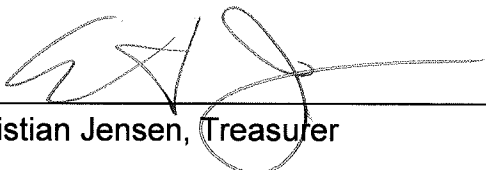
- a. Next SB Meeting(s): Dec 20, 27 (6 pm)
- b. Next SB Work Session(s): Dec 18, Jan 8 (2 pm)
- c. Budget Committee: Dec 14 (6 pm)
- d. Riverwalk Committee: Jan 8 (6 pm)
- e. Pittston Historical Society: Jan 11
- f. Personnel Committee: Dec 21 (6 pm)
- g. Office Hours: Closed Dec 25, Jan 1

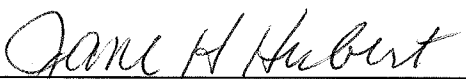
**10. Executive Session (Personnel Matter)**

Board voted to go into Executive Session at 6:56 pm.

**11. Adjournment**

Board adjourned at 7:20 pm.

Respectfully submitted by:  12/20/23  
Christian Jensen, Treasurer Date

 12/20/23  
Jane H Hubert, Selectperson Chair Date

Town of Pittston  
Select Board Meeting Agenda  
December 20, 2023



Board Members Present:  
Other Town Officials Present:  
Recording Official:

Resident (Sign-In Sheet):

Present on Zoom: Michael McCastin, Cody, Joyce McCastin  
Deborah Barry

1. Call to Order 6 p.m.
2. Pledge of Allegiance ✓
3. Approval of Old Minutes 3-0
4. Accounts payable & payroll warrants

AP WARRANT PREVIEW: #52 3-0

PAYROLL WARRANT: #5223 3-0

CASH BALANCE:

5. Open Public Speaker(s) D.M. letter of resignation Accepted 3-0
6. Roads

**Town of Pittston  
Select Board Meeting Agenda  
December 20, 2023**



**vii. FEMA Application**

**viii. Chelsea-Randolph-Pittston Regional Public Works**

**Coordination**

**ix. Frozen Roads Posting (Signs)**

**x. Lancaster Rd Sign**

**b. New Business**

*i. Jan Fees Cleaned up Document  
work for FEMA*

**7. General Town Business**

**a. Old Business**

**i. No-bid limit increase**

**ii. Riverwalk sign**

**iii. Woodlot Harvesting Contract**

**iv. Building Maintenance & Cleaning Personnel**

**v. Speed Radar Trailer Disposition**

**vi. Engine 23 Disposition (2024)**

**Town of Pittston  
Select Board Meeting Agenda  
December 20, 2023**



12/20/23

SB Meeting  
Sign-In

TODD LINDSTROM

Sharon Johnson

Linda Caputo

Susan Tardiff