

ORIGINAL

**Town of Pittston
Select Board Meeting Minutes
November 20, 2024**



Board Members Present: Jane Hubert (Chair), Joe Caputo, Cathy Thomas

Other Town Officials Present: Sam Snow (Road Commissioner)

Recorder: Marie-Anne Flowers (Administrative Assistant)

Call to Order: 6:00 PM

1. **Pledge of Allegiance:**
2. **Approval of November 13, 2024 Minutes:** Approved 3-0
3. **Accounts Payable & Payroll Warrants:**
 - a. **PAYROLL # 2500 @ \$5,393.15 - Approved 3-0**
 - b. **AP WARRANT # 2501 @ \$29,645.54 - Approved 3-0**
4. **Open Public Speaker(s)**

Nicholas Worthing voiced his opinion on the RiverWalk hunting restrictions

5. **Road Business (OLD)**
 - a. **Jewett Rd:** no update
 - b. **Pinkham Rd – Togus Stream:** no update
 - c. **Road Plan for 2025 Budget figures:** Sam Snow submitted his budget. The select board reviewed the plan.
6. **Road Business (NEW)**
7. **General Town Business (OLD)**
 - a. **Autumn DeVries ORC – Update:** did not attend
8. **General Town Business (NEW)**
 - a. **Request Committees, Boards, Departments and staff Budget Needs:** Calls will need to be made.
 - b. **Auditor:** The town will need to retain a new auditor. Maine Municipal Audit Services, Mindy Cyr has agreed to provide this service for the town. The select board voted and approved 3-0 to retain Mindy Cyr.
 - c. **Paid Family Leave Fund:** 1% is required to be paid. The town can pay the full 1% or the town can divide the 1% in any way they decide. The Select Board has determined that the town will cover the full 1%. 3-0 Approved
 - d. **Spirit of America Nomination:** Nominations will be accepted until January, 2025.
 - e. **911 Ordinance:** should be updated. The select board requested Peter Coughlan to edit, and update the current 911 Ordinance.
 - f. **Road Naming:** A road off of E. Webb Rd needs to be named for new construction. The select board will instruct Peter Coughlin to name the road. Marie-Anne Flowers will request Peter to do the naming of the road.
 - g. **Keys:** RiverWalk keys are to be kept in the town office and issued as "sign out". Salt shed keys are going to be kept in the town office as well.

9. Tabled Items

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- a. Engine 23 Disposition (2024)
 - b. Fiscal Year
 - c. North Beech Hill Road Plan
 - d. Salt Shed Repair
 - e. Tax Club
 - f. Personnel Budgeting Letter
10. Town Announcements & Information

Monday closed
Tuesday 12 pm – 6 pm
Wednesday 10 – 7 pm
Thursday 8 – 5 pm
Friday 9 – 2 pm
Saturday Recycling 8 – 3 pm
UPCOMING MEETINGS

- a. Next SB Work Session(s): Nov 25 Dec 02, 09, 16, 23, 30 (9 am)
- b. Next SB Meeting(s): Dec 04, 11, 18 Jan 2 (**THURSDAY**) (6 pm)
- c. Planning Board: Dec 12 (6:30 pm)
- d. Ordinance Review Committee: Jan 23 (9 am)
- e. Riverwalk: Dec 2 (6 pm)
- f. Pittston Historical Society: Dec 10 (6 pm) Town Office
- g. Joint Board meeting: Jan 27 (6pm)
- h. Appeals Board:
- i. Personnel Committee:
- j. Budget Committee: Nov 21 (6 pm)

11. Meeting Adjournment: 6:44 PM

Respectfully submitted
by: _____

Marie-Anne Flowers

12-04-24

Date

Jane H Hubert, Selectperson Chair

12/04/24

Date

Cathy Thomas, Selectperson

Date

Joseph Caputo, Selectperson

12/04/2024

Date