

ORIGINAL

**Town of Pittston
Select Board Meeting Minutes
October 30, 2024**



Board Members Present: Jane Hubert (Chair), Joe Caputo, Cathy Thomas

Other Town Officials Present: Sam Snow (Road Commissioner), Autumn DeVries (ORC)

Recorder: Marie-Anne Flowers (Administrative Assistant)

Call to Order: 6:00 PM

1. Pledge of Allegiance:

2. Approval of October 16, 2024 Minutes: Approved 3-0

3. Accounts Payable & Payroll Warrants:

a. **PAYROLL # 2493 @ \$7,025.93,** Approved 3-0

b. **AP WARRANT # 2494 @ \$27,597.07,** Approved 3-0

4. Open Public Speaker(s)

5. Road Business (OLD)

a. **Jewett Rd:** the potholes have been repaired for winter plowing.

b. **Pinkham Rd – Togus Stream:** No update

c. **Road Plan for 2025 and Beyond:** The Select Board discussed the road plan, and has asked Sam Snow to produce a budget for the road plan he submitted.

6. Road Business (NEW)

a. **Brush cutting:** A resident contacted Sam Snow (Road Commissioner) questioning when brush cutting will be completed. Joe Caputo stated that the contractor was called out of town for FEMA cleanup and is expecting to completed the work by Thanksgiving.

b. **Pinkham Road Culvert:** Sam Snow (Road Commissioner) questioned the disposal of the old culvert from the Pinkham Road. Joe Caputo stated that the culvert was given to the contractor.

c. **Materials used for Pinkham Road:** Sam Snow (Road Commissioner) questioned the materials used to repair the Pinkham Rd.

d. **Webb Rd:** Sam Snow (Road Commissioner) questioned if the Webb Rd. was repaired. Joe Caputo stated that the road was repaired.

7. General Town Business (OLD)

a. **Autumn DeVries ORC – Update:** Recall Ordinance Hearing is scheduled for November 13, 2024. The ORC anticipates having a draft ready regarding LD2003 by Nov. 14, 2024.

b. **Entrance Extension – Update:** The work should be completed by November 1, 2024.

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8. General Town Business (NEW)

- a. Request Committees, Boards, Departments and staff Budget Needs:** Marie-Anne Flowers will add a notice to the website for committees, boards, departments and groups to submit their budget needs for 2025.
- b. Review RiverWalk Survey:** The RiverWalk Group inquired if they would be able to do the survey, and the best way to distribute the survey. They have decided that they will mail them. The landscaping proposal was also discussed. RiverWalk Group has requested that their meeting minutes be posted to the website. The select board has agreed that the minutes can be added to the website under the RiverWalk information.
- c. Review Audit:** Purdy Powers notified the town office that they will no longer be doing our audits. The town is searching for a new auditor. We may have found someone, but are still researching other options.
- d. Recycling Attendant Assistant:** Michelle Hoak has suggested someone to cover for her when she is unable to perform the recycling duties. The select board will meet with that person.
- e. Recall Ordinance Hearing - Zoom Inquiry:** The Recall Ordinance Hearing will be zoomed and posted to the website.
- f. Handyman Hiring:** The Select Board has had an inquiry into the handyman position. Jane Hubert and Joe Caputo have already met the applicant. Cathy Thomas will be connecting with him this week.
- g. CEO inquiry:** Sammy Cameron and Valerie Hanson researched the issue of "Certificate of sole proprietor..." for the select board.

9. Tabled Items

- a. Engine 23 Disposition (2024)**
- b. Fiscal Year**
- c. North Beech Hill Road Plan**
- d. Salt Shed Repair**
- e. Tax Club**
- f. Personnel Budgeting Letter**
- g. Subdivision Road**

10. Town Announcements & Information

**Monday closed
Tuesday 12 – 6 pm
Wednesday 10 – 7 pm
Thursday 8 – 5 pm
Friday 9 – 2 pm**

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Saturday Recycling 8 – 3 pm

UPCOMING MEETINGS

- a. **Next SB Work Session(s):** Nov 4, 18, 25 (9 am)
- b. **Next SB Meeting(s):** Nov 6, 13, 20 (6 pm)
- c. **Planning Board:** Nov 14 (6:30 pm)
- d. **Ordinance Review Committee:** Oct 31 - Nov 14 - Jan 23 (9 am)
- e. **Riverwalk:** Nov 4 (6 pm)
- f. **Pittston Historical Society:** Nov 12 (6 pm) Town Office
- g. **Joint Board meeting:** Jan 27 (6pm)
- h. **Appeals Board:**
- i. **Personnel Committee:**
- j. **Budget Committee:** Nov 21 (6pm)
- k. **Hearing for Recall Ordinance** Nov 13 (6 pm)

11. Meeting Adjournment: 6:49 PM

Respectfully submitted
by: _____

Marie-Anne Flowers

11-06-24

Date

Jane H Hubert, Selectperson Chair

11/06/24

Date

Cathy Thomas, Selectperson

11/6/24

Date

Joseph Caputo, Selectperson

11/06/2024

Date

