

**ORIGINAL**

**Town of Pittston  
Select Board Meeting Minutes  
August 28, 2024**



**Board Members Present:** Jane Hubert (Chair), Cathy Thomas, Joe Caputo

**Other Town Officials Present:** Sam Snow (Road Commissioner)

**Recorder:** Marie-Anne Flowers (Administrative Assistant)

**Call to Order:** 6 PM

- 1. Pledge of Allegiance**
- 2. Approval of August 14, 2024 Minutes** 3-0 Approved and signed
- 3. Accounts Payable & Payroll Warrants**
  - a. **PAYROLL #2474 @ \$5,666.98** 3-0 Approved and signed
  - b. **AP WARRANT #2475 @ \$265,422.29** 3-0 Approved and signed
- 4. Open Public Speaker(s)**
- 5. Executive Session (Legal) 1.M.R.S.A.§405(6)(A)** 3-0 approved 6:48pm-7:17pm
- 6. Executive Session (Legal) 1.M.R.S.A.§405(6)(A)** 3-0 approved 7:27 pm-7:36pm
- 7. Road Business (OLD)**
  - a. **Pinkham Rd Culvert – Meadow Brook** construction continues.
  - b. **Jewett Rd** The select board would like to involve the budget committee in financial planning for the road work.
  - c. **Salt Shed Repair** Joe Caputo and Cathy Thomas are researching bollards and where to locate them to purchase, so that they can be installed. Sam Snow offered suggestions on where bollards can be purchased.
  - d. **Crocker Rd Contract** 3-0 Accepted and signed. Sam Snow offered suggestions to amend the ditching contract. Sam also suggested widening the road. The select board heard Sam's suggestions, accepted the contract, but the contract may need to be amended to accommodate Sam Snow's recommendations. Joe Caputo will ask Paul Stilphen to attend the September 9, 2024 work session to discuss the work described in the ditching contract.
  - e. **Pinkham Rd – Togus Stream Letter** Jane Hubert has spoken to Janet at the Randolph Town Office. The letter is not ready yet.
  - f. **Morton Brook Date** Sept. 11 traffic control informational meeting scheduled
  - g. **Inspect Snow Removal Vehicles** The select board and/or Sam Snow (Road Commissioner) will need to inspect the vehicles on Sept. 30, 2024.
  - h. **Road Striping List** Sam Snow was asked his opinion on road striping, and he previously provided a list. Joe Caputo recommended not striping all of the roads that Sam Snow had informed the select board that needed striping. There was discussion regarding doing all of the roads or just the worst roads. Residents inquired when Joe Caputo observed the roads and suggested he do so at night, in the dark, after he stated that he has been out during daylight to inspect the road striping.

**Town of Pittston  
Select Board Meeting Minutes  
August 28, 2024**



## **8. Road Business (NEW)**

- a. **46 Blodgett Rd Driveway Washout** There is no ditching and no culvert. That is causing a washout across the end of the driveway. The driveway needs to be filled in with reclaimed, hard packed material. Sam Snow confirmed to have Joe Caputo arrange for the repair.
- b. **Short term/long term budget list from Sam Snow (Road Commissioner)**  
The select Board has requested Sam Snow create a list of roads that are going to require work in the near future. Sam Snow informed the select board that about 10 years ago there was an 8-year road maintenance plan produced. Marie-Anne Flowers (Administrative Assistant) will investigate and try to locate the 8-year plan that Sam Snow mentioned.
- c. **Stage Road Entrance Permit** Submitted by Sam Snow and signed by the select board.

## **9. General Town Business (OLD)**

- a. **Catering Permit** Approved 3-0 and signed.
- b. **Solar Projects – Moratorium Legal Review** the town lawyers suggested a different lawyer for review due to a conflict of interest. Cathy Thomas spoke to several lawyers and there were conflicts with them as well. She has spoken to another lawyer, but needs to determine if there is a conflict of interest with that lawyer as well.
- c. **CEO Updates** Greg Lumbert (CEO) addressed several issues he has been dealing with in town.
- d. **Personnel Budgeting Letter** some have been received and more are expected.
- e. **Outside Building Maintenance** Joe Caputo has contacted Trevor French and this should be completed soon.
- f. **Dept. Of Economic & Community Development** No updates

## **10. General Town Business (NEW)**

- a. **2022-2023 Certificate of Settlement Signatures** 3-0 approved and signed
- b. **Residential Solar Array Permitting Policy** Autumn DeVries has produced a residential solar permitting policy for Pittston. Accepted 3-0 and signed

## **11. Tabled Items**

- a. **Engine 23 Disposition (2024)**
- b. **Handyman Hiring**
- c. **Fiscal Year**
- d. **North Beech Hill Road Plan**

**ORIGINAL**

**Town of Pittston  
Select Board Meeting Minutes  
August 28, 2024**



- e. Entrance Extension
- f. Recycling Pad
- g. 911 Addressing/Road Name Changes

**10. Town Announcements & Information**

Monday closed  
Tuesday 12 – 6 pm  
Wednesday 10 – 7 pm  
    Recycling 4 – 7 pm  
Thursday 8 – 5 pm  
Friday 9 – 2 pm  
Saturday Recycling 8 – 1 pm

- a. Next SB Work Session(s): Sept 9, 16, 23, 30 (9 am)
- b. Next SB Meeting(s): Sept 11, 25 (6 pm)
- c. Next Joint Board Meeting: Oct 21 (6pm)
- d. Planning Board: Sept 12 (6:30 pm)
- e. Appeals Board:
- f. Ordinance Review Committee: Sept 5, 19 (9 am)
- g. Personnel Committee:
- h. Riverwalk: Sept 3 (6 pm)
- i. Pittston Historical Society: Sept 10 (6 pm) Town Office

**11. Meeting Adjournment 7:38pm 3-0 approved**

Respectfully submitted by:  09-11-24  
Marie-Anne Flowers \_\_\_\_\_ Date

 09/11/24  
Jane H Hubert, Selectperson Chair \_\_\_\_\_ Date

 9/11/24  
Cathy Thomas, Selectperson \_\_\_\_\_ Date

 09/11/2024  
Joseph Caputo, Selectperson \_\_\_\_\_ Date

