

ORIGINAL

**Town of Pittston
Select Board Meeting Minutes
August 14, 2024**



Board Members Present: Jane Hubert (Chair), Joe Caputo, Cathy Thomas

Other Town Officials Present: Sam Snow (Road Commissioner) arrived @ 6:20 pm

Recorder: Marie-Anne Flowers (Administrative Assistant)

Call to Order: 6:00 PM

1. **Pledge of Allegiance**
2. **Approval of August 7, 2024 Minutes:** Approved 3-0
3. **Accounts Payable & Payroll Warrants**
 - a. **PAYROLL #2470 @ \$4446.85** Approved 3-0
 - b. **AP WARRANT #2471 @ \$13544.70** Approved 3-0
4. **Open Public Speaker(s)**
5. **Road Business (OLD)**
 - a. **Pinkham Rd Culvert – Meadow Brook** The steel beam has been ordered
 - b. **Jewett Rd** No update
 - c. **Salt Shed Repair** Sam Snow (Road Commissioner) has no suggestion for the repairs. Stated that the town should seek advice from a professional installer of metal sheds.
 - d. **Kelley Rd - Culvert** No update
 - e. **Palmer Rd Dust** Sam Snow (Road Commissioner) stated that the rain has diminished the dust and he will attend to the issue if the dust issue returns.
 - f. **Webb Rd – Truck Traffic** No update
 - g. **Webb Rd – Washout** Joe Caputo has been unable to locate any washout.
 - h. **Crocker Rd/Ditching Contract** the Select Board received one bid from Nick Lessard in the amount of \$9000.00. The bid states that materials will be provided by the town. There was no vote.
 - i. **Pinkham Rd – Togus Stream Letter** Jane Hubert will contact Randolph to see where they are on the letter.
 - j. **Brush Cutting Contract** in the amount of \$14,400.00 Accepted 3-0 and signed by the Select Board. Contract start date 8/14/2024, end date Oct 31, 2024.
6. **Road Business (NEW)**
 - a. **Rt 27 Diverted Traffic** Jane Hubert will set up a time for Brian Nichols to address the traffic issue caused by the bridge construction.
 - b. **Webb Rd/E Webb Rd Addressing** Peter Coughlan has suggested some name changes. The Select Board has reviewed the suggested changes and the roads that are affected.

7. General Town Business (OLD)

Agenda subject to change

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- a. **Solar Projects – Draft Moratorium Ordinance Autumn DeVries ORC** discussed the progress. A draft has been sent to MMA for review.
- b. **911 Addressing-Old Cedar Grove Rd** Peter Coughlan has designated 199 Cedar Grove Rd as the 911 address for the RiverWalk. A sign has been ordered and will be installed once received.
- c. **CEO Updates** We will be having a meeting on Aug 26, 2024 @ 6pm with the Planning Board, CEO, ORC, and Select Board to discuss issues the CEO is encountering.
- d. **Personnel Budgeting Letter**
- e. **Outside Building Maintenance** Joe Caputo will arrange to have the building pressure washed.
- f. **Maine Town & City Clerks' Association** Valerie Hanson has been nominated as Rookie Town Clerk of the year by the Select Board. She was asked to come forward to be honored.
- g. **Bi-Weekly Select Board Meetings** schedule has been reviewed and the dates have been updated below.
- h. **Road Striping** Sam Snow (Road Commissioner) has given a list of roads that could use striping. Hunts Meadow Rd, Blinn Hill Rd, Pittston School Street, Pinkham Rd, Nelson Rd, Kelley Rd, and Nash Rd are the roads that Sam Snow (Road Commissioner) has identified as needing re-striping.
- i. **RiverWalk Keys** Joe Caputo has not replaced the lock at the RiverWalk and we have not received any keys.
- j. **Trailer on Rt 126** The trailer is not on a 2-acre lot. The owner is trying to replace the trailer with a trailer of a different size than the existing. CEO Greg Lumbert has been working on this matter.

8. General Town Business (NEW)

- a. **Dept. of Economic & Community Development** Autumn DeVries is working with the treasurer, Christian Jensen, on this issue.

9. Tabled Items

- a. **Engine 23 Disposition (2024)**
- b. **Handyman Hiring**
- c. **Fiscal Year** Jane Hubert has announced that an informational meeting should be called for the town to explain the procedure
- d. **North Beech Hill Rd Plan**
- e. **Entrance Extension**

10. Recessed for Staff Meeting 7:10 pm, returned from recess 7:57 pm

10. Town Announcements & Information

Monday closed
Tuesday 12 – 6 pm

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**Wednesday 10 – 7 pm
Recycling 4 – 7 pm
Thursday 8 – 5 pm
Friday 9 – 2 pm
Saturday Recycling 8 – 1 pm**

- a. Next SB Work Session(s): Aug 19 Sept 9, 16, 23, 30 (9 am)**
- b. Next SB Meeting(s): Aug 28 Sept 11, 25 (6 pm)**
- c. Planning Board: sept 12 (6:30 pm)**
- d. Appeals Board:**
- e. Ordinance Review Committee: Aug 22, Sept 5, 19 (9 am)**
- f. Personnel Committee**
- g. Riverwalk: Sept 2 (6 pm)**
- h. Pittston Historical Society: Sept 10 (6 pm) Town Office**

11. Meeting Adjournment 7:57 PM

Respectfully submitted

by: _____

Marie-Anne Flowers

Aug 28, 2024
Date

Jane H Hubert, Selectperson Chair

Aug. 28, 2024
Date

Cathy Thomas, Selectperson

8/28/24
Date

Joseph Caputo, Selectperson

08/28/2024
Date

