

ORIGINAL

**Town of Pittston
Select Board Meeting Minutes
August 07, 2024**



Board Members Present: Jane Hubert (Chair), Joe Caputo, Cathy Thomas

Other Town Officials Present: Sam Snow (Road Commissioner)

Recorder: Marie-Anne Flowers (Administrative Assistant)

Call to Order: 6:00 pm

1. **Pledge of Allegiance**
2. **Mil Rate** Jane Hubert (Chair) moved to approve the mil rate of 10.60. Cathy Thomas 2nd the motion. Approved 3-0
3. **General Assistance Ordinance @ 6:30 PM** The GA ordinance has been approved 3-0.
4. **Approval of July 24, 2024 Minutes:** Approved and signed 3-0
5. **Accounts Payable & Payroll Warrants**
 - a. **PAYROLL #2468 @ \$4,635.36** - Approved 3-0
 - b. **AP WARRANT #2469 @ \$110,054.32** - Approved 3-0
6. **Road Business (OLD)**
 - a. **Pinkham Rd Culvert – Meadow Brook** progressing.
 - b. **North Beech Hill Road Plan** Joe Caputo talked to Jeremy Prue regarding the procedure for building the road. Jeremy suggested having the material from the pit tested soon for future use.
 - c. **58 Stony Acres – Culvert Repair Complaint** Jane Hubert (Chair) went to the site. Jane Hubert had written a letter to the homeowner suggesting an acceptable remedy. Jane Hubert then met with the homeowner's son to help find a solution. Dig Safe visited the site and found it "clear". Steve Glazier said he would remove a lamp post in order to help the water drain off correctly into the culvert.
 - d. **Jewett Rd** No update
 - e. **Salt Shed Repair** Joe Caputo noted a hole in the roof causing water to leak into the shed. Cathy Thomas is still researching materials to repair the seal to prevent moisture getting through the damaged seal. Cathy will price out materials.
 - f. **Kelley Rd** - Culvert is clogged but is not causing flooding.
 - g. **Palmer Rd Dust Complaint** Sam Snow (Road Commissioner) went to put calcium down but there was no signage available in the shed. Sam Snow stated that he needs the missing signs before he can do the work. Sam Snow stated that the needed signs are "Work area ahead", "one lane road" and "road work ahead" signs. Sam Snow stated that he will spread the calcium after the expected rains pass through Thursday and Friday.
 - h. **Webb Rd – Truck Traffic** is being sent to the incorrect area of the road in error due to addressing issues. Some roads will need to be renamed to help avoid future 911 issues.

**Town of Pittston
Select Board Meeting Minutes
August 07, 2024**



- i. **Webb Rd – Washout** Sam Snow (Road Commissioner) stated that it is the 3rd home on the right side. Joe Caputo will investigate.
- j. **Crocker Rd/Ditching Contract** was reviewed and the select board members determined that the RFQ is ready to be sent out. Approved 3-0
- k. **Pinkham Rd – Togus Stream Letter** there is a federal grant available. A letter of support is needed. Randolph is creating a form letter that Pittston can use as well.
- l. **Brush Cutting Contract** Marie-Anne Flowers emailed another contract to Mike Christie and a hard copy will be mailed out tomorrow. We hope to receive the signed contract by next week.

7. Road Business (NEW)

- a. **Rt 27 Diverted Traffic** One lane traffic will be backed up when the bridge is being repaired and there could be problems with traffic backing up and people looking for alternate routes.
- b. **Webb Rd/E Webb Rd Addressing** The select board should start working on what the new road names will be.
- c. **Entrance Permits** Marie-Anne Flowers (Administrative Assistant) will locate the Town's forms and make sure the office knows where they are.
- d. **Road Stripe Painting** Sam Snow (Road Commissioner) stated that there have been requests from town members that the roads be restriped. Marie-Anne Flowers (Administrative Assistant) will get pricing.

8. General Town Business (OLD)

- a. **Solar Projects – Moratorium Autumn DeVries ORC** Has been sent to MMA for review.
- b. **911 Addressing-Old Cedar Grove Rd** Marie-Anne Flowers (Administrative Assistant) will contact Joe Eastman for a sign for 911 identification.
- c. **CEO Updates** The well issue has been fixed but we have not received the bill for the repair.
- d. **Personnel Budgeting Letter** Letter will be sent out and will be requested they be returned by Aug. 23, 2024.
- e. **Entrance Extension** Joe Caputo stated that there won't be any action until the weather cools down.
- f. **Outside Building Maintenance** Joe Caputo will contact Trevor French from Mid Maine Power washing.
- g. **Review Form** Cathy Thomas is still working on the form.

9. General Town Business (NEW)

- a. **RiverWalk Key Issue** The town office has requested keys to the RiverWalk gate and that abutters not have copies of keys. None of the keys have been given to the Select Board or Clerks. Joe Caputo has a combination lock that

ORIGINAL

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he will put on the gate within the next week. Joe Caputo will not remove the current lock but will contact the RiverWalk and inform them to remove their lock.

10. Tabled Items

- a. Engine 23 Disposition (2024)
- b. Handyman Hiring
- c. Fiscal Year

11. Town Announcements & Information

- Monday closed
- Tuesday 12 – 6 pm
- Wednesday 10 – 7 pm
- Recycling 4 – 7 pm
- Thursday 8 – 5 pm
- Friday 9 – 2 pm
- Saturday Recycling 8 – 1 pm

- a. Next SB Work Session(s): Aug 12, 19, 26 (9 am)
- b. Next SB Meeting(s): Aug 14, 28 (6 pm)
- c. Planning Board: Aug 8 (6:30 pm)
- d. Appeals Board:
- e. Ordinance Review Committee: Aug 8, 22 Sept 5, 19 (9 am)
- f. Personnel Committee: Aug 12 (5:30 pm)
- g. Riverwalk: Sept 03 (6 pm)
- h. Pittston Historical Society: Aug 13 (6 pm) Town Office
- i. FOAA webinar: Aug 22 (4:30 pm)

12. Meeting Adjournment 6:56 PM Approved 3/0

Respectfully submitted
by: _____

Marie-Anne Flowers

08.14.24

Date

Jane H Hubert

Jane H Hubert, Selectperson Chair

08/14/24

Date

Cathy Thomas

Cathy Thomas, Selectperson

8/14/24

Date

Joseph Caputo

Joseph Caputo, Selectperson

08/14/2024

Date

