

ORIGINAL

**Town of Pittston
Select Board Meeting Minutes
June 12, 2024**



Board Members Present Jane Hubert (Chair), Joe Caputo, Cathy Thomas

Other Town Officials Present Christian Jensen (Tax Collector, Treasurer, Office Supervisor), Sam Snow (Road Commissioner)

Recorder Marie-Anne Flowers (Administrative Assistant)

Call to Order 6:00 PM

1. Pledge of Allegiance

2. Approval of Old Minutes Approved 3-0

3. Accounts Payable & Payroll Warrants

a. **PAYROLL # 2451 @ \$5767.57** Approved 3-0

b. **AP WARRANT #2452 @ 17491.54** Approved 3-0

4. Open Public Speaker(s)

a. **Christian Jensen** Offered words of inspiration and a prayer

5. Road Business (OLD)

a. **North Beech Hill Road Plan** Sam Snow recommends an engineering analysis on this road.

b. **58 Stony Acres – Culvert Repair Complaint from Resident Jean Glasier** ^{Glasier} ~~Glasier~~ ^{JH}
Jane Hubert (Chair) has requested that Joe Caputo and Sam Snow (Road Commissioner) visit the location when there is a heavy rain to investigate the problem.

c. **Salt Prices** the State salt prices were released and discussed. Sam Snow (Road Commissioner) was questioned on how much salt is currently stored in the salt shed. Sam recommends ordering 150 tons in August to prepare for winter. Christian Jensen recommends 75 tons in August. Joe Caputo inquired how the town knows how much sand to buy and suggests that the sand and salt are kept separate.

d. **FEMA Update** Marie Flowers notified the Select Board that the money from the May 2023 storm damage has been approved and should be released by the state by the end of June. There will be a meeting on Friday, 6/14/24 at 9am with the FEMA representative to discuss the end of 2023 (Grinch) storm.

6. Road Business (NEW)

a. **Unauthorized Road Sign** retrieved by Sam Snow

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- b. **Jewett Rd** Sam Snow (Road Commissioner) questioned why he has not received the Engineer Analysis from Pine Tree. A copy of the Analysis had been forwarded to the select Board and Sam Snow previously but Sam Snow had not realized he had a copy. Christian Jensen forwarded another copy to Sam Snow.
- c. **Blinn Hill and Nash Road Washouts** Sam Snow reports that the work on this road is not satisfactory. Joe Caputo will visit the location and evaluate.

7. General Town Business (OLD)

- a. **Employee Handbook – Code of Conduct** Questions from town members were answered and the Select Board Approved the Code of Conduct and Personnel Policy 3-0.
- b. **Brush Cutting** Contract to be reviewed at the work session 6/17/202
- c. **Ordinance Review Committee – Project Update** there have been no meetings since the last update.
- d. **Solar Projects** – the need for a solar moratorium was explained. Follow-up will be at the work session.

8. General Town Business (NEW)

- a. **Review Updated Agenda Format** Tabled item section was explained
- b. **MSAD #11 Warrant** 3-0 Certified.
- c. **Mailbox** The mailman will not deliver mail to us if the mailbox is blocked or obstructed. We need to relocate the mailbox.
- d. **GA Meeting** scheduled Val Hanson (clerk), Marie Flowers (Administrative Assistant), and Jane Hubert (Select Board Chair) are all interested in attending a meeting to learn more about General Assistance.
- e. **Pay Guidance Update** Approved 3-0
- f. **Tax Supplement** Approved 3-0

9. Tabled Items

- a. **Pinkham Rd – Togus Stream**
- b. **Old County Rd**
- c. **Jewett Rd**
- d. **Engine 23 Disposition (2024)**

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- e. Handyman Hiring
- f. Allstate Paving Town Agreement
- g. Fiscal Year

10. Town Announcements & Information

Monday closed
Tuesday 12 – 6 pm
Wednesday 10 – 7 pm
 Recycling 4 – 7 pm
Thursday 8 – 5 pm
Friday 9 – 2 pm
Saturday Recycling 8 – 1 pm

- a. Next SB Work Session(s): June 17, 24 July 1, 8 (9 am)
- b. Next SB Meeting(s): June 26 July 3, 10, 17 (6 pm)
- c. Planning Board: June 13 (6:30 pm)
- d. Appeals Board:
- e. Ordinance Review Committee June 20 (6 pm) & July 8 (9:30am)
- f. Personnel Committee: June 24 (5:30 pm)
- g. Riverwalk: July 1 (6 pm)
- h. Pittston Historical Society: July 9 (6 pm)

11. Meeting Adjournment 6:45 pm 3-0 approved

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Respectfully submitted
by: _____
Marie-Anne Flowers

06.26.24

Date

Jane H Hubert, Selectperson Chair

06/26/24

Date

Cathy Thomas, Selectperson

6/26/24

Date

Joseph Caputo, Selectperson

06/26/2024

Date