

**Town of Pittston  
Select Board Meeting Minutes  
May 22, 2024**



**Board Members Present** Jane Hubert (Chair), Cathy Thomas, Joe Caputo

**Other Town Officials** Christian Jensen (Tax Collector, Treasurer, Office Supervisor)

**Recorder** Marie-Anne Flowers (Administrative Assistant)

**Call to Order** 6 pm

**1. Pledge of Allegiance**

**2. Approval of Old Minutes** 05/13 WS Approved 3-0, 05/15 WS Approved 3-0, 05/20 WS Approved 3-0, 05/15 SB meeting Approved 3-0

**3. Accounts Payable & Payroll Warrants**

a. **PAYROLL # 2443 @ \$3308.43** - Approved 3-0

b. **AP WARRANT # 2444 @ \$245,170.46** - Approved 3-0

**4. Open Public Speaker(s)**

a. **Christian Jensen** Offered words of inspiration and a prayer.

**5. Road Business (OLD)**

a. **Pinkham Road Culvert (Meadow Brook – Bids Calderwood** information was received just before the meeting. The information will be reviewed at the next work session on 06/03/2024.

b. **Blodgett Road Repair Evaluation (2025)** Blodgett Road was graded last Saturday along with 3 other roads.

c. **North Beech Hill Road Plan** Waiting for the state to release FEMA money for the repairs to be completed.

d. **Pinkham Rd – Togus Stream** Joe Caputo and Jane Hubert attended the Randolph Select Board Meeting on 5/21/2024 but Eric Calderwood, engineer for the Pinkham Rd - Togus Stream project, was not in attendance.

e. **Old County Rd (2024)** Sam Snow submitted a work plan. The road was patched this winter (3937 feet at \$17,607.68 plus materials + 2200 yards of gravel @ 14k). The Select Board plans to meet with Sam Snow (Road Commissioner) to review the budget for follow-up work.

**6. Road Business (NEW)**

a. **Pothole Tire Damage Reimbursement** A resident damaged their vehicle on an unrepaired pothole. Jane Hubert verified with MMA that the town is

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responsible for the damages. The bill will be added to the AP warrant for next week and submitted for approval.

- b. Paving Priority** Sam Snow (Road Commissioner) was asked to bring a prioritized list to this meeting. Sam Snow did not attend the meeting tonight.
- c. Peaslee Road Driveway Culvert – Pavement** an area of the road was damaged from the winter plowing. The culvert also needed to be replaced. This work was completed 05/22/2024.
- d. Appreciation Municipal Plowing** There was an area of dirt and debris that needed to be cleaned up from the winter plowing. It was taken care of by the plowing contractor, Greg Lumbert.

**7. General Town Business (Old)**

- a. River Walk** Jean Ambrose requested a “foot traffic only” sign for the RiverWalk. The Select Board approved 3 – 0 to allow the requested signage. Jean Ambrose also stated that they may want to do some research regarding various land trust or conservation routes for the RiverWalk, but may need legal advice. Jean Ambrose inquired if she could have access to, or if the Select Board could assist her with, getting legal advice from MMA. Jane Hubert asked that any legal advice Jean Ambrose gets should be shared with the Select Board. Jane Hubert also asked that any keys to the RiverWalk be returned to the town office, but this issue has not been resolved. Joe Caputo spoke to MMA regarding people working alone in the area and was informed that the town could be liable for any accidents or injuries that occur in the RiverWalk to people that have been given keys to enter. Joe Caputo has suggested using a combination lock instead of a keyed lock. After discussion, it was clearly stated, that no individual should work alone on the RiverWalk property.
- b. Personnel Handbook - Code of Conduct** Was not ready for a vote this week. Has been moved to the next Select Board meeting.
- c. Gravel Pit Measurement** The measurement was over 5k yards

**8. General Town Business (NEW)**

- a. Chadwick’s - Use of Venue** Required paperwork was signed by the Select Board Members. 3-0 Approved

**9. Town Announcements & Information**

**Monday closed  
Tuesday 12 – 6 pm  
Wednesday 10 – 7 pm  
Wednesday Recycling 4 – 7 pm**

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Thursday 8 – 5 pm  
Friday 9 – 2 pm  
Saturday Recycling 8 – 1 pm

- a. Next SB Work Session(s): June 3, 10, 17, 24 (9 am)
  - b. Next SB Meeting(s): May 29 June 5, 12, 26 (6 pm)
  - c. **Ordinance Review Committee**: May 23 (6 pm) & June 3 (9:30am)
  - d. **Planning Board**: May 23 (6:30 pm)
  - e. **Personnel Committee**:
  - f. **Riverwalk Committee**: June 3 (3 pm)
  - g. **Pittston Historical Society**: June 11 (6 pm)
  - h. **Appeals Board**: May 28 (6 pm)
10. **Meeting Adjournment** 6:30 pm 3-0 Approved

Respectfully submitted   
by: \_\_\_\_\_ Date 5-29-24  
Marie-Anne Flowers

  
Jane H Hubert, Selectperson Chair Date 05/29/24

  
Cathy Thomas, Selectperson Date 5/29/24

  
Joseph Caputo, Selectperson Date 05/29/2024