

ORIGINAL

**Town of Pittston
Select Board Meeting Minutes
March 20, 2024**



Board Members Present Jane Hubert (Chair), Joe Caputo, Cathy Thomas

Other Town Officials Present Christian Jensen (Tax Collector, Treasurer, Office Supervisor)

Recorder Marie-Anne Flowers (Administrative Assistant)

Call to Order 6 pm

- 1. Pledge of Allegiance**
- 2. Approval of Old Minutes** Approved 2-0-1
- 3. Accounts Payable & Payroll Warrants**
 - a. **PAYROLL #2424 @ \$4804.95** Approved 3-0
 - b. **AP WARRANT #2425 @ 241,368.94** Approved 3-0
- 4. Cathy Thomas** welcomed to the Select Board
- 5. Elect Select Board Chair** Jane Hubert was elected as the Select Board Chair, 3-0
- 6. Open Public Speaker(s)**
- 7. Road Business (OLD)**
 - a. **Brush & Tree Cutting Plan** Joe Caputo contacted one of four contractors and received a quote for \$11K. He will continue to get quotes and update at the Work Session.
 - b. **Crushing Gravel RFP** Joe Caputo received a quote for the crushing but wanted to know if the SB wanted to put it out for bid again or if the SB was willing to consider accepting the bid without a second RFP. The quote was opened and read. Joe moved to accept the crushing bid. Approved 3-0.

Joe volunteered to contact Quirion for a formal contract form with the specifications of the quote.
- 8. Road Business (NEW)**
- 9. Executive session (Legal) 1.M.R.S.A.§405(6)(A)** The Select Board adjourned for an Executive Session @ 6:07 pm and returned @ 6:17 pm. Jane moved to direct Bernstein-Shur (Town attorney) to close Peaslee vs. Town of Pittston. Approved 3-0.
- 10. General Town Business (OLD)**

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11. General Town Business (NEW)

- a. **Earth Day Cleanup** Sarah Hubert presented an idea that developed from the Unofficial Pittston Facebook page to rent a dumpster for the purpose of volunteer community and road trash cleanup, for approximately one month in observance of Earth Day. The board requested that she research and produce a quote for next week.
- b. **Coburn School Transfer** the Town will prepare a transfer of the deed in cooperation with the Pittston Historical and Literary Society.
- c. **Ordinance Review Committee Q&A** Autumn Devries took the floor at 6:58 to present her first draft report of the proposed Pittston Ordinance Review Committee. Autumn will attend the next SB work session to review applicants and finalize the draft policy that the Select Board would use to establish the committee. Additionally, Autumn advocated for the development of a Town of Pittston comprehensive plan.

12. Town Announcements & Information

- a. **Town Office Hours**
 - M: 2 – 5 pm
 - T: Closed
 - W: 1:30 – 6 pm (Code Enforcement 4 – 7 pm)
 - Th: 9 – 5 pm
 - F: 1 – 4 pm
 - S: Closed (Recycling 8 – 1 pm)
- b. **Next SB Meeting(s): Mar 27, Apr 3, 10 (6 pm)**
- c. **Next SB Work Session(s): Mar 25, Apr 1, 8 (9 am)**
- d. **Planning Board:**
 - i. Mar 23 (9:30 am) – Site Visits
 - ii. April 11 (6:30 pm)
 - iii. Apr 11 (6:30 pm) – Hearing
- e. **Riverwalk Committee: Apr 1 (6 pm)**
- f. **Pittston Historical Society: Apr 9 (6 pm)**
- g. **Appeals Board: Mar 26 (6 pm)**

13. Meeting Adjournment Jane asked Cathy Thomas if she would like to move to adjourn her first Select Board Meeting. Meeting Adjourned at 7:30 pm, 3-0.

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Respectfully submitted
by: _____

03 27.24

Marie-Anne Flowers

Date

Jane H Hubert, Selectperson Chair

03/27/24

Date

Cathy Thomas, Selectperson

3/27/24

Date

Joseph Caputo, Selectperson

03/27/2024

Date

