

ORIGINAL

**Town of Pittston
Select Board Meeting Minutes
March 13, 2024**



Board Members Present Jane Hubert (Chair), Jean Ambrose, Joe Caputo

Other Town Officials Present Christian Jensen (Treasurer, Tax Collector, Office Supervisor) Sam Snow (Road Commissioner)

Recorder Marie Flowers (Administrative Assistant)

Call to Order 6:00 pm

- 1. Pledge of Allegiance**
- 2. Executive Session (Personnel) 1.M.R.S.A.§405(6)(A) 7:00pm cancelled**
- 3. Approval of Old Minutes** 3/6/24 minutes approved 3-0, 03/08/24 minutes approved 3-0
- 4. Accounts Payable & Payroll Warrants**
 - a. PAYROLL #2422 @ \$9286.67 approved 3-0**
 - b. AP WARRANT #2423 @ \$15,586.15 approved 3-0**
- 5. Open Public Speaker(s) none**
- 6. Road Business (OLD)**
 - a. Communication re: Emergencies** SB requested that Sam attend the 03/25 (and following) Work Session Meetings to help plan and coordinate road work.
 - b. Sand Supply Status** Sam stated that supplies are sufficient for the season and requested that the status be removed from the agenda until next fall.
 - c. Brush & Tree Cutting Plan** Sam Snow produced a list of local contractors that would be able to do the work. Joe intends to contact more local contractors for quotes. Sam inquired how much money is available to do the work. Will develop a plan in the upcoming Work Session on 3 25 24.
 - d. Blodgett Road Repair Evaluation** Sam visited the site and stated that new (3/4" to 1") gravel will be needed before the road can be graded. Sam stated that the road cannot be graded until the weather is consistently dry for a few days.
- 7. Road Business (NEW)**
 - a. North Beech Hill Road Plan** Sam Snow inquired if there are FEMA funds available to add gravel to the road. He stated that the culverts are fine but one driveway culvert does need to be replaced. Sam stated there was between 9k – 11k or FEMA money set aside to do the job. Jane asked Sam to produce a plan for the repairs. Will address at the Work Session.

**Town of Pittston
Select Board Meeting Minutes
March 13, 2024**



- b. **Sand Shed repair** Sam stated that the seal around the base of the shed is deteriorating and allowing water to seep in. He inquired if the money from the Wood Lot is available to pay for the repair to the town sand shed.

8. General Town Business (OLD)

- a. **Riverwalk DEP Process** Jean Contacted John Cressy and was told that Phase 1 testing was completed in February. Jean moved to allow foot traffic in the Riverwalk area. Approved 3-0. Jean also stated that both of the minor hazards are clearly cordoned off and marked.
- b. **Attorney Letter (RE: Nash Road)** The Town Office received a letter indicating an error on the lot size of some accounts on the Nash Road. This matter is being referred to the Assessors' Agent.

9. General Town Business (NEW)

- a. **Historical Society / Town Office Address** Historical society requests to use the Town Office address. Approved 3-0

10. Town Announcements & Information

a. Town Office Hours

M: 2 – 5 pm
T: Closed
W: 1:30 – 6 pm (Code Enforcement 4 – 7 pm)
Th: 9 – 5 pm
F: 1 – 4 pm
S: Closed (Recycling 8 – 1 pm)

- b. **Town Meeting: Saturday, Mar 16 (9:45 am)**
- c. **Town Election: Monday, Mar 18 (12 pm – 7 pm)**
- d. **Next SB Meeting(s): Mar 20, 27, Apr 3, 10, 17, 24 (6 pm)**
- e. **Next SB Work Session(s): Mar 25, Apr 1, 8, 15, 22, 29 (9 am)**
- f. **Planning Board:**
 - i. **Mar 14 (6:30 pm)**
 - ii. **Mar 23 (9:30 am) – Site Visits**
 - iii. **Apr 11 (6:30 pm) – Hearing**
- g. **Personnel Committee:**
- h. **Riverwalk Committee: Apr 1 (6 pm)**
- i. **Pittston Historical Society: Apr 9 (6 pm)**

Town of Pittston
Select Board Meeting Minutes
March 13, 2024



j. Appeals Board: Mar 26 (6 pm)

k. Ordinance Review Info: Mar 20 (at end of SB meeting)

11. Meeting Adjournment Jane asked Jean if she would like to make a motion to adjourn her final Select Board meeting. Jane moved to adjourn at 6:29 pm.
Approved 3-0

Respectfully submitted by: Marie-Anne Flowers 03.20.24
Date

Jane H Hubert 03/20/24
Jane H Hubert, Selectperson Chair Date

Mary Jean Ambrose, Selectperson Date

Joseph Caputo 03/20/2024
Joseph Caputo, Selectperson Date

