

ORIGINAL

**Town of Pittston
Select Board Meeting Minutes
March 27, 2024**



Board Members Present Jane Hubert (Chair), Joe Caputo, Cathy Thomas

Other Town Officials Present Christian Jensen (Tax Collector, Treasurer, Office Supervisor), Sam Snow (Road Commissioner)

Recorder Marie-Anne Flowers (Administrative Assistant)

Call to Order 6:00pm, Approved 3-0

1. Pledge of Allegiance

2. Approval of Old Minutes 03 20 2024 Minutes Approved 3-0

3. Accounts Payable & Payroll Warrants

a. **PAYROLL #2426 @ \$6051.95**, Approved 3-0

b. **AP WARRANT #2427 @ \$9469.81**, Approved 3-0

4. Open Public Speaker(s)

a. **Christian Jensen (Resident)** Offered words of support for the Town Office staff as well as a prayer.

5. Ordinance Review Committee

a. **Update from Autumn DeVries** Autumn DeVries was unable to attend the previous SB Work Session and requests that she attend the upcoming Work Session on April 1, 2024 to discuss the Ordinance Review Committee. She stated that the town has 35 ordinances that cover; Quality of life, Businesses, Health & Safety, Code Enforcement, Flood Plain Management and Maine Statutes.

6. Road Business (OLD)

a. **Brush & Tree Cutting Plan** Sam Snow has been invited to the April 1, 2024 Work Session to help develop a Brush & Tree Cutting Plan.

b. **Blodgett Road Repair Evaluation** Joe Caputo spoke to Eric Calderwood. Joe stated that there may be a cheaper option but questioned if the town wanted to go with a cheaper fix that won't last or the more expensive option that will last? We may have to forfeit grant money if we choose the less expensive option. Joe stated that the Army Corp of Engineers is not required for "in kind" repairs. Sam Snow recommends that guard rails be added when the repairs are done.

c. **North Beech Hill Road Plan** Joe will contact Pine Tree to set up an analysis of the road.

d. **Crushing Gravel RFP** complete

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- e. **Pinkham Rd Culvert** Eric Calderwell has been contacted and this is out to bid. Bids due by May 1, 2024.
- f. **Old County Rd (2024)** carryover from fall 2023. The SB may consider for 2024. Waiting for better weather. The SB will work on developing a plan in upcoming Work Sessions.
- g. **Old Cedar Grove Rd Culvert** The culvert has been cleaned out. Joe Caputo stated that his research found that double culverts are allowed to be replaced. The SB will address this in future Work Sessions.
- h. **35 Moulton Road Culvert/Property Damage** Jane Hubert was not able to inspect the location. Sam Snow stated that the resident's driveway is washing out the road in front of their driveway. Sam stated that the culvert will need to be cleaned out before the upcoming, predicted rainfall. Joe Caputo will contact someone to clean the culvert and will update the SB at the next Work Session.

7. Road Business (NEW)

- a. **Susan Linton Mailbox Damage** The town does not replace mailboxes. Sam Snow has been asked to investigate the damage and will update the SB once he has made contact.
- b. **Form for Roadwork** Still working on. Moved to work session.
- c. **Road Posting** Sam Snow stated that he is being contacted by residents that are requesting that the posted roads be opened up again. The SB told Sam to use his best judgment, and if he feels the roads can be opened up, he should remove the posted signs.
- d. **Road Grading** Sam Snow is requesting that the town hire a grader as soon as the weather clears up enough to be able to grade the roads.
- e. **Kelley Road Pothole** A resident has reported that his wife's tire was damaged by the pothole before it was repaired.

8. General Town Business (OLD)

- a. **Riverwalk Concern** A message has been circulating that vehicles are allowed in the Riverwalk. The town does not want any vehicle traffic until further notice. Marie-Anne Flowers will contact Peter Coughlin and ask him to make sure that the town site does not have any information allowing vehicle traffic in the Riverwalk area.
- b. **Earth Day Cleanup** Cody Kelley has offered to deliver a dumpster for the Earth Day Cleanup. There will be a \$150.00 per ton fee for the trash removal/disposal. The dumpster will be delivered for Saturdays and removed at the end of each Saturday.

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- c. **Coburn School Transfer** Jane Hubert is working on the transfer. Will address in upcoming work sessions.

9. General Town Business (NEW)

- a. **Personnel Policy** will be developed in upcoming work sessions.
- b. **AV System Upgrade** Christian Jensen will try to find a company to give a competitive bid for the improvements. The Select Board will address in upcoming work sessions.

10. Town Announcements & Information

- a. **Town Office Hours Until March 31st**
 - Monday 2 – 5 pm
 - Tuesday Closed
 - Wednesday 1:30 – 6 pm
(Code Enforcement 4 – 7 pm)
 - Thursday 9 – 5 pm
 - Friday 1 – 4 pm
 - Saturday Recycling 8 – 1 pm
- b. **Town Office Hours After April 1st**
 - Monday closed
 - Tuesday 2 – 6 pm
 - Wednesday 10 – 7 pm
Code Enforcement 4 – 7 pm
 - Thursday 8 – 5 pm
 - Friday 12 – 4 pm
 - Saturday Recycling 8 – 1 pm

- c. **Next SB Meeting(s)**: Apr 3, 10, 17, 24 (6 pm)
- d. **Next SB Work Session(s)**: Apr 1, 8, 15, 22, 29 (9 am)
- e. **Ordinance Committee:**
- f. **Planning Board: Apr 11 (6:30 pm) – Hearing & Meeting**
- g. **Personnel Committee:**
- h. **Riverwalk Committee: Apr 1 (6 pm)**
- i. **Pittston Historical Society: Apr 9 (6 pm)**
- j. **Appeals Board: Work Session Apr 9 (9 am) Meeting Apr 26 (6 pm)**

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11. Meeting Adjournment Jane moved to adjourn at 6:40 pm,
Approved 3-0

Respectfully submitted by: _____
Marie-Anne Flowers Date

Jane H Hubert 04/03/24
Jane H Hubert, Selectperson Chair Date

Cathy Thomas 4/3/24
Cathy Thomas, Selectperson Date

Joseph Caputo 04/03/2024
Joseph Caputo, Selectperson Date