

TOWN OF PITTSTON

The Town of Pittston is seeking an independent contractor to perform light/general maintenance of the municipal buildings and areas in the town of Pittston. This will be a contracted position where the contractor will be responsible for showing evidence of insurance and would also be supplying needed tools and equipment to perform this work.

The tasks would include, but are not limited to:

- general knowledge of heat pumps, smoke alarms, electrical/water "shut offs", etc.
- cleaning and replacing filters in heat pumps
- replacing light bulbs
- oiling doors
- repairing weather stripping
- checking oil in the generator
- preparing materials for recycling
- monthly check on fire extinguishers
- monthly check of exteriors and grounds of town office and recycling center
- awareness of underground utility connections
- ability to lift 50 pounds
- physical strength and agility sufficient for performing the duties of the job

This position would require approximately 6 hours a month, with having the possibility of being an "on call" requirement. The contractor would come under the supervision of the office supervisor, if available, or a member of the select board. But the office supervisor or a select board member MUST be notified of work scheduled or requested. The rate of pay would be \$20.00 per hour.

Send or submit a letter of intent to: Pittston Select Board, 38 Whitefield Road, Pittston ME 04345

This position will remain open until a suitable candidate is found.