

**Town of Pittston
Planning Board Meeting Minutes
February 8, 2024**



Board Members Present: Marlene Colvin (zoom), Terry Shepherd, Dan Taggart, Dan Haiss, Jim Lothridge, Rodney Hembree

Other Town Officials Present: Christian Jensen (Treasurer, Tax Coll, Office Supervisor)

Recorder: Christian

1. **Call to Order** 6:28 pm, Marlene established a quorum
2. **Application Review** for car repair business application on Smithtown Road by business owner Mel Knox.

Mr. Knox desires to build a garage to house a small repair auto shop to relocate his current business (located in Chelsea) and retain his state inspection sticker license. He plans to build a new 36x48 garage on a property owned by Catherine Smith, and use half for the business. The application was reviewed and a sketch was provided. A fee of \$125 was determined by the board and the check was collected. A butter's names were provided, but addresses and map/lot numbers were not provided as required by the application. The board scheduled the following events for this application.

Site visit: 23 March (9:30am)

Hearing: 11 April (6:30pm)

3. **Pre-Application Review** for Subdivision Application, Owner Sam Snow

Sam Snow is applying for a 12-lot subdivision off Rt 194. The board reviewed and provided feedback on the application, but no finished application was accepted. The board noted that items 1-29 of Appendix B are required on the application. Sam stated the East Pittston Water District confirmed the installed water line can service all 12 lots of the subdivision, if needed. The board requested a written statement from the water district to confirm this. Sam stated that the lot deeds require road maintenance. The board requested copies of the deeds to confirm this. Sam presented a map of the subdivision, and the board requested that soil/percolation test results be provided with the application. The board determined that the application qualifies as class 3, with a total of \$2300.00. The board scheduled the following events for this application:

Finished Application: 14 March (6:30 pm)

Site Visit: 23 March @ 10:00am

Hearing: 11 April (tentative)

4. **Next Meeting** is scheduled for 14 March (6:30pm)
5. **Action Items**

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- a. **Greg Carey Application** the October minutes mention that Mr. Carey was to provide a copy of the subdivision (“Bunny Hill Farm”) change as submitted to the registry of deeds to complete his application.
- b. **Planning Board Members Contact List** board requested that secretary type and distribute to the board the names, phone numbers, and email addresses of the board members

6. Approval of Old Minutes October 12, 2023, approved 4-0-2 **Adjournment** 7:46 pm
5-0-1

Respectfully submitted by:

Marie-Anne Flowers, Planning Board Administrative Assistant Date

Marlene Colvin, Planning Board Chair Date

Terry Shepherd, Planning Board Vice Chair Date

Rodney Hembree Date

Daniel Taggart Date

Daniel Haiss Date

Jim Lothridge Date

Peter Kelley Date

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