

PITTSTON SELECT BOARD MEETING

September 2, 2015

Meeting was called to order by Jean Ambrose at 6:02p.m.

Those present: Jean Ambrose, Roger Linton, Sarah Perkins, Sam Snow, Greg Lumbert, Rick Drew, Jay Kelley, Priscilla Kelley and Jane Hubert (6:50.)

Rick Drew came to the meeting to discuss the roadside mowing. Everyone thinks Mr. Drew did a great job. Jean Ambrose made a motion to extend Rick Drew's Roadside Mowing Contract for 3 years at the same price of \$2,125.00 (two thousand, one hundred twenty five dollars), per year. Roger Linton 2nd. It was a 2-0 vote. The Board and Mr. Drew discussed the possibility of negotiating the price if the price of gas skyrockets in the future, but Mr. Drew does not anticipate that happening.

Jay and Priscilla Kelley discussed with the Select Board and Sam Snow, Road Commissioner, the condition of the Beech Hill Road. There are 2 springs in the road and in the fall and spring the road is bad. Sam Snow said that he will go out to inspect the road on Thursday the 3rd. The Kelleys are planning on opening a business at their home.

Sam Snow, Road Commissioner, reported that the Blinn Hill project is going well. Sam explained that the two S.W. Cole reports on gradation are for materials on site at Blinn Hill and from Sam Snow's Pit. These reports are to see if the material meets the engineered backfill specifications.

Sam Snow also discussed the following:

- Ben Goodall, plowing contractor, will send the Town a list of equipment to be used this winter season. After that is received, an appointment will be set up for inspections.
- Sam and Jean Ambrose discussed the grants that they are working on.
- The work on the Mast Road is going well.
- Paving work will be done on the Nelson Road and the Lancaster Road. Culverts will need repair before the paving is done.
- The Snow Removal Contract for the Town Office/Fire Station Parking Lots/Recycling Area was reviewed. Sam would like to change the payment schedule from 12 equal payments, to 2 equal payments. No vote was taken.
- An inquiry was made regarding the arrival of salt for the sand shed. Deb M. reported that Harcross does not have salt available yet. An order was placed on 8/27/15 for 5 loads for delivery the week of September 14th.
- A request was made to have Deb M set up an appointment for Coffin Engineering to meet with the Select Board and the Road Commissioner, to discuss the Change Order submitted by Warren Construction.
- Mark Warren of Warren Construction, was supposed to send an email to the Town stating that his equipment will stay at the Blinn Hill project until finished. Sam will remind him.

Jean Ambrose made a motion to approve the Select Board meeting minutes of August 26, 2015. Roger Linton 2nd. It was a 2-0 vote

Warrant #34 was signed.

Jane Hubert made a motion to approve preview warrant #35 in the amount of \$63,446.50. Roger Linton 2nd. It was a 3-0 vote.

Jean Ambrose made a motion to approve payroll warrant #3515 in the amount of \$1,550.87. Roger Linton 2nd. It was a 3-0 vote.

Sarah Perkins, Tax Collector/Treasurer, reported that she had called Purdy Powers Auditing Firm on Friday August 28, 2015 and spoke with both Jeff Sickel and Rich Emmerson. Both auditors relayed that Sarah's understanding of the Designated Excise Tax Reserve is accurate. The Designated Excise Tax Reserve account is an **accumulation** of unspent Excise Tax Monies over the course of several years. The Town of Pittston has historically set aside Excise Tax Monies to be used to fund the Highway Budget each year. Any unspent Excise Tax monies is tracked in the Designated Excise Tax Reserve, which can only be spent by a vote of the body.

The Designated Excise Tax Reserve has historically been calculated using the following equation:

$$\begin{array}{l} \text{Excise tax collected for the year (both auto \& boat)} \\ \text{Plus (+)} \\ \text{Local Road State Reimbursement (originally given to Pittston for plowing/sanding RT 194)} \\ \text{Minus (-)} \\ \text{The Highway "Budgeted" figure} \\ \text{Plus/Minus} \\ \text{The amount the town was over/under budget for that year} \\ \text{Equals =} \\ \text{Excise Tax Reserve} \end{array}$$

Jean Ambrose updated Jane Hubert on what happened in the Select Board meeting before she got there.

Jane Hubert made a motion to go into executive session at 7:10 p.m. regarding contracts. Jean Ambrose 2nd. It was a 3-0 vote.

Jane Hubert made a motion to end executive session at 7:30 and resume the Select Board meeting. Jean Ambrose 2nd. It was a 3-0 vote.

Jane Hubert reported that she was going to call Sam Snow and S.W. Cole to schedule an analysis of the sand in the sand/salt shed.

Jean Ambrose made a motion to adjourn at 7:34. Jane Hubert 2nd. It was a 3-0 vote.

Respectfully submitted by: _____
Debbie MacInnes, Secretary for the Board

Approved on: _____

Jane H. Hubert, Selectperson

Mary Jean Ambrose, Selectperson

Roger T. Linton, Selectperson