

# PITTSTON SELECT BOARD MEETING

**November 18, 2015**

Those present: Jane Hubert, Jean Ambrose, Roger Linton, Sam Snow, Ernie Martin, Sarah Perkins, Steve Costello, Tim Lawrence and Hope Ricker.

The meeting was called to order at 6:00 p.m. by Chair, Jane Hubert.

The Hazard Mitigation Plan update was reviewed and explained. Deb M. will find out the deadline for grant applications for the existing declaration.

Tim Thurston called the Town Office to follow up on the letter that was sent to Steve McGee in regards to the East Webb Road. Mr. McGee received the certified letter that the Town sent him, but there has been no response to the Select Board or the residents of the East Webb Road. More follow up will be made through the fire department.

An email from Pete Coughlan about the signs on Pittston School Street was reviewed.

The Special Town Meeting scheduled for Dec. 2, 2015 at 6:30 was discussed. The warrant was signed.

A pre-budget committee meeting was scheduled for December 10, 2015 at 6:00. This is an informational meeting.

Sam Snow, Road Commissioner, reported that shoulder work had been done on the Nelson Road, Lancaster Road and the Warren Road. A culvert was fixed on the Old Cedar Grove Road. Culverts were cleaned on the Beech Hill Road. Sam met with CMP to discuss moving 4 poles at no cost to the Town, so the Beech Hill Road can be widened. This work will be done in the spring. Jane Hubert mentioned to Sam that a culvert on the Nash Road should be cleaned as well. Mr. Snow said that he would take care of it.

Sam Snow told the Board that Lucas Striping was unable to do the striping work that needed to be done and he will contact L&D Striping to see what they charge for striping.

There has been no response from Ben Goodall about the certified letter that was sent to him in regards to his sander. Deb M. will email him.

There has been no response from Jim Coffin, Coffin Engineering, in regards to the culvert grant application that he was to help the Select Board and Sam Snow with. Deb M will keep emailing him.

Jane Hubert reported that at the small community meeting that was held in Pittston on Nov. 16<sup>th</sup>, it was discussed about maybe sharing roadside brush cutting. Sam Snow agreed that there is a lot of small trees that need to be cut back all around Town. All of it will not be able to get done this year.

Kevin Smith will no longer be taking plastic and should be taking the plastic bin away. Mr. Smith charges \$35.00 per week to take the cardboard. Riverside will take the cardboard for \$50.00 per month. Jane Hubert made a motion to use Riverside. Roger Linton 2<sup>nd</sup>. It was a 3-0 vote. Jane Hubert will call Kevin Smith.

The Select Board voted 3-0 to increase the recycling attendant's hours by 1 hour. This covers 15 minutes that he is coming in before 8:00 to unlock the bins and ¼ of an hour to put out the trash on Wednesday mornings. Jane Hubert will call the attendant and add this to the job description.

A discussion was held in regards to using the generator at the Fire Station for the Town Office in case of a power outage. McFarland Electric will come to the office on 11/19/15 to see about the possibility of hooking it up. This would be discussed for the 2016 budget.

Jane Hubert made a motion that there will be no Select Board meeting on Nov. 25, 2015 and the front office hours will be 12:00 a.m. to 5:00 p.m. Jean Ambrose 2<sup>nd</sup>. It was a 3-0 vote.

Sarah Perkins explained to the Select Board that Gardiner's ACO will not be Pittston's back up due to the lack of communication.

A discussion was held in regards to the difficulties of reaching Deb Sullivan, Pittston's ACO. She prefers to be texted. More information will be needed to see if there is something wrong with her phone and how best to fix this problem. Deb M. will call her.

An update on the new software, PDF Pro was given. This won't be able to be done until 2016. Deb M. will find out if the estimate will be good at a later date.

Warrant #45 was signed.

Jean Ambrose made a motion to approve preview warrant #46 in the amount of \$19,845.41. Jane Hubert 2<sup>nd</sup>. It was a 3-0 vote.

Jean Ambrose made a motion to approve payroll warrant #4615 in the amount of \$2,198.87. Jane Hubert 2<sup>nd</sup>. It was a 3-0 vote.

Deb MacInnes' appointment papers for Assistant Clerk were reviewed. Jean Ambrose made a motion to approve this appointment. Jane Hubert 2<sup>nd</sup>. It was a 3-0 vote.

Jane Hubert made a motion to approve the Select Board minutes of Nov. 4, 2015, as corrected. Jean Ambrose 2<sup>nd</sup>. It was a 3-0 vote. The sentence said "The "bump" in the Beech Hill Road at the new culvert." Correction reads: "The "bump" in the Blinn Hill Road at the new culvert will be addressed in the spring."

Jean Ambrose made a motion to approve the Special Select Board Meeting minutes of Nov. 12, 2015. Jane Hubert 2<sup>nd</sup>. It was a 3-0 vote.

Ellsworth Lawrence is still Pittston's Harbor Master.

An animal complaint was reviewed. Jane Hubert will call the owner of the dog.

The need of a photo ID for Pittston's ACO was discussed. Deb M. will call Deb S. to see if she can find someone to do this for her and get back to the Select Board with a price. Deb M. will also contact Elliot Office products to inquiry the cost of magnetic signs that the ACO could put on her vehicle.

The Select Board voted 3-0 to purchase the basic notary package for Deb M.

Jane Hubert made a motion to adjourn at 7:36. Roger Linton 2<sup>nd</sup>. It was a 3-0 vote.

Respectfully submitted by: \_\_\_\_\_  
Debbie MacInnes, Secretary for the Select Board

Approved on: \_\_\_\_\_

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Jane H. Hubert, Selectperson

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Mary Jean Ambrose, Selectperson

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Roger T. Linton, Selectperson