

PITTSTON SELECT BOARD MEETING

April 15, 2015

Meeting was called to order at 6:02 by Chair, Jane Hubert.

Those present: Jane Hubert, Roger Linton, Ernie Martin, Sarah McLaughlin and Jim Lothridge.

Jane Hubert and Roger Linton reviewed the contract for the Richmond Transfer Station. It was signed. Jean Ambrose will sign it after and Deb MacInnes will forward it to the Town of Richmond.

The following items were discussed:

- Nahumkeag Scholarship. One scholarship will be awarded.
- A letter was reviewed to send to a Pittston property owner in regards to snow removal that had to be done. It was signed. Jean Ambrose will sign. Deb M. will send it certified.
- Deb MacInnes has updated the personnel/policy handbook.
- An email was reviewed regarding stump grinding and road striping. Pittston does not do any stump grinding and the road striping email will be forwarded to Sam Snow, Road Commissioner. An email regarding hazard mitigation grant application was reviewed. This will also be forwarded to Sam Snow and to Sarah McLaughlin.
- Informational papers were given to the temporary Local Health Officer, Jim Lothridge. Mr. Lothridge reported that the personnel committee will be meeting on Thursday, April 16, 2015 to work on the job description for the Health Officer.
- Jane Hubert reported that the Town of Pittston received an ambulance reimbursement check for \$192.36 from the City of Gardiner.
- An email from a person requesting information on Pittston's mil rate and questions about the Fire Department. Jane Hubert answered the email and it will also be forwarded to Jason Farris.
- Jane Hubert read a letter in regards to LD186 jail proposed legislation. If interested contact your local legislator. No action required. This was for information only.
- An email regarding a program for the possibility of an intern at the Pittston Town Office.
- The bid spec sheet for the Grounds Maintenance for the Pittston Town Office and the Veteran's Memorial was reviewed. The invitation to bid will be posted and bids will be due into the Town Office by 5:00 pm on April 29, 2015.
- Road complaints on the Nash Road, Beech Hill Road and the Jewett Road. There was also damage done to the shoulder of the Warren Road. This was brought to the attention of Ben Goodall to repair. The information will be forwarded to Sam Snow.
- The Select Board requested Deb M. to speak with Sam Snow about sweeping. When he has the roads done, to please include the Town Office parking lot and the Fire Station parking lots.
- The paper work for the Basic Animal Control Officer Training was given to Deb M. to forward to Deb Sullivan.

Jane Hubert made a motion to approve Ernie Martin to attend the 2 day conference for the Maine Building Officials and Inspectors Association. Roger Linton 2nd. It was a 2-0 vote.

Jane Hubert made a motion to approve a request from the Gardiner Library for Pittston's tax commitment list for a fee of \$50.00. Roger Linton 2nd. It was a 2-0 vote.

Jane Hubert made a motion to approve the Select Board minutes of April 8, 2015. Roger Linton 2nd. It was a 2-0 vote.

Warrant #14 was signed.

Roger Linton made a motion to approve preview warrant #15 in the amount of \$163,169.98. Jane Hubert 2nd. It was a 2-0 vote.

Roger Linton made a motion to approve payroll warrant #1514 in the amount of \$1,414.25. Jane Hubert 2nd. It was a 2-0 vote.

Sarah McLaughlin had a question for the Board regarding a contractor's payment schedule. Sarah will call the contractor.

Jane Hubert made a motion to go into Executive Session regarding personnel matters. Statutory Citation 1 M.R.S.A. § 405(6)(A) at 7:12. Roger Linton 2nd. It was a 2-0 vote.

Jane Hubert made a motion to end Executive Session at 8:02. Roger Linton 2nd. It was a 2-0 vote.

Jane Hubert made a motion to adjourn at 8:04. Roger Linton 2nd. It was a 2-0 vote.

Respectfully submitted by: _____
Debbie MacInnes, Secretary for the Board

Approved on: _____

Jane H. Hubert, Selectperson

Roger T. Linton, Selectperson