



## Town of Pittston Select Board Meeting Minutes August 2, 2023

**Board Present:** Jane Hubert, Jean Ambrose,

**Staff Present:** Deb MacInnes, Sam Snow, Chief Josh Johnson

**Residents Present:** Pat Philbrook, Todd Lindstrom, Louise Kruk, Susan Tardiff, Sharon Gleason, Kathleen Mansir, Cheryl Peaslee, Steve Costello, Cathy Thomas, and Jim Thomas.

**Via Zoom:** Deb Barry, Autumn DeVries, Cody Kelley, Mike McCaslin

**Call to Order:** Chair Jane Hubert, called the meeting to order at 6:00 p.m.

**Pledge of Allegiance:** The Pledge of Allegiance was recited.

**Select Board minutes of July 5, 2023, and July 19, 2023:** Jane Hubert made a motion to approve the Select Board meeting minutes of July 5, 2023. Motion approved: 2-0.

Jane Hubert made a motion to approve the Select Board meeting minutes of July 19, 2023. Jean Ambrose 2<sup>nd</sup>. Discussion. Jane Hubert stated that in these minutes it was omitted that she had stated that she doesn't like making decisions without a full board. Jane requested that this statement be added to these minutes of August 2<sup>nd</sup>. Motion approved: 2-0.

**Accounts payable/payroll warrants:** Jean Ambrose made a motion to approve preview warrant #32 in the amount of \$11,354.85. Motion approved: 2-0.

Jane Hubert made a motion to approve payroll warrant #3223 in the amount of \$9,912.55. Motion approved: 2-0.

The Treasurer is withholding some big bills until some tax money comes in.

### **Old Business:**

**1. Sam Snow, Road Commissioner Current Road Work:** Sam Snow reported that a number of roads needed to be and were graded due to rain.

Sam Snow stated that he is going to go take care of the issues on Hunts Meadow Road, Old Town Farm Road, and North Beech Hill Road.

The Caston Road had washouts that were repaired.

Deb MacInnes will call Gary Castner regarding roadside mowing. Gary will be asked to do the mowing as soon as possible.

The Randolph Select Board and Road Commissioner will be meeting with the Pittston Select Board and Road Commissioner on September 27, 2023, to discuss the shared culvert on Pinkham Road.



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Sam Snow asked if there was an update from St. Germain. Sam asked Deb M to email St. Germain for an update.

**2. Kathleen Mansir, slope near her mailbox:** Kathleen read a note left to her by the mailman. The property on Smithtown Road slopes in the area of the mailbox and is in the Town right-of-way. Kathleen would like this fixed. Sam Snow will stop at her house tonight as soon as he leaves this meeting.

Todd Lindstrom asked the Select Board if there could be a discussion on raising the \$5,000 amount on items that need to go out to bid. This will be put on the Select Board agenda for August 16, 2023.

**3. Special Town Meeting Warrant:** Chief Josh Johnson got a quote for an exhaust system to be installed for \$16,927. Joe Caputo spoke with Chief Johnson regarding a different contractor for some of the items needed at the fire station. The quote may come in a bit lower.

There will be a Select Board work session on August 10, 2023, at 3:00 p.m. to work on the warrant.

Jane Hubert would like the Budget Committee to look at the warrant.

**4. Conversation with Steve Costello:** The Personnel Committee was concerned about a document that had the Personnel Committee listed as part of a report, but they had not been part of that conversation. There is a cover letter that states Budget Committee and Personnel Committee submitted the report. Steve Costello apologized for the error. Jane Hubert asked Steve to redo the cover letter.

**5. Shyanne Moody Lil' Buck's and Doe's Daycare water issue:** Shyanne explained that there is a water issue coming from Pittston School Street down her parking lot ruining her playground and the hot top with a washout. DOT came to inspect the area and stated that is from the town road and suggested a catch basin and raised gutter. Sam Snow, Road Commissioner said that he could meet her at the daycare on Friday. It is going to rain on Friday. Sam said that is a good time to go and see the water.

### **New Business:**

**1. Louise Kruk, reval explanation request:** Louise came to the Select Board to get a better understanding of how the assessors came to the figures that they did. Louise stated that years ago there was a chart that had information on it such as the first two acres being assessed at this price and so on.



The tax stabilization is now defunct. There will be two other programs to replace that through the state, not the town.

Louise would like to see the formula that was used for the reval.

Todd Lindstrom stated that using market value is not the way to do things. Jean Ambrose stated that there are other factors that go into the process.

Louise stated that repercussions of the newly assessed value may be to go to Town Meeting and cut services. It was stated that MSAD#11 is the biggest part of our taxes and that more people should go to those meetings.

It was suggested that a representative from RJD Appraisal come to a Select Board meeting to explain how they came to the numbers. Pat Philbrook also suggested that Pittston's school board representatives and legislators come to the meeting also.

Louise would like a chart to be able to look at. Jane Hubert will call RJD Appraisal and speak with them regarding a meeting and information for the website.

Autumn DeVries stated that the Appeals Board can also hear tax concerns.

**2. Generator contract:** A service agreement with Generators of Maine was signed.

**3. Handyman job description:** Jean would like to add, "and other duties" and Jane would like to add "ability to lift 50 pounds".

**4. MMA voting ballot:** Jean Ambrose will fill out the ballot for the two positions to be filled. The vice president with only one person running and another position that you vote for three and three people were running. It will be sent back to MMA.

**5. BMV policies and others:** Town Clerk, Deb Barry wrote a motor vehicle policy that is now required by the state. The policy was approved by Motor Vehicle and the Select Board signed it.

**6. Wood harvesting:** Wood harvesting will be discussed at the next River Walk meeting. This property and the sand shed property are tied together. The decision may be made to move forward on the sand shed property only. Jean Ambrose will be in touch with the forester.

**7. Sign appointment paper Appeals Board:** An appointment paper for the Appeals Board was signed. The Appeals Board now has three members, which is a quorum, so they now can meet. Appeals Board meetings can be held anytime that is convenient for the members and the applicant.

The next Select Board meeting will be August 16, 2023, and the next Select Board Workshop will be August 10, 2023, at 3:00 p.m.

Jane Hubert made a motion to adjourn at 7:07 p.m.



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Respectfully submitted by: Debbie MacInnes 8/16/2023  
Debbie MacInnes, Administrative Assistant Date

Jane H Hubert 08/16/23  
Jane H Hubert, Selectperson Date

Mary Jean Ambrose 8-16-23  
Mary Jean Ambrose, Selectperson Date