



Town of Pittston Select Board Meeting Minutes June 14, 2023

Board Present: Jane Hubert, Jean Ambrose, Joe Caputo

Staff Present: Deb MacInnes, Sam Snow, Christian Jensen

Residents Present: Todd Lindstrom, Sarah Hubert, Pat Philbrook, Sharon Gleason, Tony Garvan, Kerri Farris, Cheryl Peaslee.

Via Zoom: Deb Barry, Jason Corliss, Larry Ireland, Mary Lawrence, Cody Kelley, iPad, and iPhone.

Call to Order: Chair, Jane Hubert called the meeting to order at 6:00 p.m.

Pledge of Allegiance: The Pledge of Allegiance was recited.

Select Board Minutes of May 24th and May 31st: Jane Hubert made a motion to approve the SB minutes of May 24, 2023. Motion approved 3-0.

Jane Hubert made a motion to approve the SB minutes of May 31, 2023. Motion approved: 3-0.

Old Business:

1. Sam Snow, Road Commissioner: Current Road work:

Sam Snow reported that there is a ditch on North Beech Hill Road that needs attention and there is ledge there that needs removal and would cost approximately \$2,500 for a hammer for one day, a culvert at \$500-\$600, and a load of gravel. This area is washing out a driveway. Sam stated that a cross culvert would not work at this location. Joe Caputo will go inspect the area to see what he thinks should be done.

The beaver trapper has been called to catch some beavers on North Beech Hill Road.

Gravel needs to be processed for summer work. 2,000 to 3,000 yards of 1-inch minus is what is needed. Sam Snow Construction has processed gravel for the town and gives the town a break on the price, which would be \$6 per yard. That will be over \$5,000 and therefore there was a discussion about this project going out to bid. Sam Snow Construction has the equipment to process gravel in the town pit.

There is no 1-inch minus at this time. There is a small pile of 3-inch.

A suggestion was made to call Steve McGee for a price quote.

A suggestion was made to have a cost estimate prepared for the Select Board to compare.

Sam Snow was asked why he was bringing crushing gravel up now, instead of last fall, when timing would have been better.

Joe Caputo will go to the Town Pit to see if there is some 1-inch minus gravel on hand. Joe will also call a contractor.



Three culverts in town need attention. One on Blodgett Road needs to be replaced. One on Kelley Road needs to be cleared out. One on Nelson Road is a driveway culvert. This work will be under \$5,000.

2. Pinkham Road Bridge w/Randolph: Pittston shares a culvert on Pinkham Road with Randolph. Pittston's Select Board and Road Commissioner and Randolph's Select Board and Road Commissioner will have a meeting at the Randolph Town Office on June 20, 2023, at 5:15 p.m. to discuss this matter.

Miscellaneous item:

Sam Snow asked Joe Caputo what material he wanted him to use for patching holes. Joe replied 12.5.

3. Sign paving contract: Jane Hubert found a discrepancy in the figures for the paving contract. The bid price stated \$403,625 and it really is \$402,666.50. Jane discussed this with Hunter from All State Paving. All State will be unable to get to Pittston's paving until after September and will follow DOT standards. Sam Snow stated he feels that is a bad deal, and we should have gone with Hagar. It was stated that during the paving process if pave if pavement cools too quickly it will not adhere. If sooner availability opens up, the paving may be done sooner.

Some roads may not get paved that are on the bid because some roads are questionable.

Sam Snow will drive the roads that are slated to be paved to see what work needs to be done to prepare for paving.

The Select Board signed the contract and Hunter Farwell, from All State Paving, will be in on Thursday, June 15th, to sign for All State. The bid proposal will be attached to the contract.

Miscellaneous items:

Sam Snow asked if there are any emails from St. Germain. Deb M will email St. Germain to see how the permitting process is going with the Army Corps of Engineers.

Jane Hubert told Sam Snow that his municipal lots plowing check would be available tomorrow.

Miscellaneous item: There was a discussion regarding the three separate email addresses for the Select Board members. Jean Ambrose chooses not to use the town-



assigned email since it started. Jean asked why it is such a problem now because it hasn't been. Jean also stated that people have been communicating with her for the last ten years with no problem. Jane Hubert said that Jean would be out of

communication if she doesn't use the town email address. Kerri Farris stated that she thought it was disrespectful of the Select Board authority for Jean not to use the assigned email.

4. Accounts payable/payroll warrants: Jane Hubert made a motion to approve preview warrant #25 in the amount of \$18,567.71. Motion approved: 3-0.

Jane Hubert made a motion to approve payroll warrant #2523 in the amount of \$6,203.70. Motion approved: 3-0.

Jean Ambrose stated that the tax collector/treasurer/office supervisor's budget line may go over.

5. Follow-up on dirt bike: Jean Ambrose stated that the rider is not who she thought it was. The rider is unknown.

6. Handyman: Jean Ambrose would like to get going on getting a handyman for the office. The Personnel Committee has been working on updating the Personnel policy book. Jane Hubert will call Sarah Perkins, Chair of the committee, to ask that the committee come up with a draft copy of a job description for a handyman, that will not be a town employee.

7. Recycling fence: Jane Hubert stated that the Recycling Committee will be meeting at the Recycling Center on Thursday, June 15th to clean up the area. Jane also stated that the fence looks like a piece of equipment pushed sand onto the fence and needs repair. Sam Snow, of Sam Snow Construction, was at the back of the meeting room. Sam Snow is the contractor that did the snow removal. Jane Hubert said to Sam that the fence needed to be repaired. Sam replied that he could not speak to that right now. Then Sam left the meeting.

New Business:

1. Ordinance Restricting Vehicle Weight on Posted Ways: Jean Ambrose stated that the ordinance and the frozen road sign should match. The frozen road language is the only thing that needs to be changed. Jean Ambrose will be in charge of this project.

2. Monday holiday compensation: The Town Office will be closed on Mondays starting July 3, 2023. There was a conversation regarding how to compensate the employees for holidays that fall on a Monday. It was discussed closing the office on Tuesdays after a Monday holiday, taking a floating day off in the same week, or paying the employees. The Select Board decided to pay the employees as a benefit.



3. Comp time: The Select Board has been discussing doing away with comp time. One employee has 13.5 hours and another has 75 hours. There is a policy on comp time. It was stated that the policy was not observed. Comp time has built up over many years due to the office being short-staffed a number of times. It was stated that comp time will probably go away.

4. Reval update: Time schedule for the town revaluation. RJD Appraisal will be sending hearing notices out in the mail the week of July 24, 2023. Residents may call the office from July 31 to August 4th to schedule an appointment. Hearing appointments will be held from August 7th through August 10th. Phone calls, zoom meetings, and letters will also be accepted if an in-person appointment is not preferred or possible.

5. Follow-up to fireproof downstairs: Jean Ambrose had a conversation with Larry Ireland. There is nothing to report. Jane Hubert will follow up on this topic.

Executive Session: Personnel Matters: 1.M.R.S.A.§405(6)(A): Jane Hubert made a motion to go into Executive Session at 7:29 p.m. Motion approved: 3-0.

The executive session ended at 8:29 p.m.

Jane Hubert made a motion to adjourn at 8:29 p.m. Motion approved: 3-0.

Respectfully submitted by: Debbie MacInnes 06/28/2023
Debbie MacInnes, Administrative Assistant Date

Jane H Hubert 06/28/23
Jane H Hubert, Selectperson Date

Mary J Ambrose 6-28-23
Mary J Ambrose, Selectperson Date

Joseph Caputo, Selectperson Date