

**Town of Pittston Select Board Meeting Minutes  
October 18, 2023**

**Board Present:** Jane Hubert, Jean Ambrose, Joe Caputo

**Staff Present:** Deb MacInnes, Christian Jensen, Sam Snow

**Residents Present:** Jason Farris, Todd Lindstrom, Wayne Peaslee, Cheryl Peaslee, Sharon Gleason, Susan Tardiff, Jason Corliss, Pat Philbrook, Tony Garvan, Jeff Peaslee, Kevin Calloway, Dwayne Dumais.

**Others Present:** Rick Sieberg, Denise Brown.

**Via Zoom:** Horce Moody, Steve Costello, Linda Caputo, Mary Lawrence, Amy Cooper, Maisy White, Jeff Campbell.

1. **Call to order:** Chair, Jane Hubert, called the meeting to order at 6:00 p.m.
2. **Pledge of Allegiance:** The Pledge of Allegiance was recited.
3. **Tim Willett:** Tim was not present.
4. **Approval of old minutes:** Jean Ambrose made a motion to approve the Select Board meeting minutes of October 11, 2023. Motion approved: 3-0. A typo will be fixed.
5. **Accounts payable & payroll warrants:** Jane Hubert made a motion to approve preview warrant #43 in the amount of \$268,206.83. Motion approved: 3-0.

Jean Ambrose made a motion to approve payroll warrant #4323 in the amount of \$4,233.06. Motion approved: 3-0

6. **Chief Rick Sieberg and Jason Farris: Ambulance:** Chief Rieberg, Jason Farris, and Denise Brown came to the meeting to explain the ambulance bill. The invoice will be made up of three parts, the base price, annual uncollectables, and a payment plan for past unpaid uncollectables. The example used was current pricing which totals \$81,883. By contract, municipalities are responsible for all uncollectables. Denise Brown, Gardiner's Finance Director, will have the figures for Pittston's budget by mid-January.
7. **Roads (Sam Snow, Road Commissioner)**
  - a. **Old Business**
    - i. **Crushing/screening (Joe Caputo):** Joe Caputo will have more information on this by Friday, October 20, 2023.
    - ii. **Engineering RFP (Jewett Rd):** There is no update.

- iii. **FEMA application:** We are still waiting on news for mitigation.
- iv. **Sand supply:** The contract has not been prepared yet.
- v. **Washouts on Webb Road, Clay Road, and Palmer Road:** Sam Snow stated that these minor repairs are on his agenda for Friday. No estimate was given.

At this time the conversation changed to the highway budget. Christian Jensen, Treasurer, explained how much money is left in that line item. Some highway invoices have not been paid yet. The leftover money from 2022 paving was not figured into the 2023 budget. Figures will be prepared for an estimate of funds needed for the rest of the year for roads which will include FEMA money needed. This will be available for next week.

- vi. **St. Germain/new engineering firm:** Joe Caputo called and set up a meeting with Eric Calderwood, who was recommended by Pete Coughlin. A meeting will be held on Friday, October 20, 2023 at 10:00 a.m. Jean Ambrose will call Patrick Gere, from Sebago Technics.
- vii. **Todd Lindstrom, Old County Road:** Todd thanked Sam for having Old County Road graded. The potholes are coming back already. Todd stated that he doesn't think it would take too much to get the road through the winter, but spring mud season will be an issue. The Select Board will look at the road on October 23<sup>rd</sup>. Sam will have a plan prepared for next Wednesday.

#### **b. New Business**

- i. **Cheryl Peaslee, Jewett Road survey:** Cheryl sent out nineteen letters to the residents of Jewett Road to see how they felt about the road. Two were undeliverable. Twelve responses came back. Cheryl suggested the Select Board meet with the residents regarding the road. It was stated that other taxpayers and people use that road.

### **8. General Town Business**

#### **a. Old Business**

- i. **No-bid limit increase:** This discussion included estimates and contracts. An estimate would need to be made and if there was a change it would need to be brought back to the Select Board.

At this time this discussion was paused for an executive session.

**Executive Session: Personnel Matters: 1M.R.S.A.§405(6)(A) (7:15 p.m.)** Jane Hubert made a motion to go into Executive Session at 7:15 p.m. Motion approved: 3-0.

Jane Hubert made a motion to come out of the Executive Session at 7:26 p.m. Motion approved: 3-0.

**The no-bid limit increase discussion continued:**

Joe Caputo suggested all the summer work be put together in a single RFP. According to the current warrant article, state wages are paid for road work. Joe would also like to take that out of the warrant. Jean Ambrose stated that having the State wages is what saves the town money.

Having a contract on all jobs, would not allow for any unforeseen circumstances.

Joe Caputo sees contracts and RFPs as a way to control costs. There will be further discussion on this topic at a Select Board workshop.

- ii. **Recycling bins:** There is no update.
- iii. **Riverwalk boundary:** This is still being worked on.
- iv. **Forester RFP:** A few edits were made to the RFP.
- v. **Treasurer recommends closing KSB savings accounts**
  - 1. **Future Voting Machine - \$10,403.50:** No update was given.
  - 2. **Future Engineering - \$2,722.81:** No update was given.
- vi. **911 Addressing:** This will be talked about again next week after the Select Board work session.

**b. New Business**

- i. **Building maintenance:** A few items need to be taken care of. The front door needs painting, the building needs power washing, a little

tree is growing through the steps at the back door to the office, and the willow tree at the back of the parking lot needs to be looked at. Joe Caputo will call around regarding the power washing and he will look at the willow tree.

Jean Ambrose would like to schedule the Budget Committee meetings for a different night other than on Wednesdays.

There will be a staff meeting on October 30, 2023 at 2:00 p.m.

**9. Adjournment:** Jane Hubert made a motion to adjourn at 8:07 p.m. Motion approved: 3-0.

Respectfully submitted by: Debbie MacInnes 10/25/2023  
Debbie MacInnes, Administrative Assistant Date

Jane H Hubert 10/25/23  
Jane H Hubert, Selectperson Date

Mary Jean Ambrose 10-25-23  
Mary Jean Ambrose, Selectperson Date

\_\_\_\_\_  
Joseph Caputo, Selectperson Date

**Next Select Board Meeting: November 1, 2023**

